



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
GROUPS-GRIFF

To: Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshal
Date: October 6, 2009
Subject: Anti-Drug Abuse (ADA) Enforcement Program Application

Action Requested

It is recommended that your Board approve the FY 2009/2010 Anti-Drug Abuse (ADA) Enforcement Program application related to the staff assigned to the Special Investigations Unit and the related budget revision increasing the grant allocation. The amount estimated is \$259,824 which will be allocated for Sheriff Department task force operational costs including one Deputy Sheriff II (\$170,000) and for additional task force resources from allied departments/agencies as approved by the task force participants. Your approval is requested for Edward N. Bonner, Sheriff-Coroner-Marshal, to execute the application, grant award and other related paperwork as required.

Background

The Sheriff's Department receives funding from the State Justice Assistance Grant program for local Anti-Drug Abuse (ADA) Enforcement Programs. Our approved program under this grant is to provide staffing resources to the Special Investigations Unit (SIU) task force. SIU contributes to the safety and well-being of the Placer County residents and is part of the County's fight against drugs such as methamphetamines. This task force is comprised of allied police agencies and Sheriff and Probation departments within Placer County. This grant this past year funded a Deputy Sheriff position and provided partial funding (25%) of a probation officer to participate in the task force. It is intended with the current grant application to continue to fund the Deputy Sheriff's operational costs related to the task force. The Justice Assistance Grant has provided funding for 1,250 hours of a probation officer to participate in task force activities (over 50%). The task force participants will be meeting to execute the current operational agreement and provide further direction to how the additional resources anticipated from this grant will be allocated. Time is of the essence in submitting the grant application as it is due no later than October 20, 2009. Your Board's approval of this grant application based on the final direction of the authorized task force representatives and authorizing the Sheriff-Coroner-Marshal to execute this agreement is requested as well as the budget revision increasing the final budget to reflect the grant allocation.

Fiscal Impact

The deputy sheriff position and related expenses is currently funded in the Proposed FY 09/10 budget for SIU estimated at \$152,955. The current amount provided by the Governor's Office of Emergency Services is \$259,824. The additional funding will provide full funding for this position as well as provide supplemental staffing from the allied agencies/departments as designated in the operational agreement by the authorized representatives of the task force. A budget revision of \$106,869 will requested as part of this action to reflect the increased funding from the State. There will be no impact to the General Fund.

Attachments: Draft Application

**CALIFORNIA EMERGENCY MANAGEMENT AGENCY
GRANT AWARD FACE SHEET (Cal EMA 2-101)**

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a grant award of funds to the following

1. **Grant Recipient:** County of Placer
hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award
2. **Implementing Agency:** Placer County Sheriff's Department
3. **Project Title:** Anti-Drug Abuse Enforcement Program 4. **Grant Period:** 07/01/09 to 06/30/10

*Select the Grant year and fund source(s) from the lists below or type the appropriate acronym in box 9. Enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s). Block 10G is the Grant Award total amount.

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
09/10	5. JAGO		\$259,824				\$0	
Select	6. Select						\$0	
Select	7. Select						\$0	
Select	8. Select						\$0	
Select	9.						\$0	
	10. TOTALS	\$0	\$259,824	\$259,824	\$0	\$0	\$0	10. Grand Total. \$259,824

11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Cal EMA Program Guidelines, the Cal EMA Recipient Handbook, the Federal OJP Financial Guide and Program Guidelines (if applicable), and the Cal EMA audit requirements, as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA, and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. **Official Authorized to Sign for Applicant/Grant Recipient:** **Federal Employer ID Number:** 94-6000527

Name: Edward N. Bonner Title: Sheriff-Coroner-Marshal

Payment Mailing Address: 2929 Richardson Dr. City: Auburn Zip: 95603

Telephone: (530) 889-7800 FAX: (530) 886-3898 Email: ebonner@placer.ca.gov
(area code) (area code)

Signature: _____ Date: _____

(FOR CalEMA USE ONLY)

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

CalEMA Fiscal Officer Date CalEMA Director (or designee) Date

BUDGET CATEGORY AND LINE-ITEM DETAIL				COST
A. Personnel Services - Salaries/Employee Benefits			page 1	
2009-2010				
1) <u>DEPUTY SHERIFF II - 100%</u> (2080 hours)				
Salary	\$39.68 per hour		\$82,534	
Uniform Allowance			\$1,065	
PERS	33.86%		\$28,306	
FICA	7.65%		\$6,395	
OPEB			\$8,054	
Group Ins.			\$13,476	
W. Comp	1.48%		\$1,237	\$141,069
2) <u>OVERTIME</u>				
Deputy Sheriff	200 hrs @	\$59.52	\$11,904	
FICA	7.65%		\$911	
W. Comp	1.48%		\$176	\$12,991
CATEGORY TOTAL				\$154,060

BUDGET CATEGORY AND LINE-ITEM DETAIL

B. Operating Expenses

page 2

COST

2009-2010

1) Audit Fee	\$500	\$500
2) Indirect Costs/Administration: General Liability	\$7,460	\$7,460
3) Vehicle Expenses		
Fuel	\$400 per month	\$4,800
Maintenance		\$3,000
4) Phone charges		
Internet charges	\$15 per month	\$180
5) Salary and/or Overtime for Allied Agencies		\$89,824

The applicant will use a travel policy other than the State's. The applicant will use the written policy of Placer County which is less restrictive than the State's.

CATEGORY TOTAL

\$105,764

BUDGET CATEGORY AND LINE-ITEM DETAIL

C. Equipment

page 3

COST

2009-2010

\$0

CATEGORY TOTAL

\$0

PROJECT TOTAL

\$259,824

FUND DISTRIBUTION

FEDERAL

STATE

CASH MATCH

IN-KIND MATCH

1. Amount of Funds

\$259,824

2. Percentage of Funds

100%

OPERATIONAL AGREEMENT Placer County

This Operational Agreement stands as evidence that the Placer County Sheriff's Department and the following agencies: Rocklin Police Department, Placer County Probation Department, Placer County District Attorney's Office, and the Roseville Police Department will work together toward the mutual goal of providing maximum available assistance for crime victims residing in the above listed county during the grant award period of July 1, 2009 through June 30, 2010. All agencies believe that implementation of the Anti-Drug Abuse Enforcement Program application, as described herein, will further this goal. To this end, each agency agrees to participate in the program by coordinating/providing the following services:

The PLACER COUNTY SHERIFF'S DEPARTMENTS Anti-Drug Abuse Enforcement Program project will closely coordinate the following services with the above listed agencies through:

- Project staff being readily available to all of the above listed agencies for service provision through reducing illegal activities of the possession, production, distribution and sales of illegal drugs in the project area.
- Regularly scheduled meetings quarterly (3 months) between the Sheriff's/Chief's or their designee's to discuss strategies, timetables and implementation of services.

• Specifically:

All parties agree to meet every three months of the grant period to ensure grant goals and objectives comply with the proposed grant. Ensure any changes are submitted for approval in accordance to the Office of Emergency Services (OES) policy/procedures. Ensure funds are utilized according to grant proposal and Federal and State Laws

- List specific activities that will be undertaken between the 4 agencies or other specifics of the agreement.

Roles and Responsibilities of the PLACER COUNTY SHERIFF'S DEPARTMENT:

- To investigate illegal activities of the possession, production, distribution and sales of illegal drugs through law enforcement efforts.
- To prepare and serve search warrants.
- To prepare crime reports.
- To file crime reports with the District Attorney's Office.
- To be available to the District Attorney's Office as needed.
- To testify in court.

Roles and Responsibilities of the other 4 agencies:

- To investigate illegal activities of the possession production, distribution and sales of illegal drugs through law enforcement efforts.
- To prepare and serve search warrants.
- To prepare crime reports.
- To file crime reports with the District Attorney's Office
- To be available to the District Attorney's Office as needed.
- To testify in court

PROJECT SUMMARY

1. GRANT AWARD NO.

3. GRANT PERIOD

2. PROJECT TITLE

Anti-Drug Abuse Enforcement Program

July 1, 2009 to June 30, 2010

4. APPLICANT

Name: County of Placer Phone: 530-889-7800
Address: 2929 Richardson Dr. Fax #: 530-886-3898
City: Auburn Zip: 95603

5. GRANT AMOUNT

(this is the same amount as 10G of the Grant Award Face Sheet)

\$ 259,824

6. IMPLEMENTING AGENCY

Name: Placer County Sheriff's Department Phone: 530-889-7800 Fax #: 530-886-389
Address: 2929 Richardson Dr. City: Auburn Zip: 95603

7. PROGRAM DESCRIPTION

The Placer Special Investigation Unit will continue to coordinate all ongoing drug investigations in Placer County. We will work directly with ACCESS to remove children from drug-endangered environments created by methamphetamine user and those who manufacture methamphetamine in the residences where these children live. Placer SIU will continue to assess drug trends and coordinate strategies to address specific drug related crime problems.

8. PROBLEM STATEMENT

The number one drug problem in Placer County is methamphetamine and the manufacture of methamphetamine. Most of the patrol arrests for drug related crimes are for methamphetamine and/or methamphetamine labs. The PLEA Board ADA steering committee identified methamphetamine as the first priority drug problem that SIU needs to address within the County. Methamphetamine is easy to make, chemicals are purchased over the counter, and it's relatively inexpensive to buy. There as been an influx of people from adjacent counties entering Placer County to purchase/steal psuedoephedrine used in manufacturing methamphetamine along with distribution methamphetamine within Placer County. Methamphetamine crosses all age lines from grandmothers and fathers all the way down to young teenagers.

9. OBJECTIVES

- 1) Conduct investigations into the primary suppliers of illegal drugs in Placer County.
- 2) Increase prison sentences for drug traffickers and drug manufactures within Placer County.
- 3) Increase contacts with high risk probationers.
- 4) Continue the working relationship with the Adult, Child and Community Emergency Service.
- 5) Remove children from a drug endangered environment.

10. ACTIVITIES

Working in conjunction with local law enforcement, social services and prosecutors, investigate, arrest and prosecute the individuals and organizations involved in the sale of drugs and the manufacture of drugs in Placer County

See narrative for details

11. EVALUATION (if applicable)

Through the use of statistical data gathered (arrests, seizures, children removed from drug endangered environments, weapons seized and successful prosecutions and convictions adjust the activities and methods used, to reach the goals and objectives outlined. See narrative for details

12. NUMBER OF CLIENTS

(if applicable)

333,401

13. PROJECT BUDGET

(these are the same amounts as on Budget Pages)

	Personal Services	Operating Expenses	Equipment	TOTAL
	\$154,060	\$105,764		\$259,824
				\$0
				\$0
				\$0
				\$0
				\$0
Totals:	\$154,060	\$105,764	\$0	\$259,824

**CERTIFICATION OF ASSURANCE OF COMPLIANCE
ANTI-DRUG ABUSE
METHAMPHETAMINE LABORATORY OPERATIONS**

I, Edward N. Bonner, Sheriff-Coroner-Marshall hereby certify that
(official authorized to sign grant award, same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Placer

IMPLEMENTING AGENCY: Placer County Sheriff's Department

PROJECT TITLE: Anti-Drug Abuse Enforcement Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by CalEMA including, but not limited to, the following areas:

I. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **CalEMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Nancy Nittler

Title: Personnel Director

Address: 175 Fulweiler Ave, Auburn, CA 95603

Phone: 530-889-4060

Email: nnittler@placer.ca.gov

II. Drug-Free Workplace Act of 1990 – (2006 Recipient Handbook, Section 2152)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

III. California Environmental Quality Act (CEQA) – (2006 Recipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all CalEMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

IV. Lobbying – (Recipient Handbook Section 2154)

CalEMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – (Recipient Handbook Section 2155)
(This applies to federally funded grants only.)

CalEMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of CalEMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and CalEMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from CalEMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

**SPECIAL CONDITIONS OF ANTI-DRUG ABUSE PROJECTS
METHAMPHETAMINE LABORATORY OPERATIONS**

This special condition facilitates compliance with the provisions of the National Environmental Policy Act (NEPA) relating to clandestine methamphetamine laboratories, including the seizure and/or removal of clandestine methamphetamine laboratories [hereinafter, "meth lab operations"].

The United States Environmental Protection Agency (USEPA) has determined that, "law enforcement responsibilities terminate when the law enforcement official notifies the property owner of record, the state, and the local environmental or public health agencies in writing of a possible site contamination at a clandestine lab."

Law enforcement personnel may seize as evidence and remove any bottles, cans, jugs and other containers, as well as contaminated apparatus and chemical samples from a clandestine drug site, however, law enforcement agencies are not responsible for the cleanup/remediation of any rooms, buildings or surrounding environments, including septic systems, rivers, streams or contaminated soils.

(Check one of the following four boxes)

Will not accept the JAG funds for the period of July 1, 2009 - June 30, 2010

OR

Will accept the JAG funds for the period of July 1, 2009 - June 30, 2010 but will not use them in the **seizure or removal** of clandestine methamphetamine laboratories.

OR

Will accept the JAG funds for the period of July 1, 2009 - June 30, 2010 and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:

1. Recipient will provide medical screening of personnel assigned or to be assigned by the recipient to the seizure of clandestine methamphetamine laboratories;
2. Recipient will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure of clandestine methamphetamine laboratories;
3. Recipient will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;
4. Recipient will notify the Department of Toxic Substances Control (DTSC), and send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized; and
5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:
 - (i) Respond to the minor's health needs that relate to methamphetamine toxicity;
 - (ii) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
 - (iii) Arrange for medical testing for methamphetamine toxicity; and
 - (iv) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.

OR

Will accept the JAG funds for the period of July 1, 2009 - June 30, 2010 and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure and/or removal** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:

1. Recipient will provide medical screening of personnel assigned or to be assigned by the recipient to the seizure and/or removal of clandestine methamphetamine laboratories;

2. Recipient will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure and/or removal of clandestine methamphetamine laboratories;
3. Recipient will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;
4. Recipient will send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized;
5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:
 - (v) Respond to the minor's health needs that relate to methamphetamine toxicity;
 - (vi) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
 - (vii) Arrange for medical testing for methamphetamine toxicity; and
 - (viii) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.
6. Recipient will assign properly trained personnel to prepare a Hazard Assessment and Recognition Plan (HARP) for the clandestine methamphetamine laboratory site;
7. Recipient or DTSC will utilize qualified disposal personnel to remove the chemicals, associated glassware, equipment, and contaminated materials and wastes from the clandestine methamphetamine laboratory site;
8. Recipient or DTSC will dispose of the chemicals, associated glassware, equipment, and contaminated materials and wastes at properly licensed disposal facilities or, when allowable, at properly licenses recycling facilities; and
9. Recipient or DTSC will monitor the records involving the transport, disposal and recycling components of subparagraphs numbered 7 and 8 immediately above in order to ensure proper compliance.

All appropriate documentation must be maintained on file by the project and available for CalEMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the CalEMA determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: _____

Authorized Official's Typed Name: Edward N. Bonner

Authorized Official's Title: Sheriff-Coroner-Marshal

Date Executed: _____

Federal Employer ID #: 94-6000527 Federal DUNS # 868399627

Current Central Contractor Registration Yes No

Executed in the City/County of: Placer

AUTHORIZED BY: *(not applicable to State agencies)*

- City Financial Officer
- City Manager
- Governing Board Chair
- County Financial Officer
- County Manager

Signature: _____

Typed Name: F.C. "Rocky" Rockholm

Title: Board of Supervisors Chariman

SIGNATURE AUTHORIZATION

Grant Award # _____

Grant Recipient: County of Placer

Implementing Agency: Placer County Sheriff's Department

*The Project Director and Financial Officer are **REQUIRED** to sign this form.

*Project Director: Edward N. Bonner

*Financial Officer: Katherine J. Martinis

Signature: _____

Signature: _____

Date: _____

Date: _____

The following persons are authorized to sign for the
Project Director

The following persons are authorized to sign for the
Financial Officer

Signature _____

Devon Bell, Undersheriff

Name _____

Signature _____

Andrew Sisk, Asst. Auditor-Controller

Name _____

Signature _____

David Keyes, Captain

Name _____

Signature _____

Jose Rodriquez, Managing Acct. Auditor

Name _____

Signature _____

Name _____

Signature _____

Sandy Bozzo, Sr. Accountant Auditor

Name _____

Signature _____

Name _____

Signature _____

Jayne Goulding, Managing Acct. Auditor

Name _____

Signature _____

Name _____

Signature _____

Barbara Besana, Administrative Service Manager

Name _____

PLACER COUNTY
BUDGET REVISION

PAS DOCUMENT NO.

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
20	BR	213,738.00	4

Cash Transfer Required
 Reserve Cancellation Required
 Establish Reserve Required

Auditor-Controller
 County Executive
 Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT										
DEPT NO.	T/C	Rev	Fund	Sub fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub fund	OCA	PCA	OBJ 3	PROJ.	PROJ DTL	AMOUNT
20	006				ADAGNT	02412	7376			106,869.00	20	014				ADAGNT	02412	2555			89,824.00
											20	014				ADAGNT	02412	1002			13,376.00
											20	014				ADAGNT	02412	2941			3,669.00
TOTAL										106,869.00	TOTAL										106,869.00

REASON FOR REVISION: to budget additional ADA grant funds

Prepared by Rosie Ext 7821

Department Head *Rosie*

Board of Supervisors _____

Date: 9/17/09

Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

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