

PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL

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TAHOE CITY, CA 96145  
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EST. 1851

EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDERSHERIFF

**To:** Board of Supervisors  
**From:** Edward N. Bonner, Sheriff-Coroner-Marshal  
**Date:** October 6, 2009  
**Subject:** Budget Revision for Helicopter pad engineering

**Action Requested**

It is recommended that your Board approve a budget revision to the Sheriff's Department to release Air Operations reserves in the amount of \$10,000 for engineering for a helipad at Auburn Airport. Total cost of the engineering will be an amount Not-To-Exceed \$20,000 as per the competitive bid completed by Procurement Services.

**Background**

Placer County Sheriff's Department has a reserve for Air Operations. This reserve was established and approved by the Board for the disposition of seized assets associated with the helicopter program. The Sheriff's Department is requesting that \$10,000 of this reserve be released to add to the \$10,000 budgeted for engineering for a helipad that is now estimated Not-To-Exceed \$20,000.

The Air Operations Unit identified the need for a helipad located at Auburn airport last fiscal year. This helipad will improve the operational effectiveness of the unit. Materials and labor to complete the helipad will be donated and at no cost to the County. The City of Auburn is waiving permit fees associated with the helipad construction and has agreed to a zero land lease for use of the space. This land lease will be coming forward to your Board at a later date for approval.

Included in the budget is the initial \$10,000 planned for the engineering for the helipad. Based on the competitive bidding and additional requirements since this project began, the cost is now estimated Not-to-Exceed \$20,000. Funds are available in the reserve established to support Air Operations. A budget revision is required to release the money from reserves and add it to the Sheriff's budget in order to proceed with this project. Your Board's approval of the budget revision in the amount of \$10,000 is requested.

**Fiscal Impact**

There is no impact to the General Fund. Funds currently budgeted of \$10,000, combined with the funds to be released will cover the cost of engineering for the helipad.

**HELICOPTER PARKING PAD  
MEMORANDUM OF UNDERSTANDING**

**By and between the  
City Of Auburn, California  
And the  
Placer County Sheriff's Department**

The Placer County Sheriff's Department (herein after referred to as "COUNTY") and the City of Auburn, CA (herein after referred to as "CITY") do hereby agree to the following Helicopter Parking Pad Memorandum of Understanding (the "Agreement").

WHEREAS, the COUNTY is desirous of the use of city land at the Auburn, CA Municipal Airport for the construction of a COUNTY law-enforcement helicopter parking pad, that will reduce airport taxiway congestion and the potential for damage to County aircraft as well as other tenant and visiting aircraft;

WHEREAS, the CITY is interested in improving facilities at the Auburn Municipal airport and the benefits of augmented and upgraded regional law enforcement air support;

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, it is agreed by and between the parties hereto as follows:

A. **PURPOSE AND INTENT**. To obtain the mutual benefits resulting from construction of the proposed helicopter parking pad the CITY and COUNTY agree to the following:

The COUNTY agrees to:

1. Conduct a competitive procurement and enter into a contract with a licensed and qualified engineering services firm (at no expense to the CITY) to produce plans and specifications for a parking pad or pads that comply with CITY, CEQA, and FAA mandated regulations, codes and standards.
2. Include in that contract, provisions for the necessary monitoring and testing of parking pad construction performance and regulatory compliance, plus required contract completion activities to include all necessary reports and certifications.

The CITY agrees to:

1. Enter into a renewable, no-cost, land-lease agreement with the COUNTY for a minimum of 10 years for the helicopter parking area to be constructed at a mutually agreed upon location off of Taxiway "Echo".
2. Waive all permitting, inspection, building and other fees for the project as a result of the mutual benefits associated with its completion.
3. Conduct all CITY required inspections and certifications at no expense to the COUNTY.

B. **FINANCIAL AGREEMENT** - It is the intent of the parties to this agreement that no money shall change hands or funding obligation exists between CITY and COUNTY in the planning, approval or construction of the proposed helicopter parking pad.

C. **TERM AND CANCELLATION**. This Agreement shall continue in full force until a formal no-cost Land-Lease agreement between the CITY and COUNTY has been drafted, approved and executed between the parties and the helicopter parking-pad has been constructed, approved and put into service.

D. **MODIFICATIONS**. This Agreement may be amended in whole or part, in writing, by mutual action of the COUNTY and CITY.

E. **HOLD HARMLESS AND INDEMNIFICATION**. Each party hereto shall indemnify and hold the other party harmless from all liability for damage, including attorney fees, actual or alleged, to persons or property arising out of or resulting from negligent acts or omissions of the indemnifying party or their agents and employees.

F. **EFFECTIVE DATE**. The effective date of this Agreement is \_\_\_\_\_.

CITY OF AUBURN, CALIFORNIA

\_\_\_\_\_  
By: Robert Richardson  
City Manager, Auburn, California

Date: \_\_\_\_\_

COUNTY OF PLACER

\_\_\_\_\_  
By: Edward N. Bonner,  
Placer County Sheriff-Coroner-Marshal

Date: \_\_\_\_\_

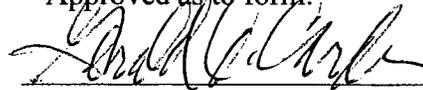
\_\_\_\_\_  
By: Jim Boggan,  
Purchasing Manager

Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
City Attorney, Auburn, CA      Date

Approved as to form:

  
\_\_\_\_\_  
Counsel, Placer County, CA      Date 9/28/09

PAS DOCUMENT NO. \_\_\_\_\_

**BUDGET REVISION**

**POST DATE:**

| DEPT NO. | DOC TYPE | Total \$ Amount | TOTAL LINES |
|----------|----------|-----------------|-------------|
| 20       | BR       | 20,000.00       | 1           |

Cash Transfer Required

Reserve Cancellation Required

Fund 110 GL 2400 Subgl 516000 , AIROPS/02412

Establish Reserve Required

Auditor-Controller

County Executive

Board of Supervisors

**ESTIMATED REVENUE ADJUSTMENT**

**APPROPRIATION ADJUSTMENT**

| DEPT NO.     | T/C | Rev | Fund | Sub Fund | OCA    | PCA   | OBJ 3 | PROJ. | PROJ. DTL | AMOUNT    | DEPT NO.     | T/C | Rev | Fund | Sub Fund | OCA    | PCA   | OBJ 3 | PROJ. | PROJ. DTL | AMOUNT    |
|--------------|-----|-----|------|----------|--------|-------|-------|-------|-----------|-----------|--------------|-----|-----|------|----------|--------|-------|-------|-------|-----------|-----------|
| 20           | 06  |     |      |          | AIROPS | 02412 | 8780  |       |           | 10,000.00 | 20           | 014 |     |      |          | AIROPS | 02412 | 2555  |       |           | 10,000.00 |
| <b>TOTAL</b> |     |     |      |          |        |       |       |       |           | 10,000.00 | <b>TOTAL</b> |     |     |      |          |        |       |       |       |           | 10,000.00 |

REASON FOR REVISION: Modify the 2009/2010 Budget for helipad at Auburn airport.

Prepared by Rosie Ext 7821

Department Head *[Signature]*

Board of Supervisors \_\_\_\_\_

Date: 9/17/09

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Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

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