

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *by AP*
DATE: December 8, 2009
SUBJECT: Approve a Change Order to Blanket Purchase Order 16892 with Industrial Electronic Systems, Inc. for Security System Maintenance in the Amount of \$25,000.00 for a Revised Maximum Amount of \$65,000.00

ACTION REQUESTED

Approve a change order to Blanket Purchase Order (BPO) No. 16892 with Industrial Electronic Systems, Inc. (IES) of Rancho Cordova, CA for security system maintenance in the amount of \$25,000.00, and authorize the Purchasing Manager to sign the resulting change order.

BACKGROUND

On July 1, 2009, BPO 16892 was issued to IES for maintenance and repair of all electronic security systems in the County's various secured facilities during normal business hours. This was a renewal of an agreement that originally resulted from competitive Bid No. 9562. Facility Services has determined that there is a need for the contractor to respond to service calls for the security systems after regular business hours, as well as the same response for fire detection systems in various County buildings. IES is appropriately certified for this work and has agreed to extend the same pricing and terms for the expanded scope of services.

Facility Services estimates that an additional \$25,000 will need to be added to the BPO for the additional services. The revised BPO amount of \$65,000.00 exceeds the Purchasing Manager's authority and requires your Board's approval. This increase requires your Board's approval.

FISCAL IMPACT

Facility Service's Fiscal Impact Statement is attached.

Attachment: Facility Services' Fiscal Impact Statement

Cc: Dan Olsen, Facility Services
Valerie Bayne, Facility Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: November 04, 2009
SUBJECT: **Fiscal Impact Statement**
BPO16892 with Industrial Electronic Systems

After hours Electronic Fire Detection Service and Repair for various County buildings. The Department of Facility Services has budgeted appropriately for this expense in the Building Maintenance budget. Therefore, there is sufficient funding available.