

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: January 12, 2010

SUBJECT: Approve the Renewal of Sole Source Blanket Purchase Order No. 16367 with Brulin & Company for Bio-Zyme Lift Station Maintainer to Degrease and Deodorize Wastewater Lift Stations in the Maximum Amount of \$85,800.00

ACTION REQUESTED

Approve the renewal of sole source Blanket Purchase Order (BPO) No. 16367 with Brulin & Company of Indianapolis, IN, for Bio-Zyme lift station maintainer to degrease and deodorize wastewater lift stations in the maximum amount of \$85,800.00, and authorize the Purchasing Manager to sign the resulting BPO and related documents.

BACKGROUND

In 2002, Utilities tested and evaluated a number of products designed to degrease and deodorize wastewater lift stations. Their results showed that Bio-Zyme best meets the department's needs in terms of effectiveness, safety, delivery and cost. Brulin & Company, Inc. is the manufacturer and sole distributor for Bio-Zyme. Purchasing Policy Manual (PPM) Section 1.3(l) allows for the sole source award for a commodity that can only be purchased from one supplier. On December 9, 2008, your Board approved the sole source renewal of a BPO with Brulin for Bio-Zyme, resulting in BP016367. This BPO will expire on 12/31/09. Brulin & Company has agreed to renew for another one-year term at the exact same pricing, terms, and conditions as the current agreement.

FISCAL IMPACT

The BPO resulting from this recommendation will be in the maximum amount of \$85,800.00 and will be effective from January 1, 2010 through December 31, 2010. Facility Services' Fiscal Impact Statement is attached.

Attachment: Facility Services Fiscal Impact Statement

cc: Jim Durfee, Director, Facility Services
Will Dickinson, Deputy Director, Facility Services
Val Bayne, Budget and Fiscal Operations Manager, Facility Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: October 2, 2009
SUBJECT: **Fiscal Impact Statement**
BPO for the purchase of Bio-Zyme Lift Station Maintainer
- RQ050235

The Department of Facility Services has budgeted appropriately for this expense in the Sewer Maintenance Districts #1, #2, and #3 and Sewer CSA's. Therefore there is sufficient funding available for this BPO.