



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDER-SHERIFF

TO: Honorable Board of Supervisors
DATE: January 12, 2009
FROM: Edward N. Bonner, Sheriff-Coroner-Marshal
SUBJECT: Memorandum of Understanding (MOU) between the Placer County Sheriff-Coroner-Marshal and the Sacramento County Sheriff's Department.

ACTION REQUESTED

Your Board is requested to approve a budget revision and the Memorandum of Understanding (MOU) between the Placer County Sheriff-Coroner-Marshal and the Sacramento County Sheriff's Department for cost sharing in a regional data sharing network. Authorization is requested for the Sheriff Coroner-Marshal to execute this agreement in the amount of \$16,602.50 which will be paid by Department of Homeland Security (DHS) Grant Funding. There is no impact to the General fund.

BACKGROUND

The Homeland Security Law Enforcement Terrorism Prevention Program (LETPP) Grant was secured to fund the implementation of the regional data sharing network (COPLINK) system. The Homeland Security LETPP grant focused on law enforcement and included 50% for each member agency. The California Emergency Management Agency purchased statewide licenses for this project. The additional 50% for Placer County of \$16,602.50 will be paid by DHS Grant funding. The Central Valley Information Sharing System (CVISS) Central Region Node consists of thirteen (13) law enforcement agencies from both Placer and Sacramento County. Sacramento County Sheriff's Department is the fiscal agent for the CVISS. Operational MOU's have been signed by participating agencies. Member agencies will work cooperatively to establish an integrated system of information technology that maximizes the sharing of data and communications between member agencies. This system will include data from Records Management and Jail Management Systems of the thirteen (13) participating law enforcement agencies from both Placer and Sacramento County. Your Board's approval for this agreement is requested.

FISCAL IMPACT

There is no impact to the General Fund. Sacramento County secured funding from the Homeland Security Grant for start up costs. The cost for Placer County Sheriff's Department to participate this year is an additional \$16,602.50 that will be funded by Department of Homeland Security Grant Funding. Your approval for the budget revision adding the expenses and revenue to the Sheriff's budget is requested. An update to this agreement will be submitted for your Board's approval for annual maintenance in 2011 once actual costs are determined.

PLACER COUNTY
BUDGET REVISION

PAS DOCUMENT NO.

Attachment B

Dept No.	Doc Type	Total \$ Amount	Total Lines
20	BR	33,205.00	24

- Cash Transfer Required
 Reserve Cancellation Required
 Establish Reserve Required

- Auditor-Controller
 County Executive
 Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT								APPROPRIATION ADJUSTMENT									
Dept No.	T Code	Rev	OCA	PCA	OBJ L-3	Proj. No.	G/L Sub GL	AMOUNT	Dept No.	T Code	Rev	OCA	PCA	OBJ L-3	Proj. No.	G/L Sub GL	AMOUNT
20	006		DHSGNT	02412	2254 5954			16,602.50	20	014		DHSGNT	02412	2555			16,602.50
TOTAL								16,602.50	TOTAL								16,602.50

REASON FOR REVISION: To approve the transfer funds between the OES and Sheriff for items approved in the Homeland Security grant COPLINK system

Distribution:
 All copies to Auditor
 Rev 9/14/98

Department Head Barbara Basada
 Board of Supervisors _____
 Auditor-Controller _____

Date: 12/16/09
 Page: 1 of 1
 Budget Revision # _____

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COPY

**Memorandum of Understanding
CVISS Central Region Node Share of Cost Agreement**

This Memorandum of Understanding ("MOU") is made and entered into on this 1st day of April, 2009 by the Sacramento County Sheriff's Department and Placer County Sheriff's Department.

Purpose and Background

The Sacramento County Sheriff's Department and Placer County Sheriff's Department agree to the terms and conditions set forth in the Sacramento Central Valley Information Sharing System (CVISS) Central Region Node MOU. This consortium is overseen by the CVISS Steering Committee. Agencies enter into this cost sharing agreement to participate in the information-sharing system know as COPLINK via the Central Region Node Consortium. This agreement outlines the financial working relationship and cost-sharing contract for Central Region Node Consortium member agencies.

THEREFORE, the Member Agencies hereby agree to the following:

1 Definitions

- 1.1 **Central Valley Information Sharing System (CVISS)** is the name of the Sacramento Regional Terrorist Threat Assessment Center (RTTAC) information sharing system.
- 1.2 **Central Valley Information Sharing System (CVISS) Steering Committee** is the governing body for all information sharing initiatives in the Sacramento RTTAC which consist of 34 counties.
- 1.3 **Data** means electronic facts, detailed information, or other material provided by a Member Agency.
- 1.4 **Data Repository** means the computer equipment used to store, connect and disseminate COPLINK information to Member Agencies.
- 1.5 **Sacramento County Sheriff's Department (SSD)** is the fiscal agent for the Central Region Node of CVISS and will handle and account for funds collected by the Node for the benefit of all Member Agencies.
- 1.6 **Central Region Node** means the collective signatory law and justice agencies, within the central region of CVISS who have agreed to work within the parameters of this Agreement.
- 1.7 **Central Region Node Consortium** is the collective group of agencies that have entered into a MOU agreement to participate in the CVISS Central Region Node for law enforcement information-sharing.

- 1.8 **Member Agency** means law enforcement agencies contributing data to the Central Region CVISS Node are allowed access to data of other member agencies and other COPLINK nodes.
- 1.9 **Knowledge Computing Corporation (KCC)** means a corporation with its principal place of business at 6601 E. Grant Road, Suite 201, Tucson, Arizona 85615, and the owner and developer of COPLINK.
- 1.10 **COPLINK** means the information sharing and analysis software licensed to the member agencies by KCC under the name COPLINK.
- 2 Effective Date and Term of MOU**
- 2.1 **Effective Date** the effective date of this MOU is the date noted above and/or the date each subsequent agency signs the agreement.
- 2.2 **Term** this MOU shall remain in effect until terminated as provided herein.
- 3 Requirements for Participation**
- 3.1 To participate in the Central Region Node, agencies agree to share cost based on their number of authorized sworn staff.
- 3.2 To participate in the Central Region Node, agencies agree to contribute data from their Records Management System (RMS) as defined by the Central Region Node Consortium.
- 3.3 To participate in the Central Region Node, agencies overseeing jails agree to contribute data from their Jail Management System (JMS) as defined by the Central Region Node Consortium.
- 4 Financial Oversight and Management**
- 4.1 **Node Costs** Member Agencies shall pay a proportional share of software purchases, software maintenance, implementation, network, hardware, and operational costs, as approved by the CVISS Steering Committee. The operating costs of the Node shall be shared between the member agencies based on the number of authorized sworn officers (FTE) per Member Agency as the numerator and the aggregate number of authorized sworn officers (FTE) of all Member Agencies as the denominator.
- 4.2 **Annual Budget** Each year SSD shall prepare an annual budget for approval by the CVISS Central Region Node Board that includes the share of cost for each Member Agency.
- 4.3 **Annual Report** At least once per year SSD shall report to the CVISS Steering Committee on all funds collected and expended by the Central Region Node Consortium in support of the COPLINK project.

- 4.4 **Payment Administration** SSD shall administer payments to all vendors and invoice Member Agencies for their share of cost.
- 4.5 **Financial Responsibility** Each Member Agency is responsible for any costs to connect to the CVISS Central Region Node data repository, which may include acquiring hardware, software, data communication equipment and/or services. Nothing included in this MOU requires any agency to fund the activities of any other Member agency.

5 Payment Schedule

- 5.1 **Homeland Security LETTP Grant** The 2007 LETTP grant award by the Office of Homeland Security will pay for the necessary hardware infrastructure for the Central Region Node, 50% of the data integration costs for each Member agency and the enterprise software license fee. The following outlines the initial and ongoing maintenance costs for Placer County Sheriff's Department to participate in the CVISS Node. These maintenances costs are subject to review and additional assessment by the CVISS Central Region Node Steering Committee.
- 5.2 Agency share of cost is due within 30 days of signature of this agreement. Data integration effort will not begin without receipt of payment.
- 5.3 Agency annual maintenance will be invoiced by the fiscal agent. The annual payment is due within 30 days of receipt by member agencies. If payment or payment arrangements have not been agreed to, services will be terminated.

The Initial Data Mapping/Integration cost of \$16,602.50 will be covered by Placer County with Department of Homeland Security Grant Funding.

The following estimated maintenance fees includes the software maintenance fees from KCC and the hardware, location and maintenance fees necessary to support the node infrastructure. These ongoing sustainment costs will be due annually after the KCC warranty period is complete and grant funding is exhausted, which was initially paid by Homeland Security LETTP Grant through Sacramento County. Annual Maintenance for Node sustainment will begin in July 2011. The annual maintenance is estimated at \$27,980. An update to this agreement will be submitted for Board approval at that time which will include actual costs.

The parties hereto execute this MOU as of the Effective Date.

Sacramento County Sheriff's Department _____

By: Sheriff John McGinness

Placer County Sheriff's Department _____

By: Sheriff Edward Bonner

