

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO Honorable Board of Supervisors

FROM Jim Boggan, Purchasing Manager *JB*

DATE February 23, 2010

SUBJECT Approve the Renewal of Competitively Awarded Blanket Purchase Order No 16328 with Dunn-Wright Communications for Voice and Data Cabling Services in the Maximum Amount of \$125,000 00

ACTION REQUESTED

Approve the renewal of competitively awarded Blanket Purchase Order (BPO) No 16328 with Dunn-Wright Communications of Sacramento, CA for voice and data cabling services in the maximum amount of \$125,000 00, and authorize the Purchasing Manager to sign the resulting BPO

BACKGROUND

The Telecommunications Division of Administrative Services requires a BPO for voice and data cabling services to be performed on an as needed basis throughout the County. On November 25, 2008, your Board approved the award of Bid No 9853 to Dunn-Wright Communications and authorized the Purchasing Manager to sign the resulting BPO effective December 1, 2008 through December 31, 2009. This BPO was extended for two months to allow sufficient time to negotiate new service rates and obtain Board approval.

Dunn-Wright has agreed to renew for another year with proposed hourly rate increases. The County was successful in negotiating the requested increases from 8% down to 5%. This increase represents increases in Dunn-Wright's overhead, operating, and benefits costs. The Purchasing Policy Manual Section 1 3(o) allows for the renewal of this contract based on the vendors' satisfactory contract performance. The resulting BPO will be effective from March 1, 2010 through February 28, 2011.

FISCAL IMPACT

Upon your approval, a BPO will be issued to Dunn-Wright in the maximum amount of \$125,000 00. Administrative Services' Fiscal Impact Statement is attached.

Attachment Exhibit A

cc Clark Moots, Director of Administrative Services
Jerry Gamez, Information Technology Manager

FISCAL IMPACT STATEMENT

TO Honorable Board of Supervisors
FROM Jerry Gamez, IT Division Manager
DATE February 23, 2010
SUBJECT **Fiscal Impact Statement**

The Telecommunications Division of Administrative Services (Department) requires a Blanket Purchase Order for voice and data cabling services to support the County's copper and fiber cabling infrastructure operations. The Department is requesting to renew Blanket Purchase Order No. 16328 with Dunn-Wright Communications for these services in the not to exceed amount of \$125,000 effective 3/1/10 through 2/28/11.

Funds are not encumbered until items are actually purchased against the Blanket Purchase Order.

The Department has budgeted appropriately for this Blanket Purchase Order and funding is available in the Telecommunications Division's FY 2009-10 Budget (02100).