

PLACER COUNTY  
SHERIFF  
CORONER-MARSHAL

PLACER COUNTY SHERIFF-CORONER-MARSHAL  
1000 WASHINGTON STREET  
SACRAMENTO, CA 95833  
TEL: 916-224-2000 FAX: 916-224-2001

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EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDERSHERIFF

**To: Board of Supervisors**  
**Date: March 16, 2010**  
**From: Edward N. Bonner, Sheriff-Coroner-Marshal**  
**Subject: Authorization for Out-of-State travel**

**ACTION REQUESTED**

Your Board's authorization is requested to approve the out-of-state travel for Undersheriff Devon Bell and the Honor Guard to travel to Washington D.C. to attend the National Peace Officers Memorial for the induction of Placer County Sheriff Elam who was killed in the line of duty in 1951. The Memorial is being held from May 12 through May 16, 2010. The total cost for travel and transportation to send twelve Honor Guard members is estimated at \$16,600. But the total department share of these costs is only estimated at \$8,200. This amount will only cover 50% of the full cost to cover the Undersheriff and four members of the Honor Guard, plus the per diem rate for the remaining eight members. The remaining travel and lodging costs will be raised by the Honor Guard through community fund raising efforts, and through out of pocket expense.

**BACKGROUND**

Placer County Sheriff Elam was killed in the line of duty in 1951. This year he is being inducted into the National Peace Officers Memorial to be held in Washington D.C. from May 12 through May 16, 2010. This commemoration does not happen every day. Sheriff Elam's name will be added to the seven other members of the Placer County Sheriff's Department on the Memorial Wall since its dedication in 1991. It is important that Placer County not only be represented but able to fully participate in the induction ceremonies. The Honor Guard has raised funds to help support their program and much of their new uniform costs were paid for by the Sheriff's Council. They are honored to have the opportunity to attend the National Peace Officers Memorial ceremonies with the Undersheriff to represent Placer County in honoring Sheriff Elam.

The Honor Guard are dedicated men and women who have committed to raising 50% of the costs for the Honor Guard to attend this momentous occasion. The Sheriff's Department has minimized the overtime costs associated with the shift vacancies by utilizing shift adjustments; the estimated cost to back-fill is \$8,200. There is no additional salary cost beyond their normal salary for the attendees. Your Board's approval is required for the travel and transportation to Washington D.C. in the estimated amount of \$8,200.

**FISCAL IMPACT**

Sufficient funds are included in the Sheriff's budget to cover the estimated cost for travel and transportation in the amount of \$8,200. The salaries and backfill costs for the Undersheriff and the Honor Guard to attend the National Peace Officers Memorial are included in the Sheriff's budget. There will be no additional impact to the General Fund.

Attachments

DATE: \_\_\_\_\_  
REQUEST: \_\_\_\_\_

COUNTY OF PLACER  
**TRAVEL REQUEST  
ON OFFICIAL BUSINESS**

TR 10-0043

TO: COUNTY EXECUTIVE

ADVANCE REQUESTED?  
 Yes  No

FROM: Sheriff's Dept. NOTIFY: Maggie # 3821

DATE & REF NUMBER

VENDOR NO	PAY TYPE	Name: Bertoni / Conners / Cox / Ellis / Pabst / Scott / Silva / Schmidt / Swearingen / Tndall - TBA / TBA	
Distribution Code		Department: Sheriff's Department	PAYMENT DUE DATE

TAX CODE	ORG COST ACCOUNT	PRCG COST ACCOUNT	GRANT NUMBER	PROJECT NUMBER	USER CODE No 1, 2, 3	ACT REF	AMOUNT	P/C	INVOICE	DESCRIPTION
200	239306	HNRGD				01			10-0043	
	239306	HNRGD				02				
TOTAL										

1. Purpose of this trip: National Peace Officer Memorial

2. Destination(s) Washington, DC City CA State

3. Travel Time will start am 05/11/10 Date to pm 05/16/10 Date

4. Travel by (Est. Amt.)
- Air
  - Rail
  - County Car
  - Private Car with Mileage Reimbursement
  - Flat Rate of \$ \_\_\_\_\_
  - Reason \_\_\_\_\_
5. Training Data (Optional)
- Mandatory
  - State/Pgm Related
  - CEU (Units Earned \_\_\_\_\_)
  - Cost of Staff Time \_\_\_\_\_
  - Voluntary
  - County Training
  - MIS
  - Prof/Pers Development
  - Training Outcome \_\_\_\_\_

6. The Following Expenses: \* (x) IF PREPAID

#	ITEM	ESTIMATE	#	A/P #
192	Per Diem	4536.00	<del>33</del>	77
0	Lodge	992.84	<del>7</del>	76.01
12	Trans.**	6000.00	<del>4</del>	50
1	Car Rental	4200.00	<del>5</del>	502
0	Tuition	0.00		
	<b>TOTAL</b>	<del>21657.84</del>	<del>46</del>	<del>603.01</del>

Amount Advanced \$ 4,536.00

\*\*Transportation costs are estimated and may increase.

7. If this trip was not budgeted, it will be financed as follows: The Sheriff's Department wishes to sponsor 4 of the Honor Guard team members (\$7,219). The team will fund raise for the remaining 8 (\$14,438)

SUPERVISOR APPROVAL

BY

*Melissa Bell*  
Department Head or Authorized Signature

"I declare under penalty of perjury that I am a County employee and the foregoing is true and correct." Executed on

at Auburn California

See Accounting Expenditure Entry  
Signature of Declarant

**FOR USE BY COUNTY EXECUTIVE:**

- APPROVED
- DISAPPROVED
- REVISED AS INDICATED
- RECOMMENDED TO BOOS

Comments \_\_\_\_\_

County Executive

Date

**FOR USE BY BOARD OF SUPERVISORS:**

APPROVED / DISAPPROVED BY  
PLACER COUNTY BOARD OF SUPERVISORS

Clerk of the Board of Supervisors

By

Deputy

Date

*M. J. Quinn* 2/9/10

RECEIVED

FEB - 4 2010

County

174

Voucher: NO  
 Check(s) due date:

**PLACER COUNTY SHERIFF'S DEPARTMENT  
 TRAVEL ARRANGEMENT WORKSHEET**

TR#: **10-0043**

Name #1 **Bertoni, Joe**  
 Name #2 **Connors, Ty**  
 Name #3 **Cox, Shirley**  
 Name #4 **Ellis, Scott**  
 Name #5 **Pabst, David**

Name #6 **Scott, Andrew**  
 Name #7 **Silva, Brian**  
 Name #8 **Schmidt, Connie**  
 Name #9 **Swearingen, Jeff**  
 Name #10 **Tindall, Josh**

INITIATED BY: **Maggie**  
 DATE: **02/01/10**

DATES: **05/12/10** TO **05/16/10**  
 TIME: **am** TO **pm**

FED ID:   
 Class: **National Peace Officer Memorial**  
 Sponsor:   
 c/o:   
 Address:   
 City:   
 Destination for TR: **Washington, DC**

**TUITION/REGISTRATION**

Tuition Due Date:   
 Reservations made by:   
 Phone:   
 Fax:   
 POST or STC / # of Hrs:   
 Course Control #:   
 DIFFERENT CLASS LOCATION: **Various locations in Washington DC**

Individual  Amount  X  = \$  X  # of People  \$

FED ID:   
 Motel: **Best Western Iwo Jima/Rosslyn**  
 Addr: **1501 Arlington Blvd.**  
 City: **Arlington, VA 22209**  
 Phone: **703-524-5000**

**LODGING**

Reservations made by: **Ty Connors**  
 Date Made:   
 PCSO  Hotel

Arrive Date **05/12/10** Arrive Time **pm** Depart Date **05/16/10** Depart Time **am**

Rate  X Tax  = Rate   
 \$ **149.99** X **10.25%** = \$ **165.36**

# of Nights  X Rate  =  X   
**4** X **\$ 165.36** = **\$ 661.46** X **11**

	Confirmation #	Cancel #
#1		
#2		
#3		
#4		
#5		

Memo: For no charge cancel by: **11-Feb**  
 4 people **2,645.82**  
 7 people **4,630.19**  
 Total **\$ 7,276.01**

**MEALS**

**STANDARD MEALS**

Number	Each	
5	Breakfast @	\$ 48.00
6	Lunch @	\$ 90.00
5	Dinner @	\$ 144.00
6	Incidentals @	\$ 25.00
16	Total Per diem	\$ 307.00
	X	11
		\$ 3,377.00

**MISCELLANEOUS OTHER EXPENSES**

Number	Amount	Total
Airport Prk'g	X	\$ -
Hotel Parking	X	\$ -
Tolls	X	\$ -
Total Other		\$ -

Total **\$ 3,377.00**

**TRAVEL**

Travel costs are included if available.  
 If no costs recorded on worksheet,  
 travel by county car, or arrangements  
 made by employee.

Airplane: **XX TBD**  
 Pool Car:   
 Private Car:   
 Rental Car: **XX**  
 Other:

Rental Car Company: **Enterprise**  
 Confirmation #:   
 Rental Car Voucher #: **2 minivans @\$225 each**

Flight #	Airline	From	Date	Time
	<b>TBD</b>			
Depart				
Depart				

Amount	# of Trips	Total
Car Fare: \$ 450.00	1	\$ 450.00
To	Date	Time

Arrive   
 Arrive

**7 @ \$500 = \$3500**  
**4 @ \$500 = \$2000**

Amount	# of Trips	Total
Air Fare: <b>Appr \$500.00</b>	11	<b>\$5,500</b>

Department costs \$ 8,472.82 Honor Guard costs \$ 8,130.19

**TOTAL \$ 16,603.01**

Welcome to  
[www.NationalPoliceWeek.com](http://www.NationalPoliceWeek.com)



National Police Week 2010  
Official Dates  
May 9-15, 2010

\*\*\* Events in Washington, D.C will be held from May 13-May 16 \*\*\*

[Click here for Official 2009 Roll Call T-shirts  
and other C.O.P.S. and National Police Week merchandise](#)

National Police Week activities in Washington, D.C.

*Wednesday, May 12  
Early Arrival Day*

*Thursday, May 13  
Official Arrival Day  
22nd Annual Candlelight Vigil at the  
National Law Enforcement Officers Memorial*

*Friday, May 14  
First Day - National Police Survivors' Conference  
Alexandria, VA*

*Saturday, May 15  
National Peace Officers' Memorial Service  
United States Capitol*

*Sunday, May 16  
Second Day - National Police Survivors' Conference*

*Monday, May 17  
Official Departure Day*

**Click here for Official NPW information from  
COPS**

For more information, contact  
*Concerns of Police Survivors, Inc.*  
[www.nationalcops.org](http://www.nationalcops.org)  
*1-800-784-COPS*  
[cops@nationalcops.org](mailto:cops@nationalcops.org)

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