



COUNTY OF PLACER

OFFICE OF AUDITOR-CONTROLLER

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To: Honorable Board of Supervisors

From: Andrew Sisk, Assistant Auditor-Controller

Date: April 27, 2010

Subject: Approve an amendment to BPO No. 16905 with PRJ Consulting, Inc. for \$40,000 for consulting services for PeopleSoft/ACORN System to a maximum amount of \$89,000.

ACTION REQUESTED

Approve an amendment in the maximum amount of \$40,000 to Blanket Purchase Order No. 16905 with PRJ Consulting, Inc. to provide consulting services in support of the PeopleSoft/ACORN System, and authorize the Purchasing Manager to sign the required documents.

BACKGROUND

The County's payroll and personnel management system, which is designated "ACORN", utilizes software designed by PeopleSoft. Maintenance and support of the software is provided directly by PeopleSoft. Additional services such as implementation of additional modules, customizations, and other specialized services are not covered by the PeopleSoft agreement. The Auditor and Personnel occasionally require the assistance of outside consultants for these tasks. Accordingly, our two departments approved the award of agreements to four (4) firms who are qualified to perform these services within the PeopleSoft application. Blanket purchase orders were successfully awarded as follows: PRJ Consulting, Inc. in the amount of \$49,000, Denovo Ventures, LLC in the amount of \$49,500, ERP Analysts, Inc. in the amount of \$49,900, and Howard Sant in the amount of \$45,000.

Recent changes in employee wages and benefits have required extensive changes to the ACORN system. In order to implement these changes in a timely manner, the Auditor and Personnel requested assistance from PRJ Consulting, Inc., who is highly familiar with the ACORN system and the required modifications. Due to this large volume of unforeseen work, the BPO with PRJ Consulting, Inc. is nearly exhausted. The Auditor and Personnel have requested that BPO No. 16905 be increased by \$40,000 for additional as-needed consulting services for the balance of the BPO period (through June 30, 2010). The revised maximum amount of the BPO will be \$89,000. This amendment requires Board Approval.

FISCAL IMPACT

The Auditor and Personnel have assured that there are sufficient funds within their own budgets for the current fiscal year to support these services.

cc: Nancy Nittler, Personnel Director