

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **APRIL 27, 2010**

From: **JJ JAMES DURFEE / JOEL SWIFT** 

Subject: **DPW AT CABIN CREEK OPERATIONS AND MAINTENANCE FACILITY
BUILDING PHASE DOOR CANOPIES AND ROOF MODIFICATIONS,
PROJECT NO. 4625D**

ACTION REQUESTED / RECOMMENDATION: It is recommended that your Board take the following actions associated with the DPW at Cabin Creek Operations and Maintenance Facility Building Phase, Project No. 4625D.

1. Approve the Plans and Specifications and authorize staff to solicit bids for the Door Canopies and Roof Modifications at the DPW Cabin Creek Operations and Maintenance Facility located at 910 Cabin Creek Road, Truckee, CA.
2. Approve a Resolution authorizing the Director of Facility Services to award and execute a contract in an amount not-to-exceed \$125,000, for the Door Canopies and Roof Modifications, upon review and approval by County Counsel and Risk Management, and delegating authority to approve any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

BACKGROUND: On March 7, 2006, your Board approved plans and specifications and authorized staff to solicit bids for the Building Phase of the Department of Public Works Operations and Maintenance Facility. On June 27, 2006, your Board awarded the contract to construct the project.

Utility provider Nevada Energy is now requiring snow protection for the electrical switchgear before it will provide service. This requirement had not been previously identified and was not included in the project plans. A correction notice requiring snow protection of building exits also was issued by the Building Department upon final inspection. These items are now required to be completed and are proposed to be constructed concurrently.

Facility Services, with the assistance of architectural consultant Jacobs, has completed the design documents for the Door Canopies and Roof Modifications project. The architect's estimate of probable construction cost is \$125,000, including contingency. A copy of the Bid Documents is available for review at the Department of Facility Services.

In order to comply with the Building Department and Nevada Energy requirements, it is recommended that your Board approve the Plans and Specifications and authorize staff to solicit bids and award the contract.

2607

ENVIRONMENTAL CLEARANCE: On December 5, 2002, the Zoning Administrator approved a Mitigated Negative Declaration for the projects planned on the Eastern Regional Landfill site. No additional environmental documentation is required.

FISCAL IMPACT: The total project cost was estimated to be \$150,000, including the \$125,000 for two canopies and the roof snow devices and \$25,000 for project management, testing services, bidding and contract administration. There is sufficient funding appropriated in the Capital Projects Fund project account to provide full funding for this portion of the project.

AVAILABLE FOR REVIEW AT THE DEPARTMENT OF FACILITY SERVICES: BID DOCUMENTS

ATTACHMENT: RESOLUTION

JD:JS:RU:RC:SH

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

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208

Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION DELEGATING
AUTHORITY TO THE DIRECTOR OF FACILITY
SERVICES TO TAKE VARIOUS ACTIONS
ASSOCIATED WITH THE DPW AT CABIN CREEK
OPERATIONS AND MAINTENANCE FACILITY
BUILDING PHASE DOOR CANOPIES AND ROOF
MODIFICATIONS, PROJECT NO. 4625D.

Resolution _____

The following RESOLUTION was duly passed by the Board of Supervisors of the
County of Placer at a regular meeting held _____, by the following
vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:

Clerk of said Board

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Placer, State of California, that this Board delegates authority to the Director of Facility Services to award and execute a construction contract in an amount not-to-exceed \$125,000, upon review and approval of County Counsel and Risk Management, and to delegate the authority to the Director to execute required change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

209

870