

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Jim Boggan, Purchasing Manager *JB*  
DATE: April 27, 2010  
SUBJECT: Approve the Award of a Sole Source Blanket Purchase Order to the Oregon Community Health Network Consortium for Software Support, Licensing, and Training in the Maximum Amount of \$125,000

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**ACTION REQUESTED**

Approve the award of a sole source Blanket Purchase Order (BPO) to Oregon Community Health Network (OCHIN) consortium for annual software support, licensing, monthly per use fees, and training in support of Health and Human Services Clinic Practice Management Software "CPMS" in the maximum amount of \$125,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

On May 27, 2008, your Board authorized the Department of Health and Human Services to negotiate and execute a contract with Oregon Community Health Information Network Consortium (OCHIN) for Clinic Practice Management Software (CPMS). The department began implementation of the system in the summer of 2008. The implementation support period expired on March 31, 2010.

The original software maintenance and support contract specified firm costs for annual software support, licensing, monthly per use fees, and training fees. Health and Human Services has estimated their costs to be \$125,000.00, which includes an additional three-months of services to allow the BPO to expire at the end of the fiscal year.

In accordance with Purchasing Policy Manual Section 1.3 (I), this is a sole source purchase only available to the County from OCHIN and is exempt from the competitive process.

**FISCAL IMPACT**

The award of the BPO will be in the maximum amount of \$125,000.00 for the period April 1, 2010 through June 30, 2011. Health and Human Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Graham Knaus, Health and Humans Services Director of Administrative Services



**Placer County  
Health and Human Services Department**

**Administrative Services Division**

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Date: February 17, 2010  
To: Honorable Board of Supervisors  
From: Graham Knaus, HHS Director of Administrative Services  
Subject: **Fiscal Impact Statement  
BPO for Software Maintenance and Vendor Travel Costs- Community Clinics  
For the period April 1, 2010 to June 30, 2011**

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The department has budgeted appropriately for this \$125,000 Blanket Purchase Order (BPO). Funding for the first three months of this BPO is included in the FY2009-2010 Final Budget and the remainder will be included in the Proposed FY2010-2011 Base Budget. The BPO expenditures are related to Community Clinic's practice management and managed care administration software systems provided through the Oregon Community Health Information Network consortium. These systems support the medical care services provided to Medicare, Medi-Cal, private insurance and the County's Medical Care Services Program (MCSP) patients. MCSP provides mandated services to eligible residents, and covers nearly 38 percent of the patients seen in the Auburn, Tahoe, and Roseville Medical Clinics. Funding for this BPO includes \$60,500 from Federal and State sources, \$17,500 from private insurance, and \$47,000 of required County General Fund match.

*Perspective, Hope, and Opportunity*