

**MEMORANDUM**  
OFFICE OF THE  
COUNTY EXECUTIVE  
COUNTY OF PLACER

**TO:** Honorable Board of Supervisors  
**FROM:**  Thomas Miller, County Executive Officer  
**DATE:** June 8, 2010  
**SUBJECT:** Approve a 5% merit increase for Richard S. Knecht, Client Services Program Director for HHS, CSOC

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**ACTION REQUESTED:**

Approve a 5% merit increase for Richard S. Knecht, Client Services Program Director, HHS CSOC from Grade 466 Step 4 to Grade 466 Step 5 at \$63.46 per hour, retroactive to February 27, 2010.

**BACKGROUND:**

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

**ISSUE STATEMENT:**

Performance Evaluation and Personnel Action forms have been submitted for Richard S. Knecht, Client Services Program Director, HHS CSOC recommending approval of a step increase. This office concurs with the recommendation.

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