

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Jim Boggan, Purchasing Manager *JB*  
DATE: July 13, 2010  
SUBJECT: Approve the Renewal of Competitively Awarded Blanket Purchase Orders with Three Vendors for Food for Probation's Central Kitchen in the Maximum Aggregate Amount of \$600,000.00

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**ACTION REQUESTED**

Approve the renewal of three competitively awarded blanket purchase orders for various food items for Probation's Central Kitchen in the maximum aggregate amount \$600,000.00, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Orders (BPOs) and transfer funds between these BPOs on an as-needed basis.

**BACKGROUND**

Probation's Central Kitchen requires blanket purchase orders for food items to support day-to-day operations of the County Jail and Juvenile Detention Facility. On September 8, 2009 your Board approved the award of competitive Bid No. 9915 to eight vendors for food and related items.

Probation has requested to renew the resulting BPOs for another year. Three of the BPOs require your Board's approval. Jacmar Foodservice and Good Source Solutions have agreed to renew with no changes. Sysco, Inc. has agreed to renew with minor, market based price changes on several of their representative items. To maximize cost savings on every purchase, the Central Kitchen solicits quotes from all contracted vendors for the best spot prices and then places the most economical total order.

The Purchasing Policy Manual Section 1.3(o) allows for the renewal of these contracts based on the vendor's satisfactory contract performance. Upon your Board's approval, BPOs will be issued in the following amounts:

Good Source Solutions Inc., Carlsbad, CA	\$ 200,000.00
Jacmar Foodservice Distribution, W. Sacramento, CA	\$ 100,000.00
Sysco, Inc., Sacramento, CA	\$ 300,000.00

**FISCAL IMPACT**

The three BPOs will total \$600,000.00, and will be effective for the period of July 1, 2010 through June 30, 2011. Probation's Fiscal Impact Statement is attached.

Attachment: Probation's Fiscal Impact Statement

cc: Chris Artim, Senior Administrative Services Officer, Probation  
Renee Harvey, Central Kitchen Food Services Manager

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Chris Artim, Senior Administrative Services Officer  
DATE: 05/26/10  
SUBJECT: **Fiscal Impact Statement**  
BPO RQ051054, RQ051059, RQ051067) for Food Items Bid 9915; FY 2010/11

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### Fiscal Impact Statement Examples

1. The department has sufficient funding

The Central Kitchen has budgeted appropriately for these BPO and funding is available in the FY 2010/2011 department budget.

The BPO's for \$600,000.00 will be used to supply meals to in custody inmates.