

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JULY 27, 2010**

From: *JD* **JAMES DURFEE / JOEL SWIFT**

Subject: **CLERK RECORDER ELECTIONS ADDITION, PROJECT NO. 4830**

ACTION REQUESTED / RECOMMENDATION: Adopt the attached Resolution accepting the Clerk Recorder Elections Addition, Project No. 4830, located in the Placer County Government Center in North Auburn, as complete and authorize the Director of Facility Services to execute and record the Notice of Completion.

BACKGROUND: On June 23, 2009, your Board approved plans and specifications, authorized staff to solicit bids and authorized the Director of Facility Services to execute the resulting construction contract for the Clerk Recorder Elections Addition project. Twenty-two (22) bids were received and a contract was awarded to Cal-Bay Construction, Inc., in the amount of \$644,999.

This addition relieves overcrowding conditions to the Recorder's staff and accommodates the increasing demand of counting and storing absentee ballots during election periods by adding a 2700 square foot single story addition to the Finance Administration Building. During the course of construction four Contract Change Orders (CCO) totaling \$44,896.64 were approved to complete the project in accordance with the intended scope of the plans and specifications. The total contract cost was \$689,895.64.

Facility Services' staff has inspected the work performed on the project. All punch list items have been addressed and the project has been accepted by staff as complete.

In order to close out the Clerk Recorder Elections Addition Contract, it is recommended that your Board accept the project as complete and authorize the Director of Facility Services to execute and record the Notice of Completion.

ENVIRONMENTAL CLEARANCE: This project is exempt from the California Environmental Quality Act pursuant to Section 15301 – that provides for operation, repair, maintenance, or minor alteration of existing structures or facilities not expanding existing uses.

FISCAL IMPACT: The estimated total project cost was \$1,450,000. The actual total project cost is approximately \$1,085,610, including \$711,524 for construction and \$374,086 in design, project management and contingencies. There is sufficient funding appropriated in the Capital Projects Fund project account for this project.

ATTACHMENT: RESOLUTION

JD:JS:RU:DH:SH

CC: COUNTY EXECUTIVE OFFICE

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Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION APPROVING
AND AUTHORIZING THE DIRECTOR OF FACILITY
SERVICES TO EXECUTE AND RECORD THE
NOTICE OF COMPLETION FOR THE CLERK
RECORDER ELECTIONS ADDITION, PROJECT NO. 4830

Resol. _____

The following RESOLUTION was duly passed by the Board of Supervisors
of the County of Placer at a regular meeting held _____,
by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

BE IT RESOLVED by the Board of Supervisors, County of Placer, State of California, that the attached Notice of Completion for the Clerk Recorder Elections Addition, Project No. 4830, is hereby approved; and

BE IT FURTHER RESOLVED that the Director of Facility Services is hereby authorized to execute said Notice of Completion on behalf of the Board of Supervisors and the County of Placer and cause the same to be recorded.

ATTACHMENTS: NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: JULY 27, 2010

PROJECT NO: 4830

PROJECT NAME: CLERK RECORDER ELECTIONS ADDITION, PROJECT NO. 4830

FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 04830

CONTRACTOR: CAL-BAY CONSTRUCTION, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$ 644,999.00
CONTRACT CHANGE ORDERS	\$ <u>44,896.64</u>
TOTAL CONTRACT EXPENDITURES	\$ 689,895.64

CHANGE ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	RWL/Drain Line Change	\$ 2,466.00
2	Remove/Relocate Elect. & Com Conduit, Remove/Relocate Main Irrigation Line, Remove Relocate Irrigation Control Wires, Unsuitable Soil, Relocate Drain Line at Trash Enclosure, Concrete Footing Change	\$ 20,914.55
3	Fire Line Trench, Drain Line Change East of Loading Dock	\$ 15,928.00
4	GFRC Change to End Pieces, Add Parapet Braces, Reimbursement for Damaged Telecom Lines, Misc Steel Changes, Additional two 20 Amp Breakers, Rock Clause Reimbursement, Additional Landscape Cobble, Gate Hardware Change, Misc Electrical Changes, Re-route Rain Water Leader.	\$ 5,588.09
	Total Change Orders	\$ 44,896.64