

# MEMORANDUM

## PLACER COUNTY AUDITOR CONTROLLER COUNTY OF PLACER

**To:** Honorable Board of Supervisors

**From:** Katherine J. Martinis; CPA, Auditor-Controller 

**Date:** August 10, 2010

**Subject:** Approval of Bank Account Closure

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### Action Requested

Request approval of closure of Placer County Sheriff Tahoe Explorer P244 Account, outside checking account with Bank of the West. Account number 238-006910.

### Background

This account was set up in 1995 to receive donations to the Sheriff's Explorer Post #244 and disperse the funds as needed. The money in the account was raised entirely by the kids that were in the group. As the economy changed, staffing level and programs changed, therefore the account was closed in January 2010 and the funds transferred to the Auburn Explorer Post #901 account.

### Fiscal Impact

There is no fiscal impact.



PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL



MAIN OFFICE  
2929 RICHARDSON DR.  
AUBURN, CA 95603  
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION  
DRAWER 1710  
TAHOE CITY, CA 96145  
PH: (530) 581-6300 FAX: (530) 581-6377

**EDWARD N. BONNER**  
SHERIFF-CORONER-MARSHAL

**DEVON BELL**  
UNDERSHERIFF

**DATE:** July 7, 2010  
**TO:** Andrew Sisk, Assistant Auditor-Controller  
**FROM:** Barbara Besana, Sheriff's Office Administrative Services Manager  
**SUBJECT:** Request to close Tahoe Explorer p244 bank account

This department wishes to close Tahoe Explorer p244 bank account set up with Tahoe Bank of the West in 1995 to receive donations to the Sheriff's Explorer Post #244 and disperse the funds as needed for the program.  
The money in the account was raised entirely by the kids that were in the group.  
As the economy changed, staffing level and programs changed. The decision of combining this account into the Auburn Explorer account was made and closing the account has occurred.  
The remaining funds in the amount of \$4,380.33 have been transferred to the Auburn Explorer Post # 901 account.

Attached is a copy of two Bank statements showing this transfer.

If you have any questions, please call Elisabeth Zmyslowski (ext. 7834).

Thank you for your cooperation.

2010 JUL 7 10:33 AM  
PLACER COUNTY

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# BANK OF THE WEST®

# STATEMENT

PAGE 1 OF 2

TAHOE CITY OFFICE 00238  
150 WEST LAKE BLVD.  
TAHOE CITY CA 96145 800-488-2265

STATEMENT PERIOD  
01/01/10 THROUGH 01/31/10

PLC CO SHERIFFS EXPLORER P244  
PO BOX 1710  
TAHOE CITY CA 96145-1710

238-006910 0 ITEMS ENCLOSED

AMENDMENT TO SCHEDULE OF FEES & CHARGES FOR BUSINESS DEPOSIT  
ACCTS: EFFECTIVE 3/1/10 THE STOP PAYMENT FEE (CHECK, THIRD  
PARTY TRANSFER, ELECTRONIC) WILL INCREASE FROM \$28 TO \$30

BUSINESS INTEREST CHECKING ACCOUNT NUMBER 238-006910  
INTEREST PAID IN 2009 WAS \$4.37

BEGINNING BALANCE.....	4,380.33	AVERAGE DAILY BALANCE.....	2,543.00
0 DEPOSITS.....	0.00	LOW BALANCE.....	0.00
0 CREDITS.....	0.00	YEAR-TO-DATE INTEREST PAID.....	0.00
1 WITHDRAWALS.....	4,380.33	YEAR-TO-DATE TAX WITHHELD.....	0.00
0 CHECKS.....	0.00	ANNUAL PERCENTAGE YIELD EARNED.....	0.00
ENDING BALANCE.....	0.00	INTEREST ACCRUED THIS STATEMENT.....	0.00

WITHDRAWALS

DATE.....	AMOUNT.....	TRANSACTION DESCRIPTION
01/19	4,380.33	BANK DEBIT 1707752



For Your Protection: Please examine this statement and report any discrepancy within 30 days.

MEMBER FDIC

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**Your Bank of America  
Business Checking  
Statement**

0878 E P  
E0-1

Statement Period:  
January 1 through January 29, 2010

Account Number: 08786-03681

PLACER CO SHERIFF'S  
EXPLORERS POST #901  
2929 RICHARDSON DR  
AUBURN CA 95603

**At Your Service**  
Call: 916.632.3910  
Online: www.bankofamerica.com

**Written Inquiries**  
Bank of America  
Auburn Branch  
PO Box 37176  
San Francisco, CA 94137-0176

Customer since 1995  
Bank of America appreciates your  
business and we enjoy serving you.

Our free Online Banking service allows you to check account balances, transfer funds, pay bills and more. Enroll at [www.bankofamerica.com](http://www.bankofamerica.com).

**Summary of Your Business Checking Account**

Beginning Balance on 01/01/10	\$1,363.01	Number of electronic checks paid	0
Total Deposits and Credits	+ 4,380.33	Number of 24 Hour Customer Service Calls	0
Ending Balance	\$5,743.34	Self-Service	0
		Assisted	0

**Account Activity**

Date Posted	Description	Reference #	Debits	Credits	Daily Balance
01/21	Deposit			\$ 4,380.33	\$5,743.34

The original check(s) or image(s) will not be included in this statement for check(s) processed electronically. If your check was not returned at the time of purchase, you will need to contact the merchant for a copy.

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