

MEMORANDUM
OFFICE OF THE
BOARD OF SUPERVISORS
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Jennifer Montgomery, Supervisor District 5
Mike Boyle, Assistant County Executive Officer

DATE: August 24, 2010

SUBJECT: COMMITTEES AND COMMISSIONS – Approve a Resolution establishing the Donner Summit Area Municipal Advisory Council.

ACTION REQUESTED

Approve a Resolution establishing the Donner Summit Area Municipal Advisory Council.

BACKGROUND

Supervisor Jennifer Montgomery is proposing to establish a new Municipal Advisory Council in the Donner Summit area to provide a public forum on issues in the area. The proposed Donner Summit Area MAC boundaries are entirely within District 5, Placer County and the map is attached as exhibit "A." The Donner Summit Area MAC, if approved, would be comprised of five at-large members who would meet quarterly on items of community concern.

FISCAL IMPACT

Administrative costs for monthly MAC meetings are estimated at \$400 to \$600 per meeting including contracted secretarial services, BOS staff attendance and mileage, IT/Telecommunications charges, and room rental charges. Estimates do not include other county department staff costs such as overtime relating to attending MAC meetings or travel. Contracted MAC secretarial services are budgeted in the FY10-11 Board of Supervisors budget.

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF PLACER, STATE OF
CALIFORNIA**

IN THE MATTER OF: A RESOLUTION
ESTABLISHING THE DONNER SUMMIT AREA
MUNICIPAL ADVISORY COUNCIL (MAC)

Resolution No. _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held, August 24, 2010, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Kirk Uhler
Chairman of the Board of Supervisors

Attest:
Clerk of the Board

Ann Holman

THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, DOES HEREBY ORDAIN THAT:

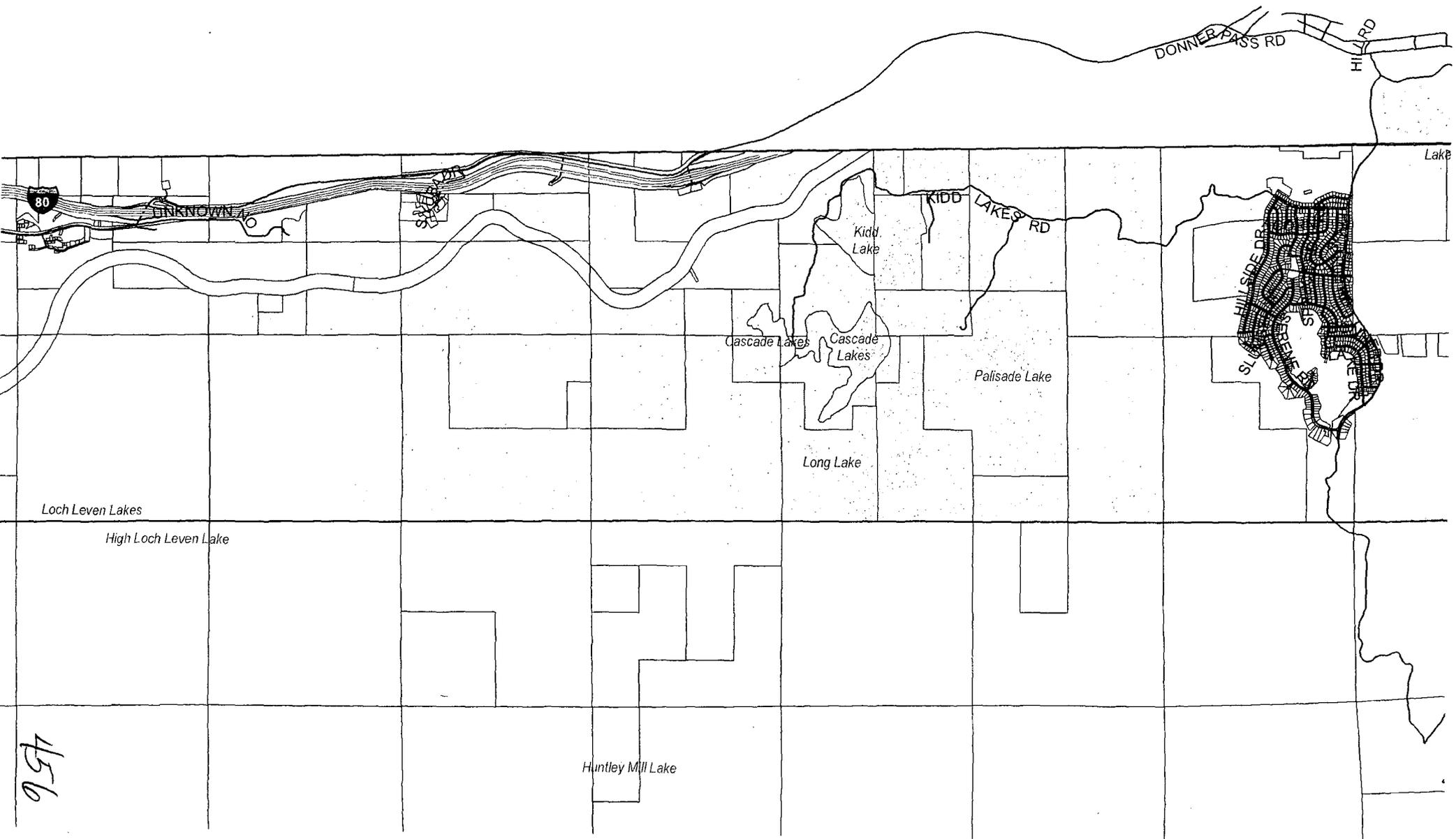
1. COUNCIL ESTABLISHMENT: Pursuant to the provisions of the Government Code Section 31010, there is hereby established the Donner Summit Area Municipal Advisory Council, hereinafter called Council.
2. TERRITORIAL JURISDICTION: The Council shall represent that territorial area described on the attached Map marked "Exhibit A."

3. COMPOSITION: The Council shall have five (5) members selected at-large and shall be appointed by the Board of Supervisors.
4. QUALIFICATION OF MEMBERSHIP: Members shall, at the time of appointment and at all times during term of office, be residents within the MAC boundaries, or property owners of real property within the area or business owners or managers operating a business within such area. Failure to maintain such status shall result in a vacancy in office.
5. NOMINATION & TERM OF OFFICE: Members shall be nominated by the Board member representing supervisorial district 5 and be appointed by a majority of the board of supervisors. Members shall serve two year terms, the first two year term commencing on February 1, 2010 and concluding on January 31, 2012, then running in two year cycles thereafter, but always ending on January 31st of the appropriate year.

In the event of a supervisorial vacancy during a term of office caused by resignation of a supervisor or any other reason, upon the appointment or election of any new supervisor to fill the unexpired supervisorial term all MAC member appointments shall be vacated within thirty (30) days of the new supervisor assuming office. The new supervisor may nominate members to be considered for appointment for the unexpired term of membership.

6. REMOVAL FROM OFFICE: At any time, members may be removed by a majority vote of the Board of Supervisors.
7. DUTIES OF COUNCIL: The Municipal Advisory Council may advise the Board of Supervisors on matters of concern which relate to the area served by the Municipal Advisory Council. The Council shall advise the Board of Supervisors on matters specifically referred to it by the Board of Supervisors for review and recommendation.
8. PROCEDURAL RULES: The Council shall adopt rules, regulations and procedures as are reasonable and appropriate for its activities, as are specifically approved by the Board of Supervisors. The Council shall also comply with any rules, regulations, and procedures contained in the MAC Manual proscribed and approved by the Board of Supervisors. In absence of procedures to the contrary, the council shall be governed by Robert's Rules of Order.
9. RECORDS: The Council shall keep all record of its actions in a form prescribed by the Placer County Auditor.
10. COMPENSATION: All members of the Council shall serve without compensation.

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