

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *JB*
DATE: August 24, 2010
SUBJECT: Approve the Award of Competitive Bid No. 9999 to Western Contract for Furniture for the Rocklin Library in the Amount of \$186,889.30

ACTION REQUESTED

Approve the award of Competitive Bid No. 9999 to Western Contract of Rancho Cordova, CA for furniture for the Rocklin Library and authorize the Purchasing Manager to sign the resulting purchase order in the amount of \$186,889.30.

BACKGROUND

Procurement Services Division developed Bid No. 9999 to solicit bids for furniture for the Rocklin Library. The bid was issued in E-Bid and emailed to forty-five (45) vendors and was also posted on the County's website. A total of eleven (11) bids were received, as follows:

- Lovgren and Associates, Loomis, CA
- Solutions Business Furniture, Rocklin, CA
- Ross McDonald Co. Inc, Livermore, CA
- United Corporate Furnishings, Sacramento, CA
- Hogue & Associates, Sacramento, CA
- Furniture by William Webb, Carrollton, TX
- Western Contract, Rancho Cordova, CA
- Keller Group, Sacramento, CA
- Jacobs Office Interiors, Auburn, CA
- Froke Library Sales, Larkspur, CA
- Miles Treaster & Associates, West Sacramento, CA

Bidders were invited to bid on the specified brands and models or approved equals. In accordance with the bid's terms, the bids were evaluated by line-item, package, and all or none. Local Vendor Preference and Prompt Pay Discounts were also considered. Staff determined that an all or none award was the best value award for the County. Therefore Western Contract was determined to be the successful bidder and the products they offered were determined to be acceptable. The complete evaluation is attached (see Attachment A).

FISCAL IMPACT

This award will result in a purchase order to Western Contract in the amount of \$186,889.30. Facility Services' Fiscal Impact Statement is attached (Attachment B).

Attachments

- A. Bid Evaluation (on file with Clerk of the Board)
- B. Fiscal Impact Statement

cc: Val Bayne, Facility Services
Rob Unholz, Facility Services

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: August 6, 2010
SUBJECT: **Fiscal Impact Statement**
PO for Furniture for the Rocklin Branch Library

The County has secured a long term lease for the new Rocklin Branch Library and to facilitate the occupancy of the building, timely procurement and delivery of furnishings is required. The capital project 4702 includes sufficient funding in the amount of \$186,900 for the purchase of furniture.