

**MEMORANDUM  
PERSONNEL DEPARTMENT  
COUNTY OF PLACER**

**To:** Board of Supervisors  
**From:** Civil Service Commission  
**By:** Nancy Nittler, Personnel Director *N/Λ/*  
**Date:** September 14, 2010  
**Subject:** Recommendations from the Civil Service Commission Revising the Titles of Dispatch Division positions for the Sheriff's Department

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**ACTION REQUESTED:**

It is recommended that the Board of Supervisor approve the attached amendment to the Classified Service – Schedule of Classifications, Salary Plan and Grade Ordinance to reflect the public safety dispatcher title changes approved by the Civil Service Commission at their regular meeting held August 9, 2010.

**BACKGROUND INFORMATION**

At the meeting held March 24, 2009 your Board approved the results of the Public Safety Dispatch Study undertaken by the consulting firm MATRIX. Based on that approval, the Personnel Department reviewed the classification specifications for the Public Safety Dispatcher class series and presented updates and revisions to the Civil Service Commission. In order to more accurately reflect reporting relationships and scope of responsibility the following class title changes were approved by the Commission:

- Public Safety Dispatcher – Senior re-titled to Public Safety Dispatcher – Supervising
- Sheriff's Communications Supervisor re-titled to Dispatch Services Supervisor

**FISCAL IMPACT**

There is no fiscal impact.

**RECOMMENDATION**

It is recommended that your Board approve the attached ordinance amending the Classified Service – Schedule of Classifications, Salary Plan and Grade Ordinance.

**Before the Board of Supervisors  
County of Placer, State of California**

**In the matter of:**

An ordinance amending the un-codified Classified Service Schedule of Classifications, Salary Plan, and Grade for the classifications of Public Safety Dispatcher Senior and Sheriff's Communications Supervisor.

**Ordinance No:** \_\_\_\_\_

**First Reading:** \_\_\_\_\_

The following **Ordinance** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held \_\_\_\_\_, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

Attest:  
Clerk of said Board

\_\_\_\_\_  
Ann Holman

**THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA,  
DOES HEREBY ORDAIN AS FOLLOWS:**

That the Classified Service – Schedule of Classifications, Salary Plan and Grade Ordinance are hereby amended as follows:

**Section 1.** That the Classified Service – Schedule of Classifications, Salary Plan and Grade Ordinance is hereby amended to read as follows:

JOB CODE	CLASSIFICATION TITLE	SALARY ADMIN PLAN	GRADE
16428	<del>Public Safety Dispatcher – Senior</del> <b><u>Public Safety Dispatcher - Supervising</u></b>	GNRL	95
16430	<del>Sheriff's Communications Supervisor</del> <b><u>Dispatch Services Supervisor</u></b>	GNRL	107

**Section 2.** That this ordinance shall be effective at the beginning of the first full pay period following adoption.

**Section 3.** That this ordinance is adopted as an un-codified ordinance.

