

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *JB*
DATE: September 14, 2010
SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Dawson Oil Company for Card Lock Fuel Purchases in the Maximum Amount of \$220,000.00

ACTION REQUESTED

Approve the renewal of a competitively awarded Blanket Purchase Order (BPO) with Dawson Oil Company of Rocklin for card lock fuel purchases in the maximum amount of \$220,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On September 8, 2009, your Board approved the renewal of BP016131 with Dawson Oil Company as a result of competitive Bid No. 9712 for card lock fuel purchases in the Auburn and Rocklin/Loomis areas, and authorized the Purchasing Manager to sign the resulting BP017123 in the maximum amount of \$250,000.00 on behalf of the Department of Public Works (DPW) Fleet Services Division.

DPW has requested to renew this BPO for another year. Dawson Oil Company has agreed to renew at the same margin, terms and conditions as the current agreement. The contract pricing fluctuates with current market conditions and is based upon the sum of the vendor's fixed margin, the daily Sacramento rack price reported by the Oil Price Information Service (OPIS), and applicable taxes. Section 1.3(o) of the Purchasing Policy Manual allows for the renewal of this contract based on satisfactory service and reasonable pricing offered by the vendor. The resulting BPO shall be effective for the period of October 1, 2010 through September 30, 2011.

FISCAL IMPACT

Upon your Board's approval, a new BPO will be awarded to Dawson Oil Company in the maximum amount of \$220,000.00. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Chuck Gordon, DPW Fleet Services Manager
Cynthia Taylor, DPW Administration

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: September 14, 2010

SUBJECT: **Fiscal Impact Statement**
Purchase of Card Lock Fuel: RQ051783 Dawson Oil Co. BPO

Sufficient funding has been budgeted in the amount of \$220,000 in Fleet Services FY2010/11 budget.