

Before the Board of Supervisors  
County of Placer, State of California

In the matter of: AN ORDINANCE  
AMENDING CERTAIN SECTIONS IN  
CHAPTERS 2, 15, 16, 17 and 18  
OF THE PLACER COUNTY CODE  
RELATING TO THE COMMUNITY  
DEVELOPMENT/RESOURCES AGENCY

Ord. No. \_\_\_\_\_

First Reading: 9/28/10

The following ORDINANCE was duly passed by the Board of Supervisors  
of the County of Placer at a regular meeting held \_\_\_\_\_, 2010, by  
the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Kirk Uhler  
Chair, Board of Supervisors

Attest:

\_\_\_\_\_  
Ann Holman  
Clerk of said Board

THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF  
CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: Section 2.18.010 of Chapter 2 of the Placer County Code is hereby  
amended to read as follows:

**2.18.010 Office created.**

The director, community development/resource agency is created. The purpose  
of the agency is to provide planning and direction over those county functions that  
provide land use planning, management of natural resources, building, inspection and

code enforcement services, and other permit and land use services to the citizens of Placer County. The agency includes the department of engineering and surveying and the divisions of planning, ~~and building and engineering and surveying.~~ Unless this code specifically provides otherwise, the agency director shall serve as the planning director for Placer County and any reference in this code to the "planning director" shall mean the agency director. (Ord. 5425-B § 2 (part), 2006; Ord. 5373-B (part), 2005)

**Section 2:** Section 15.48.030 of Chapter 15 of the Placer County Code is hereby amended to read as follows:

**15.48.030 Definitions.**

\* \* \* \* \*

"Community development/resource agency" means the agency which provides planning and direction over those county functions that provide land use planning, management of natural resources, building, inspection and code enforcement services, and other permit and land use services to the citizens of Placer County. The agency includes the department of engineering and surveying and the divisions of planning and building and **performs** land development core functions such as infrastructure planning, surveying and mapping, permits and construction.

\* \* \* \* \*

**Section 3:** Section 16.04.030 of Chapter 16 of the Placer County Code is hereby amended to read as follows:

**16.04.030 Definitions.**

\* \* \* \* \*

"Community development/resource agency" means the agency which provides planning and direction over those county functions that provide land use planning, management of natural resources, building, inspection and code enforcement services, and other permit and land use services to the citizens of Placer County. The agency includes the department of engineering and surveying and the divisions of planning and building and **performs** land development core functions such as infrastructure planning, surveying and mapping, permits and construction.

\* \* \* \* \*

"Planning department" means Placer County planning division of the community development/resources agency department.

\* \* \* \* \*

**Section 4:** Section 17.04.030 of Chapter 17 of the Placer County Code is hereby amended to read as follows:

**17.04.030 Definitions.**

\* \* \* \* \*

“Community development/resource agency” means the agency which provides planning and direction over those county functions that provide land use planning, management of natural resources, building, inspection and code enforcement services, and other permit and land use services to the citizens of Placer County. The agency includes the department of engineering and surveying and the divisions of planning and building and **performs** land development core functions such as infrastructure planning, surveying and mapping, permits and construction. **Unless specifically provided otherwise, any reference in this chapter to the “planning department” shall mean the planning division of the community development/resource agency.**

\* \* \* \* \*

“Planning department,” or “department” means the Placer County planning **division of the community development/resources agency** department.

“Planning director,” or “director” means the ~~head of the planning department and chief planning officer of Placer County who is appointed by the county executive officer upon recommendation of the agency director and serves at the discretion of the agency director and the county executive officer.~~ **Unless this chapter specifically provides otherwise, the agency director shall serve as the planning director and any reference in this chapter to the “planning director” shall mean the agency director.** The planning director’s ~~is designated as the appointing authority for personnel purposes pursuant to Chapter 3 of this code, with responsibilities and authority~~ **are** established by Section 17.60.020 of this chapter. Unless otherwise stated, the planning director’s designee may be substituted for the director wherever this chapter mentions planning director.

\* \* \* \* \*

**Section 5:** Section 17.60.020 of Chapter 17 of the Placer County Code is hereby amended to read as follows:

**17.60.020 Planning director and planning department.**

The planning director shall have the responsibility and authority to perform all the functions described by California Government Code Section 65103, ~~and also to carry out any other responsibilities as assigned by the agency director,~~ including but not limited to the administration and enforcement of the provisions of this chapter, and the review of projects pursuant to the California Environmental Quality Act and Chapter 18

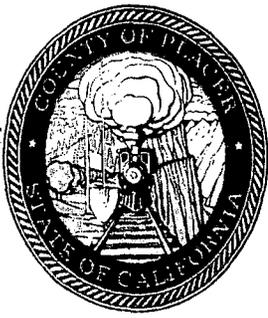
of this Code. Except where otherwise provided by this chapter, the responsibilities of the planning director may also be carried out by planning department employees under the supervision of the planning director. (Ord. 5373-B (part), 2005; Ord. 5126-B (part), 2001)

**Section 6:** Section 18.04.030 of Chapter 18 of the Placer County Code is hereby amended to read as follows:

**18.04.030 Definitions.**

“Community development/resource agency” means the agency which provides planning and direction over those county functions that provide land use planning, management of natural resources, building, inspection and code enforcement services, and other permit and land use services to the citizens of Placer County. The agency includes the department **of engineering and surveying and the divisions** of planning and building and **performs** land development core functions such as infrastructure planning, surveying and mapping, permits and construction. **Unless specifically provided otherwise, any reference in this chapter to the “planning department” shall mean the planning division of the community development resource agency.**

**Section 7:** This ordinance shall take effect and be in full force and effect upon thirty (30) days after its passage. The Clerk is directed to publish a summary of this ordinance within fifteen (15) days in accordance with Government Code Section 25124.



**COUNTY OF PLACER** *Approved*  
**Community Development / Resource Agency**

Michael J. Johnson, AICP  
Agency Director

*SEP 28 2010*  
*0:00 Intro*  
*Placer County*  
*Community Development / Resource Agency*

**ADMINISTRATION**

**MEMORANDUM**

**DATE:** September 28, 2010  
**TO:** Honorable Board of Supervisors  
**FROM:** Michael J. Johnson, AICP  
CDRA Director  
**SUBJECT:** Reorganization of the Community Development / Resource Agency

---

---

**REQUESTED ACTIONS**

Staff recommends that the Board take the following actions:

1. Introduction of an ordinance amending County Code, Chapters 2, and 15 through 18, and authorize the County Executive Officer and County Counsel to prepare an ordinance summary for publishing.
2. Introduction of an uncodified ordinance which does the following:
  - Moves the Environmental Coordinator classification from the unclassified to the classified service and establish the position salary at grade 246 (\$6,756 to \$8,213 monthly).
  - Amend the Chief Building Official classification specification and establish the position salary at grade 465 (\$8,958 to \$10,889 monthly).
  - Establishes the position of Assistant Director of the Community Development/Resource Agency with salary at grade 477 (10,095 to \$12,269 monthly), and placement in the unclassified service.
  - Approves the allocation of one new position for the Assistant Director of the Community Development / Resource Agency to the Agency Administration to support the mission of the Agency.
  - Deletes the Planning Director allocation in Planning.
3. Approve the revised classification specifications for the Community Development / Resource Agency Director, the Chief Building Official, the Environmental Coordinator, and the new classification specification for Assistant Director of the Community Development/Resource Agency.
4. Approve a budget revision transferring funding for a Deputy Director-Planning to Assistant Director of the Community Development / Resource Agency.

## **BACKGROUND**

At the January 12, 2010 Board of Supervisors meeting, your Board directed staff to return with recommended actions to implement the proposed reorganization of the Community Development/Resource Agency. As part of the discussion, a concern was expressed that the Environmental Coordinator position was not a part of the reporting chain that included the Planning Services and Building Services staff. It was recommended that, consistent with one of the founding principles of the Agency, that the Environmental Coordinator position be aligned with the service divisions with which it directly works (i.e., the Planning and Building Services divisions).

On January 11, 2010, the Civil Service Commission reviewed and approved the position specification revisions for:

1. Environmental Coordinator – revision to the class specification to remove from the unclassified service and place in the classified service with a salary grade 246.
2. Assistant Director of the Community Development / Resource Agency – creation of a new classification and placement into the unclassified service with salary grade 477.

## **ANALYSIS**

In response to direction provided by the Board, the organizational chart (refer to Attachment 3) for the Agency has been modified to bring the Environmental Coordinator position in line with the service divisions for which it directly works (i.e., the Planning and Building Service divisions). This modification both addresses the concern raised at the previous Board meeting, and also brings the structural organization of the Agency into alignment with other departments within the County.

## **FISCAL IMPACT**

As discussed at the January 12, 2010 Board meeting, the requested actions will result in an estimated savings of approximately \$250,000 for Fiscal Year 2010/2011. The cost savings are a result of reducing salary grades for two classifications and not filling a vacant funded position. These savings are a net gain over the funding required to provide for the new Assistant Director of the Community Development / Resource Agency position.

## **RECOMMENDATION**

Staff recommends the Board approve the following actions relative to the reorganization and refinement of the Community Development / Resource Agency:

1. Introduction of an ordinance amending County Code, Chapters 2, and 15 through 18, and authorize the County Executive Officer and County Counsel to prepare an ordinance summary for publishing.
2. Introduction of an uncodified ordinance which does the following:
  - Moves the Environmental Coordinator classification from the unclassified to the classified service and establish the position salary at grade 246 (\$6,756 to \$8,213 monthly).
  - Amend the Chief Building Official classification specification and establish the position salary at grade 465 (\$8,958 to \$10,889 monthly).
  - Establishes the position of Assistant Director of the Community Development/Resource Agency with salary at grade 477 (10,095 to \$12,269 monthly, and placement in the unclassified service.

- Approves the allocation of one new position for the Assistant Director of the Community Development / Resource Agency to the Agency Administration to support the mission of the Agency.
  - Deletes the Planning Director allocation in Planning.
3. Approve the revised classification specifications for the Community Development / Resource Agency Director, the Chief Building Official, the Environmental Coordinator, and the new classification specification for Assistant Director of the Community Development/Resource Agency.
  4. Approve a budget revision transferring funding for a Deputy Director-Planning to Assistant Director of the Community Development / Resource Agency.

Respectfully submitted,



---

MICHAEL J. JOHNSON, AICP  
Agency Director

**ATTACHMENTS:**

1. County Code Ordinance Amendments – Chapters 2, and 15 through 18, and the Uncodified Ordinance for the classified and unclassified service
2. Classification Specifications – Land Use and Resource Agency Director, Assistance Land Use and Resource Agency Director; Chief Building Official, Environmental Coordinator
3. Revised Community Development / Resource Agency Organizational Chart
4. Budget Revision

