

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors *JB*

FROM: Jim Boggan, Purchasing Manager

DATE: November 2, 2010

SUBJECT: Approve the Award of Competitive Bid No. 10019 to JB Fire Systems for Fire Sprinkler System Inspection, Testing, and Maintenance in the Maximum Amount of \$150,000.00

ACTION REQUESTED

Approve the award of competitive Bid No. 10019 to JB Fire Systems of Fernley, Nevada, for fire sprinkler inspection, testing, and maintenance in the maximum amount of \$150,000.00, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Order (BPO).

BACKGROUND

Facility Services requires a qualified contractor to regularly inspect, test, and maintain the County's various fire sprinkler systems to comply with State codes. Due to service issues, Facility Services requested not to renew their current fire sprinkler maintenance BPO. As a result, the Procurement Services Division developed Bid No. 10019 to solicit bids for fire sprinkler system inspection, testing, and maintenance. The Bid was mailed to eighteen contractors and a notice was posted on the County's website. Bids were received from four contractors: Cosco Fire Protection, Elite Fire Systems, JB Fire Systems, and SimplexGrinnell.

The bid evaluation was based on the sum of the extended prices for inspections, tests and maintenance work occurring over a three-year period. The evaluation was based on a three-year period because not all tests and maintenance activities occur in the first year, and the County has the option of renewing the BPO on a year-to-year basis. The bid required bidders to submit copies of certificates demonstrating proof of training to work on various fire sprinkler systems. Elite Fire Systems' bid was determined to be non-responsive because the bidder did not submit training certificates. Procurement determined that JB Fire Systems is the lowest priced responsive and responsible bidder at the reference price of \$155,282.00.

A complete bid evaluation is submitted as Attachment A. Procurement Services recommends that your Board award Bid No. 10019 to JB Fire Systems.

FISCAL IMPACT

This recommendation will result in the award of a BPO in the maximum amount of \$150,000.00 effective for the period November 2, 2010 through December 31, 2011. Facility Services' Fiscal Impact Statement is attached.

Attachments:

- A. Bid Evaluation (filed with Clerk of the Board)
- B. Fiscal Impact Statement

cc: Valerie Bayne, Facility Services

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: March 5, 2010
SUBJECT: **Fiscal Impact Statement**
BPO for Fire Sprinkler System Inspection, Testing, and Maintenance

The Department of Facility Services requires an annual blanket purchase order for routine inspections, testing and maintenance of fire sprinkler systems throughout the County in order to protect and maintain a safe environment in its facilities. The Department has budgeted appropriately for these supplies in the Building Maintenance budget for FY10/11.