

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: November 2, 2010

SUBJECT: Approve the Renewal of Competitively Awarded Blanket Purchase Order with Hill Brothers Chemical Company for Magnesium Hydroxide for Wastewater Treatment in the Maximum Amount of \$175,000.00

ACTION REQUESTED

Approve the renewal of competitively awarded Blanket Purchase Order (BPO) No. 17215 with Hill Brothers Chemical Co. of Brea, California, for magnesium hydroxide for wastewater treatment in the maximum amount of \$175,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On October 6, 2009, your Board approved the second renewal of a BPO with Hill Brothers Chemical Co. as a result of competitive Bid No. 9726 for the purchase of magnesium hydroxide for wastewater treatment and authorized the Purchasing Manager to sign the resulting BPO in the maximum amount of \$175,000.00 for Facility Services.

The Department of Facility Services has requested to renew their BPO for another year. Hill Brothers Chemical Co. has agreed to renew with no changes to pricing, terms, or conditions. The Purchasing Policy Manual (PPM) Section 1.3(o) allows for the renewal of this contract based on the vendor's satisfactory performance.

FISCAL IMPACT

The department has requested a BPO in the not to exceed amount of \$175,000.00 for the period November 1, 2010 through December 31, 2011. The Department of Facility Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Jim Durfee, Director of Facility Services
Valerie Bayne, Administrative Services Manager, Facility Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: June 29, 2010
SUBJECT: **Fiscal Impact Statement**
Magnesium Hydroxide

The Department of Facility Services requires an annual blanket purchase order for the purchase of Magnesium Hydroxide. The Environmental Utilities Division utilizes this BPO for wastewater treatment and it is a necessary chemical to maintain a stable PH.

The Department of Facility Services has budgeted appropriately for this product in the Sewer Maintenance Districts 1, 2, 3, and Sewer CSA's.