

PLACER COUNTY  
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EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDERSHERIFF

**To:** The Honorable Board of Supervisors  
**From:** Edward N. Bonner, Sheriff-Coroner-Marshal  
**Date:** November 23, 2010  
**Subject:** Approve Change Order to Blanket Purchase Order #17305 with National Medical Service Inc.

**Action Requested**

Your Board is requested to approve Change Order No. 1 to Blanket Purchase Order (BPO) No. 17305 with National Medical Service Inc. (NMS) for Coroner related Laboratory Services, increasing the maximum amount by \$12,000, for a revised BPO amount of \$82,000, to expire December 31, 2010. Your authorization is also requested for the Purchasing Manager to sign the resulting Change Order. There is no impact to the General Fund.

**Background**

The Placer County Sheriff's Office Coroner's Unit maintains a BPO with NMS for laboratory services necessary to conduct Coroner related investigations. These required services are driven by the number and type of coroner cases for which we are responsible. Our original estimated cost for this service was based on fewer coroner cases than we have experienced. As a result of the increase in current and expected coroner cases our costs for these services need to be adjusted. With the increase in services being provided, we are close to expending all of the \$70,000 available in the original BPO. We are requesting this BPO increase to cover the anticipated costs through December 31, 2010. In January 2011, we will renew this BPO for the revised amount of \$82,000.

**Fiscal Impact**

Upon your Board's approval, the limit of the BPO #17305 will be increased from \$70,000 to \$82,000. The request for this increase will be reflected on the existing BPO to meet our requirements through December 31, 2010. Funds from the overall Sheriff's budget will offset this shortfall. There is no impact to the General Fund.

