

**MEMORANDUM
COUNTY OF PLACER
CHILD SUPPORT SERVICES**

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OCT - 7 2010
COUNTY
EXECUTIVE OFFICE

TO: Honorable Board of Supervisors
FROM: April Nunez, Administrative Services Officer
DATE: October 19, 2010
SUBJECT: Approve the Renewal of a Blanket Purchase Order (BPO) with Allied Network Solutions, Inc. for Information Technology Support Services in the Maximum Amount of \$150,000.00 from January 1, 2011 through December 31, 2011, and Approve Change Order No. 2 to BP017378 with Allied Network Solutions, Inc. in the Revised Maximum Amount of \$75,000.00.

ACTION REQUESTED

Approve the renewal of a blanket purchase order with Allied Network Solutions, Inc. of Roseville California for Information Technology Support Services in the maximum amount of \$150,000.00 for the period January 1, 2011 through December 31, 2011, and approve change order No. 2 to BP017378 with Allied Network Solutions, Inc. in the revised maximum amount of \$75,000.00 and authorize the Purchasing Manager to sign the resulting documents.

BACKGROUND

On April 29, 2008, your Board approved the award of competitive Request for Qualifications (RFQ) No. 9764 for Information Technology Support Services adopting a list of qualified firms for four separate categories of service to be used on an as-needed basis in effect through April 30, 2011.

The Placer County Department of Child Support Services is requesting the renewal of BP017378 for as-needed Information Technology Support Services to support the Department's computer network and work stations. BP017378 was established in the amount of \$10,000.00 for the period January 5, 2010 through December 31, 2010. Child Support Services Technology Solution Analyst (TSA) recently retired and Allied Network Solutions is being utilized for technology services until the TSA position is filled. Change Order No. 1 was issued in the amount of \$39,500.00 to accommodate Information Technology Support Services required during the remaining contract period. The Placer County Department of Child Support Services (CSS) estimates that an additional \$25,500.00 is required for Information Technology Support Services for the completion of current projects, and continued support within the Department. Upon your approval, the BPO's maximum amount will be increased to \$75,000.00

In accordance with Purchasing Policy Manual 2.1(g), the change order requested requires your Boards approval.

FISCAL IMPACT

There is no impact to the General Fund as a result of this action. Child Support Services receives no General Fund allocation. The Department is fully funded by the State of California and the Federal Government. The revised BPO resulting from this recommendation will be increased by \$25,500.00 for a revised total amount of \$75,000.00, and the renewal blanket purchase order resulting from this recommendation will total \$150,000.00.

cc: Troy Held, Director
Georgia Emslie, Management Analyst
Jim Boggan, Purchasing Manager

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