

**MEMORANDUM**  
OFFICE OF THE  
**BOARD OF SUPERVISORS**  
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Jennifer Montgomery, Supervisor District 5

DATE: January 11, 2011

SUBJECT: COMMITTEES AND COMMISSIONS – Municipal Advisory Council –  
Foresthill Forum – Approve the reappointments of Gail McCafferty to Seat  
2, Duane Frink to Seat 3, Sharon Page to Seat 4, Luana Dowling to Seat  
5, Larry Jordan to Seat 6 and Michael Whittle to Seat 7 as requested by  
Supervisor Montgomery.

---

**ACTION REQUESTED**

Approve the reappointments of Gail McCafferty to Seat 2, Duane Frink to Seat 3, Sharon Page to Seat 4, Luana Dowling to Seat 5, Larry Jordan to Seat 6 and Michael Whittle to Seat 7 as requested by Supervisor Montgomery.

**BACKGROUND**

The purpose of the Municipal Advisory Council is to advise the Board of Supervisors on matters of concern which relate to the area served by the Municipal Advisory Council. The Council shall advise the Board of Supervisors on matters specifically referred to it by the Board of Supervisors for review and recommendation. The committee is composed of seven members at-large serving two year terms. The committee meets the first Monday of each month at 7:00 p.m. at 24601 Harrison Road, Foresthill.

**FISCAL IMPACT**

None

# FORESTHILL FORUM ADVISORY COUNCIL

## PUBLIC COMMITTEE

**PURPOSE:** The Municipal Advisory Council may advise the Board of Supervisors on matters of concern which relate to the area served by the Municipal Advisory Council. The Council shall advise the Board of Supervisors on matters specifically referred to it by the Board of Supervisors for review and recommendation. Section 1105 of Chapter 30 of the Placer County Code provides for the creation of a Design Review Advisory Committee to review and provide comments to the Planning Department on all applications within Design Control District in the Foresthill area. Through the adoption of the Foresthill General Plan, the Design Review Committee reviews and provides comments to the Planning Department on all applications within Design Control Districts. The Council shall adopt rules, regulations and procedures as are reasonable and appropriate for its activity, as are specifically approved by the Board of Supervisors. The Council shall also comply with any rules, regulations, and procedures contained in the MAC Manual proscribed and approved by the Board of Supervisors. In absence of procedures to the contrary, the council shall be governed by Robert's Rules of Order. The Council shall keep all record of its actions in a form prescribed by the Placer County Auditor. (Res. 2005-28)

**CONFLICT OF INTEREST:** No

**COMPOSITION:** Seven (7) members at-large, appointed by the Board of Supervisors. Members shall, at the time of appointment and at all times during term of office, be residents within the MAC boundaries, or property owners or real property within the area, or business owners or managers operating a business within such area. Failure to maintain such status shall result in a vacancy in office. Members shall be nominated by the Board member representing supervisorial district five and be appointed by a majority of the Board of Supervisors. Members shall serve two-year terms, the first two year term commencing on or about February 1, 2005 and concluding on January 31, 2007, then running in two year cycles thereafter, but always ending on January 31st of the appropriate year. In the event of a supervisorial vacancy during a term of office caused by resignation of a supervisor or any other reason, upon the appointment or election of any new supervisor to fill the unexpired supervisorial term all MAC member appointments shall be vacated within thirty (30) days of the new supervisor assuming office. The new supervisor may nominate members to be considered for appointment for the unexpired term of membership. At any time, members may be removed by a majority vote of the Board of Supervisors. (Res. 2005-28) Resolution 95-70 replaces Resolution 84-379 (est.), 86-148, & 88-26.

**MEETINGS:** First Monday of each month at 7:00 p.m. at the Foresthill Veterans Memorial Hall, 24601 Harrison Road, Foresthill.

**COMPENSATION:** All members of the Council shall serve without compensation.

### COUNTY CONTACT PERSON

Pat Malberg, Admin Aide  
(530) 889-4010  
175 Fulweiler Avenue  
Auburn, CA 95603-

### CONTACT PERSON

Foresthill Forum  
175 Fulweiler Avenue  
Auburn, CA 95603-

### CURRENT MEMBERS

#### SEAT # 1

Vacant Seat  
REPRESENTS: N/A  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2011

#### SEAT # 2

Gail McCafferty  
REPRESENTS: N/A  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2011

#### SEAT # 3

Duane Frink  
REPRESENTS: At-Large  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2011

#### SEAT # 4

Sharon Page  
REPRESENTS: N/A  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2011

#### SEAT # 5

Luana Dowling  
REPRESENTS: N/A  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2011

#### SEAT # 6

Larry Jordan  
REPRESENTS: N/A  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2011

#### SEAT # 7

Michael Whittle  
REPRESENTS: At-Large  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2011