

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: January 11, 2011

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Anderson Carpet and Linoleum for Furnishing and Installing Floor Covering Products in the Maximum Amount of \$125,000.00

ACTION REQUESTED

Approve the renewal of a Blanket Purchase Order (BPO) with Anderson Carpet and Linoleum of Sacramento, CA as a result of competitive Bid No. 9932 for furnishing and installing floor covering products in the maximum amount of \$125,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On November 17, 2009, Competitive Bid No. 9932 was awarded to Anderson Carpet and Linoleum for furnishing and installing floor covering products, removing existing floor covering, and repairing carpets. As a result, BP017317 was issued for the period December 11, 2009 through December 31, 2010 in the not-to-exceed amount of \$125,000.00.

The Department of Facility Services requested to renew this BPO for another one-year term. Anderson Carpet and Linoleum agreed to renew with an annual rate increase of 0.6%, a revision to the language in Section 2.0 of Attachment G of the bid, and the addition of floor covering material purchases as needed. As required by Section 20128.5 of the Public Contract Code and Section 2.0 of Attachment G of the bid, the rate increase reflects the percentage change in the California Consumer Price Index (CCPI). Purchasing Policy Manual Section 1.3 (o) allows the renewal of contracts if it is deemed to be in the best interest of the County based on satisfactory service and if it makes good business sense.

FISCAL IMPACT

Staff recommends that your Board approve the renewal of BP017317 with Anderson Carpet and Linoleum in the maximum amount of \$125,000.00 for the period of January 11, 2011 through December 31, 2011. Facility Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Valerie Bayne, Facility Services
Dan Olsen, Facility Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: September 24, 2010
SUBJECT: **Fiscal Impact Statement**
BPO to Furnish and Install Floor Coverings

The Department of Facility Services is responsible for maintaining buildings throughout Placer County and requires an annual contract to furnish and install floor covering on an as-needed basis. The Department has budgeted appropriately for this expense in the Building Maintenance Budget for FY10/11.