

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

To: The Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshall 
Date: January 11, 2011
Subject: Addendum between the Placer County Sheriff-Coroner-Marshall and Placer County Superior Court

Action Requested

It is recommended that your Board approve an addendum to the Memorandum of Understanding (MOU) between the Placer County Sheriff-Coroner-Marshall (PCSO) and the Placer County Superior Court (Court). The addendum provides for current year cost increases of approximately \$190,431 (5.4%) for the period July 1, 2010 through June 30, 2011 with a total Not-to-Exceed MOU amount of \$3,716,092 for FY 2010/2011. Adjustments reflect the level of services provided to the Courts with the updated average for salary and wages. There is no additional impact to the General Fund.

Background

Government Code 69922 prescribes the Sheriff shall provide security to the Superior Courts. The Placer County Sheriff-Coroner-Marshall provides law enforcement and court security services to the Court as provided in the Trial Court Funding Act of 1997 and as defined in California Rules of Court, Rule 10.810, and the Superior Court Law Enforcement Act of 2002 (SCLE), Government Code Sections 69920-69927, and the Administrative Office of the Court Security Policy No. FIN 14.01. PCSO and the Courts have reviewed and negotiated the service level and terms of court security services to be provided based on the funding level provided to the Courts. MOUs are required pursuant to SCLE. This Addendum modifies the MOU entered into by the Superior Court and the Sheriff as of October 9, 2009. This addendum reflects the FY 2010/2011 changes in salary and wages as well as any adjustments to the Courts service levels such as modification to their furlough schedules. This addendum is consistent with funding available to the Courts for court security.

The MOU addendum submitted to your Board for approval will be for FY 2010/2011 for an amount Not-to-Exceed of \$3,716,092, less a credit due of \$20,000 carried over from last years court security services MOU. This addendum reflects salaries and benefits and other costs such as overtime, telephone, general liability, equipment and training. Other supplemental costs are included related to costs for high profile cases or relief beyond the base staffing level identified above. The annual amount and service levels will continue to be reviewed and negotiated annually based on funding levels, Prop F, and cost of living adjustments to benefits and negotiated salary adjustments.

Rule 10.810, the SCLE and AOC Policy No. FIN.01 does not allow charges to the courts for administration, overhead, Peace Officer Standards and Training (POST) related training, retiree health or other post employment benefits. It is recommended that your Board approve the MOU addendum as submitted.

Fiscal Impact

The amount of this MOU has been included in the FY 2010/2011 budget at its current service and funding level. Charges for basic staffing will be charged at 1/12th the total rate plus monthly actual costs for other services as defined. Payments have not been made this year pending the State budget approval and your Board's approval of this MOU addendum. Approximately \$550,000 net county cost is attributed to the Court Security operations for administration, county overhead, (POST) training, retiree health and other post-employment benefits which cannot be charged to the Courts per Rule 10.810 and Court Security Policy No. FIN 14.01. There is no additional impact to the General Fund.

Attachment: MOU addendum

**AMENDMENT TO
AGREEMENT BETWEEN
THE SUPERIOR COURT OF CALIFORNIA, COUNTY OF PLACER AND
THE PLACER COUNTY SHERIFF'S DEPARTMENT
For**

COURT SECURITY SERVICES

This Amendment relates to the Memorandum of Understanding for Court Security Services entered into as of October 6, 2009 by and between the SUPERIOR COURT OF CALIFORNIA, COUNTY OF PLACER ("COURT"), an entity of the State of California, and THE COUNTY OF PLACER THROUGH THE PLACER COUNTY SHERIFF'S DEPARTMENT (SHERIFF). It is hereby agreed that effective July 1, 2010 said Agreement shall be modified as follows:

Exhibit B: Staffing for Basic Services – FY 2010/2011

Exhibit B is hereby amended to add the updated costs from July 1, 2010 – June 30, 2011. The additional pages to Exhibit B are provided on the following pages and will replace the original for this time period.

Exhibit B as originally contained in the Memorandum of Understanding was in effect for services provided during FY 2009/2010.

EXHIBIT B - 2010/2011
STAFFING FOR BASIC SERVICES
B-1

SHERIFF will provide the following minimum level of staffing for the Court Security Division (unit) in order to provide Basic Services and Additional Services performed during the regular court business day as outlined in B-2 -2010/2011 (attached) for Display of Courts and Court Assignments: This staffing plan was developed to provide the maximum coverage and security given the current funding levels available. Review of staffing levels will continue to be reviewed based on the needs and funding of the court while striving to reach the recommended optimum staffing levels as outlined in Section IV-H of the MOU.

Sheriff's Lieutenant providing direct supervision – 1

Sheriff's Sergeants providing direct supervision – 2

Sheriff's Deputies – 27 full time equivalents

ADDITIONAL SERVICES:

None at this time.

COST OF SERVICES:

The cost for services outlined in this Exhibit and as defined in Section II: Scope of Services for FY 2010/2011 will in no case exceed \$3,716,092, without a signed amendment by both parties. It is further agreed that the SHERIFF shall apply a credit of \$20,000 towards this total in recognition of prior year savings. As such, the total to be paid by the COURT to the SHERIFF shall not exceed \$3,696,092 for FY 2010/2011.

Personnel costs to provide services as outlined in Section II as further clarified by Exhibit B-2 shall not exceed \$3,525,656. The SHERIFF will submit invoices to the court each month that include 1/12 of these costs (\$293,805) less 1/12 of the \$20,000 credit (\$1,667 = net monthly invoice of \$292,138). These costs are based on the average deputy cost outlined in B-2. The recent changes to Government Code Section 69926 require that the court not be charged for any retirement health related costs (for existing or retired employees) and that the court shall be charged based on the average cost of the classification in the county. The SHERIFF will provide the court with the average cost of a deputy within 30 days of any changes as a result of bargaining agreements. In the event the average cost of classifications is lower than outlined in B-2, any savings will be used by the SHERIFF to provide additional supplemental coverage.

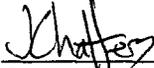
Services, supplies, and other costs, which include the supplemental coverage deputy (for extraordinary trials, coverage, etc), overtime, telephone, mileage, equipment purchase and maintenance, court related training costs, support staffing, and allowable insurance will be billed monthly based on actuals with a total not to exceed \$190,436. Use of funds shall be consistent with those listed under "Other Costs" in Exhibit B-2. Use of the supplemental coverage deputy will occur after consultation with the COURT.

EXHIBIT B - 2010/2011
STAFFING FOR BASIC SERVICES

(Attached on following page)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of

THE SUPERIOR COURT
OF CALIFORNIA
COUNTY OF PLACER

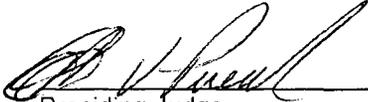


Court Executive Officer

COUNTY OF PLACER

Board of Supervisors

PLACER COUNTY SHERIFF



Presiding Judge

Sheriff

Approved as to Form:

County Counsel

PLACER SUPERIOR COURT - COURT SECURITY SERVICES
 FY 2010-11 STAFFING PLAN AND CERTIFIED AVERAGE STAFFING COSTS

Administration:	Lieutenant		Sergeant		Deputy		Extra Hours Deputy		Total	
	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$
Overall Mgmt	1.0	241,960	-	-	-	-	-	-	1.0	241,960
SJC Supervision	-	-	1.0	161,304	-	-	-	-	1.0	161,304
Historic Supervision	-	-	1.0	161,304	-	-	-	-	1.0	161,304
Total Admin	1.0	241,960	2.0	322,609	-	-	-	-	3.0	564,569
Historic:	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$
Entrance Screening	-	-	-	-	-	-	1.0	65,868	1.0	65,868
In-Custody	-	-	-	-	-	-	1.0	65,868	1.0	65,868
Department 1	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 2	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 3	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 4	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 5	-	-	-	-	-	-	-	-	-	-
Department 6	-	-	-	-	-	-	-	-	-	-
Total Historic	-	-	-	-	4.0	517,842	2.0	131,736.0	6.0	649,578
Jail:	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$
Entrance Screening	-	-	-	-	-	-	1.0	65,868	1.0	65,868
Department 13	-	-	-	-	2.0	258,921	1.0	65,868	3.0	324,789
Total Jail	-	-	-	-	2.0	258,921	2.0	131,736	4.0	390,657
Juvenile:	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$
Entrance Screening	-	-	-	-	-	-	0.5	32,934	0.5	32,934
Department 12	-	-	-	-	1.0	129,460	1.0	65,868	2.0	195,328
Total Juvenile	-	-	-	-	1.0	129,460	1.5	98,802	2.5	228,262
SJC:	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$
Entrance Screening	-	-	-	-	-	-	3.0	197,934	3.0	197,934
Department 30	-	-	-	-	-	-	-	-	-	-
Department 31	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 32	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 33	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 40	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 41	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 42	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 43	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Department 44	-	-	-	-	1.0	129,460	-	-	1.0	129,460
In-Custody	-	-	-	-	2.0	258,921	-	-	2.0	258,921
Rover/Relief	-	-	-	-	-	-	-	-	-	-
Central Control	-	-	-	-	1.0	129,460	-	-	1.0	129,460
Total SJC	-	-	-	-	11.0	1,424,064	3.0	197,934	14.0	1,621,998
Tahoe City	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$	FTE's	\$\$\$
Department 14	-	-	-	-	0.5	70,592	-	-	0.5	70,592
Total Tahoe City	-	-	-	-	0.5	70,592	-	-	0.5	70,592
Security Total	1.0	241,960.4	2.0	322,608.6	18.5	2,400,879.2	8.5	560,208	30.0	3,525,656
Estimated savings from Court Closures - per AOC calculated at 10 months of salary and benefit costs										
Adjusted Security Total										3,525,656
1/12 of adj Security Total										293,805

Staffing Averages per classification per department:

Lieutenant	241,960
Sergeant SJC	161,304
Sergeant Historic	161,304
Deputy East	129,460
Deputy -West	141,184
Extra Hr Deputy	65,868

To be billed actual monthly

Other Costs:

Overtime	44,431
Supplemental costs	19,281
Telephones	8,330
Mileage	1,830
Support Stf Payroll	4,417
Support Stf Acctg	4,527
Support Stf Budg	190
General Liability	57,830
Maint of Equipment	1,620
Court Training	29,980
Equipment	18,000
Total Other Costs	190,436

All Costs 3,716,092

Estimated Court Security Funding (Court) [a] 3,696,092
 One-Time Credit to Court From Sheriff for Prior Year 20,000
TOTAL FUNDING 3,716,092
 Est Balance Available

(0) 285

