

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **FEBRUARY 22, 2011**

From:  **JAMES DURFEE / JOEL SWIFT** 

Subject: **ATWOOD FIRE STATION 180 MODULAR ADDITION, PROJECT NO. 4818**

ACTION REQUESTED / RECOMMENDATION: It is recommended that your Board take the following actions associated with the Atwood Fire Station 180 Modular Addition, located at 11645 Atwood Road in Auburn:

1. Approve the Plans and Specifications and authorize staff to solicit bids for the Atwood Fire Station 180 Modular Addition, Project No. 4818.
2. Approve a Resolution authorizing the Director of Facility Services to award and execute a contract in an amount not-to-exceed \$295,900, upon review and approval by County Counsel and Risk Management, and delegating authority to approve any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.
3. Approve the attached Budget Revision appropriating \$22,390 to the Capital Projects Fund, Project No. 4818, offset by revenue from Zone 193, North Auburn/Ophir Fire.

BACKGROUND: On October 24, 2008, a Professional Services Agreement with Lionakis was approved by Procurement Services to perform architectural and engineering services for the design of the Atwood Fire Station 180 Modular Addition. The project consists of the addition of a new 1,183 square foot modular office building onto the existing modular structure that will serve as firefighter housing. The work also includes minor alterations to the existing modular such as demolition, a new entry door, interior paint, flooring, doors, installation of new fire alarm system throughout, electrical and mechanical upgrades, sitework improvements, new ADA parking, concrete flat work, landscape and utilities.

Facility Services, with the assistance of Lionakis, has completed the design documents and the project is ready to be competitively bid. The architect's estimate of probable construction cost for the Base Bid is \$269,000. A copy of the Bid Documents is available for review at the Department of Facility Services.

In order to proceed with this improvement project, it is recommended that your Board approve the Plans and Specifications and authorize staff to solicit bids.

ENVIRONMENTAL CLEARANCE: This project is exempt from the California Environmental Quality Act pursuant to Section 15301 – that provides for operation, repair, maintenance, or minor alteration of existing structures or facilities not expanding existing uses.

FISCAL IMPACT: The total project cost is estimated to be \$472,390, including \$295,900 for construction and contingency, and \$176,490 for design, project management, bidding, permit fees and contract administration. In order to fully fund this project, the attached Budget Revision is required, appropriating \$22,390 to the Capital Projects Fund, Project No. 4818, offset by revenue from Zone 193, North Auburn/Ophir Fire.

AVAILABLE FOR REVIEW AT THE DEPARTMENT OF FACILITY SERVICES: BID DOCUMENTS

ATTACHMENT: RESOLUTION
BUDGET REVISION

JD:JS:RU:LJ:SH

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

T:\FAC\BSMEMO2011\4818 STATION 180 P&S.DOC

Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION DELEGATING
AUTHORITY TO THE DIRECTOR OF FACILITY
SERVICES TO TAKE VARIOUS ACTIONS
ASSOCIATED WITH THE ATWOOD FIRE
STATION 180 MODULAR ADDITION,
PROJECT NO. 4818.

Resolution _____

The following RESOLUTION was duly passed by the Board of Supervisors of
the County of Placer at a regular meeting held _____, by the
following

vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:

Clerk of said Board

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Placer, State of California, that this Board delegates authority to the Director of Facility Services to award and execute a construction contract in an amount not-to-exceed \$295,900, upon review and approval of County Counsel and Risk Management, and to delegate the authority to the Director to execute required change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

PAS DOCUMENT NO.

BUDGET REVISION

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	67,170.00	3

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
12	006		140		991078	04818	8990	704818	010000	22,390.00	12	014		140		991078	04818	4151			22,390.00
											12	034		140		991078	04818	4151	704818	010000	22,390.00
TOTAL										TOTAL											
22,390.00										44,780.00											

REASON FOR REVISION: INCREASE APPROPRIATIONS AND OFFSETTING REVENUES FOR THE CAPITAL PROJECT 704818-ATWOOD FIRE STATION 180

MODULAR ADDITION

Prepared by Valerie Bourne Ext 6803
 Department Head Valerie Bourne
 Board of Supervisors _____

Date: 2/22/11

Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

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