

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Administrative Services**

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.,
Placer County Health Officer and Director of Health & Human Services
Rebecca Mellott, Fiscal Program Manager

DATE: May 24, 2011

SUBJECT: Super Resolution to Approve Health and Human Services Contracts and Non-Monetary Cooperative Agreements to Provide a Variety of Vital and Mandated Services

ACTION REQUESTED:

- a. Adopt the attached Super Resolution, authorizing the Director of Health and Human Services to execute renewals of 68 separate and distinct revenue and expenditure agreements, to provide a variety of vital and mandated services to the community, including veterinary, AIDS/HIV counseling, inpatient psychiatric care, medical services, and adoption planning, with concurrence of CEO, County Counsel, and Risk Management, with explicit recognition that each expenditure agreement's total value will not increase by more than 10 percent of its prior term's annual amount,
- b. Authorize the Director of Health and Human Services to sign subsequent amendments up to 10 percent of the initial amounts, and
- c. Authorize the Director of Health and Human Services to submit applications and accept grants and revenue contracts in amounts under \$50,000, as well as execute non-monetary cooperative agreements with other entities.

BACKGROUND:

The Health and Human Services Department administers nearly 300 contractual agreements, with the majority requiring Board of Supervisors approval. In prior years, each contract was submitted individually for Board approval which created a significant workload on the part of HHS, County Counsel, CEO, and the Board of Supervisors. To address this issue, a single Resolution was implemented to minimize County workload while allowing for the negotiation and approval of dozens of agreements with oversight from CEO, County Counsel, and Risk Management.

The single Resolution process is a time-saving arrangement first approved by your Board on October 23, 2001, and has been successfully utilized over the past nine years. It is estimated that \$30,000 in staff time will be saved by approving these 68 agreements in one Board action. However, approval of this Resolution in no way obligates the County to move forward with any individual contract agreement should funding or other circumstances change.

These agreements provide a variety of vital and often mandated services to the community and residents, including veterinary services, AIDS/HIV counseling services, inpatient psychiatric services, medical services, and adoption planning services. The following criteria were used to select these agreements:

- Recurring revenue and expenditure agreements with a total contract amount of less than \$250,000 each.
- Agreements to be executed with effective beginning dates during FY 2011-12.
- Agreements that do not currently require a competitive bid/proposal process.

This resolution allows a potential change of up to 10 percent on expenditure agreements to allow for possible changes in normal operational costs within the existing scope of services. However, due to management efforts to mitigate current funding constraints, total expenditures covered in this request are anticipated to remain unchanged from the prior year.

In addition, authorization is requested to submit applications and execute grants and revenue contracts of less than \$50,000, and execute non-monetary cooperative agreements such as Memoranda of Understanding, in order to expedite the acceptance of funding and operational agreements between the Department of Health and Human Services and other entities. Each agreement is subject to prior approval by CEO, Risk Management, and County Counsel.

FISCAL IMPACT:

All listed contracts are included in the Department's FY 2011-12 Proposed Budget. Twelve of the 68 agreements are for revenues to be received by the County estimated at \$1,231,000. Fifty-six of the 68 agreements are for expenditures with a current total of \$3,449,279. Expenditure agreements will be funded through multiple sources, to include \$2,827,117 from Federal and State funding, \$123,022 through private payers and specified Trust funds, and \$499,140 in County General Fund contributions. Expenditure agreements executed as a result of this Resolution will remain within 10 percent of the prior term's annual amount, and are contingent upon available funding.

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resolution No: _____

Authorizing the Director of Health and Human Services, with concurrence of the CEO, County Counsel, and Risk Management, to execute the 68 specified contractual agreements and subsequent amendments, as well as applications, grants and revenue contracts under \$50,000, and non-monetary cooperative agreements.

Ord. No.: _____

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest: _____
Clerk of said Board

BE IT HEREBY RESOLVED that the Board of Supervisors of the County of Placer, State of California, adopts this resolution, hereby authorizing the Director of the Department of Health and Human Services, with concurrence of the CEO, County Counsel, and Risk Management, to execute the 68 specified contractual agreements and subsequent amendments on behalf of Placer County, with explicit recognition that each expenditure agreement's total value will not increase by more than 10 percent of its prior term's annual amount, as well as to submit applications and accept grants and revenue contracts in amounts under \$50,000, and to execute non-monetary cooperative agreements.

Specific Agreements Included in "Super-Reso" Delegated Authority granted to the Director of Placer County Health and Human Services by the Placer County Board of Supervisors on May 24, 2011

APPN	Provider or Funding Source	Type of Agreement	Description	Prior Term and Funding Level Information				Funding Source Information for Expenditure Agreements					
				Start Date	End Date	Contract Amount	Contract Number	Federal	State	Specified Trust Funds	Realignment	County General Fund	
22390	Peterson, Roberta Lynn, D.V.M.	Expenditure	Veterinary Services	1/1/2011	6/30/2011	32,500.00	CN005098						100%
42000	California State Assoc of Counties (CSAC)	Expenditure	WCDS Systems Management	7/1/2010	6/30/2011	49,439.00	CN005110						100%
42000	Marin County, Office of Finance	Expenditure	MAA/TCM Host Entity Agreement	7/1/2009	6/30/2011	4,000.00	n/a		100%				
42000	Nevada County Health Services Agency	Expenditure	Development of Collaborative and Regional Mental Health Services	7/1/2010	6/30/2011	49,000.00	CN005127						100%
42000	Placer County Office of Education (PCOE)	Revenue	First 5 Administration, Planning, Evaluation and Implementation	7/1/2010	6/30/2011	123,912.00	CN005131						
42000	Placer Women's Center, Inc, dba PEACE for Families	Expenditure	Domestic Violence Counseling, Shelter and Support Services in Placer County	7/1/2010	6/30/2011	59,000.00	CN005130					100%	
42000	Tahoe Women's Services, Inc.	Expenditure	Domestic Violence Counseling, Shelter & Support for Lake Tahoe Area	7/1/2010	6/30/2011	25,000.00	CN005129					100%	
42760	Sacramento County Dept of Human Assistance	Revenue	Pass-Through of Federal HOPWA Funds	1/1/2011	12/31/2011	52,757.00	DHA/CS-PLA-01-11						
42760	Placer County Office of Education (PCOE)	Grant	Community Challenge Sub-Grant	7/1/2010	6/30/2011	113,620.00	05-45302						
42760	Sierra Foothills AIDS Foundation	Expenditure	AIDS/HIV Counseling, Case Management, and full continuum of care for patients with HIV	7/1/2010	6/30/2011	217,778.00	CN005112	100%					
42760	American Medical Response West	Expenditure	Healthcare Facility Disaster Preparedness Program	7/1/2010	6/30/2011	9,265.00	CN005094	100%					
42760	Chapa-De Indian Health Program, Inc.	Expenditure	Healthcare Facility Disaster Preparedness Program	7/1/2010	6/30/2011	7,401.00	CN005095	100%					
42760	Colonial Healthcare Center, Inc.	Expenditure	Healthcare Facility Disaster Preparedness Program	7/1/2010	6/30/2011	6,785.00	CN005089	100%					
42760	Goetsch, Betty J.	Expenditure	Healthcare Facility Disaster Preparedness Program	7/1/2010	6/30/2011	12,866.00	CN005090	100%					
42760	Kaiser Permanente Roseville Medical Center	Expenditure	Healthcare Facility Disaster Preparedness Program	7/1/2010	6/30/2011	14,314.00	CN005092	100%					
42760	Siena Care Center	Expenditure	Healthcare Facility Disaster Preparedness Program	7/1/2010	6/30/2011	6,741.00	CN005083	100%					
42760	Sierra-Sacramento Valley Emergency Medical Svcs	Expenditure	Healthcare Facility Disaster Preparedness Program	7/1/2010	6/30/2011	6,500.00	CN005085	100%					
42760	Sutter Health Sacramento Sierra Region	Expenditure	Healthcare Facility Disaster Preparedness Program - SAFH	7/1/2010	6/30/2011	12,930.00	CN005088	100%					
42760	Sutter Health Sacramento Sierra Region	Expenditure	Healthcare Facility Disaster Preparedness Program - SRMC	7/1/2010	6/30/2011	14,715.00	CN005091	100%					
42760	Webb, Susan Marie	Expenditure	Healthcare Facility Disaster Preparedness Program	7/1/2010	6/30/2011	12,866.00	CN005093	100%					
42820	CA Dept. of Resources Recycling and Recovery	Grant	Farm and Ranch Cleanup and Abatement Grant	6/1/2010	4/13/2012	1,000.00	FR39-09-1						
42820	CA Dept. of Resources Recycling and Recovery	Grant	Local Enforcement Agency (LEA) Grant	7/1/2010	10/30/2011	21,635.00	EA21-10-39						
42820	CA Dept. of Resources Recycling and Recovery	Grant	Waste Tire Enforcement Grant	6/30/2010	9/30/2011	243,498.00	TEA17-09-2						

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42930												
42930	Behavioral Healthcare Corp.	Expenditure	BHC Heritage Oaks Hospital/Acute Inpatient Psychiatric Services	7/1/2009	6/30/2011	220,000.00	CN005202		70%		12%	18%
42930	Behavioral Healthcare Corp.	Expenditure	BHC Sierra Vista Hospital/Acute Inpatient Psychiatric Services	7/1/2009	6/30/2011	220,000.00	CN005189		70%		12%	18%
42930	CA Dept. of Alcohol and Drug Programs	Grant	Comprehensive Drug Court Implementation Program Notice of Grant Award	1/1/2011	12/31/2011	72,205.00	CDCI-10/11-31					
42930	CA Dept. of Alcohol and Drug Programs	Grant	Drug Court Partnership Grant	7/1/2010	6/30/2011	126,270.00	DCP-10/11-31					
42930	CA Dept. of Mental Health	Grant	PATH grant application (Federal McKinney Projects for Assistance in Transition from Homelessness)	7/1/2009	6/30/2010	\$45,860.00	n/a					
42930	CA Dept. of Mental Health	Revenue	CONREP judicially committed & mentally disordered offender (MDO) clients	7/1/2010	6/30/2011	201,398.00	10-70040-000					
42930	City of Roseville	Expenditure	Homeless Census Count	4/1/2011	6/30/2011	7,200.00	pending	100%				
42930	City of Roseville	Expenditure	Homeless Continuum of Care Consulting Services	7/1/2009	6/30/2011	20,000.00	CN005102	100%				
42930	First Responder EMS-Sacramento, Inc.	Expenditure	Non-Emergency Ambulance Transportation of 5150 Clients	7/1/2010	6/30/2011	20,000.00	CN005139					100%
42930	Gladwell Governmental Services, Inc.	Expenditure	Implementation Services for Electronic Medical Records System	3/1/2011	12/31/2011	62,180.00	CN005082		100%			
42930	Sierra Family Services, Inc.	Expenditure	Transitional Employment Services	7/1/2009	6/30/2011	107,800.00	CN005208	20%	60%			20%
42930	Sugden, Steve M.D.	Expenditure	Psychiatry Services	1/1/2011	12/31/2011	35,500.00	CN005099	31%			28%	41%
42930	Taylor's Residence	Expenditure	Board and Care	7/1/2009	6/30/2011	68,636.00	CN005206				40%	60%
42950												
42950	California Family Health Council, Inc.	Grant	Title X Family Planning Services	1/1/2011	12/31/2011	121,023.00	3003-5320-71209-11					
42950	Blue Shield of California Foundation	Grant	2010 County Coverage Expansion Planning	9/1/2010	9/2/2011	108,000.00	4329227					
42950	HFS Consultants	Expenditure	Rural Health Clinic Consulting	10/1/2010	6/30/2011	10,000.00	CN005097					100%
42950	Oregon Community Health Information Network OCHIN	Expenditure	Electronic Medical Records	1/1/2011	7/10/2011	80,690.00	CN005084	46%	10%	13%		31%
42950	Pacific Health Consulting Group	Expenditure	State Medicaid Section 1115 Waiver Research and Analysis	12/1/2010	8/31/2011	63,330.00	CN005101	100%				
42950	Tahoe Forest Hospital	Expenditure	Mid-Level Practitioner for Kings Beach Clinic	7/1/2010	6/30/2011	7,700.00	CN005121		100%			
42950	The Gathering Inn	Expenditure	Homeless Interim Care Services	7/1/2010	6/30/2011	24,000.00	CN005135					100%
42970												
42970	CirclePoint	Expenditure	Social Marketing and Stigma Reduction	1/1/2010	6/30/2011	150,000.00	CN005167		100%			
42970	Full Circle Treatment Center	Expenditure	Juvenile Intensive Outpatient Substance Abuse Treatment Services	7/1/2009	6/30/2011	120,000.00	CN005194		50%		20%	30%
42970	Herrera, Elisa	Expenditure	Social Marketing Consultant/Latino Leadership Council Liaison (SAMHSA)	7/1/2010	9/30/2011	126,995.00	CN005115	15%	85%			
42970	KidsFirst	Expenditure	Kinship Support Services Program	7/1/2010	6/30/2011	158,400.00	CN005134		100%			
42970	Latino Leadership Council, Inc.	Expenditure	Latino Educational, Cultural, and Youth Services	7/1/2010	9/30/2011	110,963.00	CN005118	15%	85%			

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42970	Latino Leadership Council, Inc.	Expenditure	Parent Project/Family Counseling	1/1/2010	6/30/2011	151,635.00	CN005169		100%			
42970	Lighthouse Counseling & Family Resource Ctr	Expenditure	Teaching Pro-Social Skills Program	1/1/2010	8/31/2011	66,473.00	CN005165		100%			
42970	Lighthouse Counseling & Family Resource Ctr	Expenditure	Differential Response Early Intervention Services	7/1/2010	6/30/2011	30,000.00	CN005132		100%			
42970	North Tahoe Family Resource Center	Expenditure	Community Educator Support Services	1/1/2010	6/30/2011	21,000.00	CN005164		100%			
42970	North Tahoe Family Resource Center	Expenditure	Differential Response Early Intervention Services	7/1/2010	6/30/2011	30,000.00	CN005123		100%			
42970	Sierra Family Services, Inc.	Expenditure	Functional Family Therapy	1/1/2010	6/30/2011	109,500.00	CN005170		100%			
42970	Sierra Family Services, Inc.	Expenditure	Bilingual, bi-cultural family & community prevention services (SAMHSA & MHSA)	7/1/2009	6/30/2011	168,000.00	CN005198	10%	90%			
42970	Sierra Forever Families	Expenditure	Provide permanency planning services for children in foster care	7/1/2010	6/30/2011	30,000.00	CN005117		100%			
42970	St. Helena Hospital, Inc.	Expenditure	Acute Inpatient Psychiatric Svcs for Children and Adolescents	7/1/2009	6/30/2011	60,000.00	CN005183		80%		8%	12%
42970	Lauren O'Brien, dba SHIFT (formerly Streamline Consulting Group, Inc.)	Expenditure	CCW Facilitation and Project Support Services	9/1/2010	6/30/2011	62,500.00	CN005114		100%			
42970	Sutter Health Sacramento Sierra Region	Expenditure	Acute Inpatient Psychiatric Services	7/1/2009	6/30/2011	60,000.00	CN005197				40%	60%
42970	Tahoe Women's Services, Inc.	Expenditure	LifeSkills Training	2/1/2010	12/31/2011	119,723.00	CN005171		100%			
42970	The Effort	Expenditure	Suicide Prevention Hotline	7/1/2009	6/30/2011	20,000.00	CN005195		50%		20%	30%
42970	Truckee Tahoe Community Foundation	Expenditure	Operation of the Tahoe Truckee Child Abuse Prevention Council	7/1/2009	6/30/2011	28,532.00	CN005181			100%		
42970	Unity Care Group, Inc.	Expenditure	Transition to Independence	1/1/2010	6/30/2011	82,750.00	CN005166		100%			
42970	University of California - Davis	Expenditure	Child Welfare training program	7/1/2009	6/30/2010	27,600.00	CN005182	42%	33%		10%	15%
42970	Whole Person Learning, Inc.	Expenditure	SAMHSA CMHI for Transition Aged Youth	7/1/2010	9/30/2011	50,555.24	CN005119	100%				
42970	Whole Person Learning, Inc.	Expenditure	Youth Mentor Services/Youth Program Development and Community Activities	1/1/2010	12/31/2011	90,500.00	CN005168		100%			
53070												
53070	Golden Sierra Job Training Agency	Expenditure	Food Stamps Employment & Training Program - WEX Program	12/1/2010	6/30/2011	67,017.00	CN005096	68%	27%			5%
53070	The Salvation Army	Expenditure	Winter Homeless Voucher Program	10/1/2010	4/30/2011	40,000.00	CN005109					100%

Total Contributions to Expenditure Contracts by Funding Source

\$ 642,585.90 \$ 2,034,776.89 \$ 123,021.70 \$ 149,754.40 \$ 499,140.35

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