

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: June 7, 2011

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with DFC Inc. Doing Business as Advanced Helicopter Services for Helicopter Inspection and Maintenance Services in the Maximum Amount of \$72,000.00

ACTION REQUESTED

Approve the renewal of competitively awarded blanket purchase order (BPO) with DFC Inc. doing business as Advanced Helicopter Services of Woodland, CA, for helicopter inspection and maintenance services in the maximum amount of \$72,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Sheriff's Department requires an annual blanket purchase order for helicopter maintenance, repair, component installations and Federal Aviation Administration required inspections for the department's 1971 Bell OH58A and 2008/09 A-Star 350B3 helicopters. On June 8, 2010, your Board approved the award of BP017721, as a result of the second renewal of Competitive Bid No. 9813, to Advanced Helicopter Services for the period of July 1, 2010, through June 30, 2011.

The Sheriff's Department has submitted a request to renew this BPO. Advanced Helicopter Services has agreed to renew for another year at the exact same pricing and has proposed changes to the scope of work to meet the aircraft manufacturer's recent updates to their preventive maintenance schedules. Section 1.3(o) of the Purchasing Policy Manual allows the County to renew this contract based on satisfactory service and reasonable pricing offered by the vendor.

FISCAL IMPACT

Upon your Board's approval, a blanket purchase order will be awarded to Advanced Helicopter Services in the maximum amount of \$72,000.00 for the period of July 1, 2011 through June 30, 2012. The Sheriff's Department's Fiscal Impact Statement is attached.

Attachment: Sheriff's Department Fiscal Impact Statement

cc: Van Bogardus, Sheriff's Department
Janice Gage, Sheriff's Department

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: June 7, 2011
SUBJECT: Fiscal Impact Statement
BPO Renewal for Advanced Helicopter for the period 07-01-11 – 06-30-12

Funds are included in the current FY 2011/2012 Sheriff's Department budget for these expenses resulting in no additional fiscal impact to the General Fund.

The Advanced Helicopter BPO is used by the Air Operation's Unit for aviation maintenance and inspection services. The request for the renewal BPO is for \$72,000 based on history and projected engine replacement, fitting time and certain maintenance that is required based on the number of hours flown. These services are driven by officer safety and equipment maintenance requirements.