

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JUNE 21, 2011**

From: **J.D. JAMES DURFEE / WILL DICKINSON**

Subject: **CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 18256 WITH  
CAPITAL PUBLIC FINANCE GROUP, LLC**

**ACTION REQUESTED / RECOMMENDATION:** Approve, and authorize the Purchasing Manager to sign, Change Order No. 2 to Blanket Purchase Order (BPO) No. 18256 with Capital Public Finance Group, LLC (CPFG) for financial analysis and services related to financing a treatment plant compliance project for Sewer Maintenance District 1 (SMD 1). This Change Order will increase the maximum compensation by \$60,000 to a revised limit of \$105,000.

**BACKGROUND:** Your Board has been evaluating two proposed alternatives for bringing Wastewater Treatment Plant 1 into compliance with its treatment plant permit requirements: 1) Upgrading Plant 1 by constructing modern treatment processes on the existing site, or 2) Regionalizing the system by converting Plant 1 into a pump station and flow equalization area. Wastewater collected there would be conveyed via pipeline to a treatment plant owned by the City of Lincoln.

On October 22, 2010, the County entered into a BPO with CPFG for financial analysis on an as-needed basis, with a \$25,000 spending limit. On November 22, 2010, the spending limit was increased to \$45,000 to include assistance with the State Revolving Fund (SRF) loan for the SMD 1 Upgrade Project. On May 3, 2011, your Board directed staff to continue revising the cost analysis model for the Regional Project using various new assumptions. In order to provide the required information and analysis as requested by this Board, as well as continue supporting the SRF efforts, it is necessary to increase the BPO. It is anticipated that \$60,000 will be sufficient to supply the desired information, as well as other tasks that may become necessary.

**ENVIRONMENTAL CLEARANCE:** The action requested is not subject to environmental review.

**FISCAL IMPACT:** Upon your Board's approval, the not to exceed amount of BPO No. 18189 will be increased by \$60,000, from \$45,000 to \$105,000. Funding for the BPO will be provided from the SMD 1 Regional Sewer Capital Project and the SMD 1 Wastewater Treatment Upgrade Capital Project. Both capital projects have sufficient funds available. There will be no impact to the General Fund.

WD:KK

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