

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: BOARD OF SUPERVISORS DATE: July 12, 2011  
FROM: KEN GREHM / <sup>XD</sup>CHUCK GORDON  
SUBJECT: CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 18326  
WITH AUBURN FORD LINCOLN MERCURY

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## ACTION REQUESTED / RECOMMENDATION

Approve Change Order to Blanket Purchase Order (BPO) No. 18326 with Auburn Ford Lincoln Mercury for Ford Original Equipment Manufacturer (OEM) parts, service and repairs, and authorize the Purchasing Manager to sign the resulting Change Order increasing the maximum amount by \$35,500 for a revised maximum amount from \$49,500 to \$85,000.

## BACKGROUND / SUMMARY

Auburn Ford Lincoln Mercury was awarded a BPO to Ford OEM parts, service and repairs. The usage of the Blanket Purchase Order for Ford OEM parts, service and repair work has increased due to the high number of Ford vehicles in the Fleet, and the need to subcontract out an increased number of OEM service and repair work due to reduced staffing in the Fleet Shop. Fleet Services is requesting this Change Order to provide sufficient funds for the remaining term of the BPO. The requested increase is \$35,500 for a revised maximum BPO amount of \$85,000.

## ENVIRONMENTAL

This action is limited to a request to modify the County budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

## FISCAL IMPACT

The requested change order will increase the total value of this BPO to \$85,000. Sufficient funding is available in the Fiscal Year 2011-2012 Fleet Services Budget for the additional amount of \$35,500.

Attachment: Fiscal Impact Statement

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# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: June 21, 2011

SUBJECT: **Fiscal Impact Statement**  
Change Order. BPO No.18326 with Auburn Ford

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Sufficient funding has been budgeted in the amount of \$85,000 in the FY 2011-12 Fleet Services budget.