

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JULY 26, 2011**

From: **JAMES DURFEE / MARK RIDEOUT**

Subject: **TAHOE CITY PUBLIC UTILITY DISTRICT – MAINTENANCE SERVICES AGREEMENT**

**ACTION REQUESTED / RECOMMENDATION:** Approve a one-year Maintenance Services Agreement with the Tahoe City Public Utility District for park and ground maintenance services in the Tahoe City area for FY 2011-2012, in an amount not to exceed \$125,630; and authorize the Chairman to execute the Agreement on behalf of your Board.

**BACKGROUND:** Placer County owns several beaches and properties in the Lake Tahoe area and currently contracts with the Tahoe City Public Utility District (TCPUD) to maintain sites located within their district boundaries. These include the Lake Forest Beach Park, Heritage Plaza, Tahoe City Commons Beach Park and a portion of the Lakeside Bike Trail. Services provided by TCPUD over the past 20 years include the following: trash pickup, restroom service, safety inspections, turf care, signage, bike trail striping, and the purchase of associated supplies and materials. TCPUD also currently provides striping and sign services for the Squaw Valley Bike Trail. On April 12, 2011, your Board approved amendment of the current Agreement, to include grounds maintenance and snow removal services at the Customs House building in Tahoe City.

Through your Board's discussions about alternative methods of service delivery, on August 10, 2010, you directed Facility Services to explore an intergovernmental contract for Squaw Valley Park. Staff developed a scope of services for park, restroom and bike trail maintenance, which we forwarded to the Squaw Valley Public Service District, TCPUD, and the North Tahoe Public Utility District. Only TCPUD submitted a proposal, which reflects a better level of service primarily due to the proximity of TCPUD operations.

Staff negotiated a one-year Maintenance Service Agreement for FY 2011-2012 which includes the historically maintained sites, the Customs House, and Squaw Valley Park. This Contract includes a not to exceed amount of \$125,630, and has been reviewed by County Counsel and Risk Management. A copy of the Agreement is available for review at the Clerk of the Board's office.

**ENVIRONMENTAL CLEARANCE:** The Maintenance Services Agreement is categorically exempt from CEQA, pursuant to Title 14, California Code of Regulations, Section 15301, which allows for the operation, repair, maintenance or minor alterations of existing facilities.

**FISCAL IMPACT:** The cost for Customs House maintenance and snow removal will be allocated between the occupants of this building. Squaw Valley Park maintenance is funded by a combination of local County Service Area assessments and the Transient Occupancy Tax Fund (TOT). Maintenance of the other sites will be funded with TOT monies as in prior years. Sufficient funding from these various sources is included in the FY 2011-2012 Budget, and therefore this Agreement will have no net affect on the County's General Fund.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: MAINTENANCE SERVICES AGREEMENT

JD:MR:JR:DB

CC: COUNTY EXECUTIVE OFFICE

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