

**MEMORANDUM
PROBATION DEPARTMENT
COUNTY OF PLACER**

TO: Honorable Board of Supervisors
FROM: ⁽⁷⁾ Marshall Hopper, Chief Probation Officer
DATE: August 9, 2011
SUBJECT: Contract for Automated Reporting Service

ACTION REQUESTED

Approve a contract between the Probation Department and Fieldware LLC, for the provision of an automated supervision management services reporting system called OffenderLink, and authorize the Chairman to sign the contract. The original contract term for this agreement is from August 19, 2011 to June 30, 2012, and will automatically renew each year thereafter unless terminated pursuant to the terms of the agreement.

BACKGROUND

Probationers are required by Court order to report to the Probation Officer as directed during the term of their probation. Historically, this has included the submission of a written form, a telephone contact, a home visit by the Probation Officer, or an office visit by the probationer. Probation has been contracting for an automated reporting system for clients since 2004. The current system does not interface with our case management system and staff and clients alike have found it cumbersome to use.

The proposed system, OffenderLink will establish a call-in or sign-in (via the internet) system for the probationers. The contact is offender funded and will result in a "charge" billed to and paid by the probationer (Exhibit A). The monthly fee for OffenderLink will be \$4.00, a minimum \$1 savings per month for probationers over the previous vendor. Fieldware handles all billing and remittance processing of program fees. The service also provides the ability to facilitate reporting for Spanish speaking clientele. In addition, OffenderLink will electronically interface with the Probation Department's current case management system, reducing redundant data entry for Probation staff.

Placer County Probation has been implementing services that support internal evidence-based practices (EBP) initiatives. OffenderLink will enable allocating more officer resources to higher risk cases, a core EBP principle. Ease of use for offenders combined with greater accountability results in compliance rates consistently in excess of 95%.

FISCAL IMPACT

There will be no fiscal impact to the County as the system provides for the probationer to pay the fee.

Attachments: Exhibit A

Exhibit A

OffenderLink Offender Service Costs

The probationer decides how many months they want to pay for (as described below). The longer the term a probationer selects, the less they pay per month.

Example: If they want to pay for 6 months BY MAIL, they would send in a money order for \$25.00.

Months	Pay by Mail Cost*	Pay Online Cost**
1	\$5.00	\$6.50
2	\$9.00	\$10.50
3	\$13.00	\$14.50
4	\$17.00	\$18.50
5	\$21.00	\$22.50
6	\$25.00	\$26.50
7	\$29.00	\$30.50
8	\$33.00	\$34.50
9	\$37.00	\$38.50
10	\$41.00	\$42.50
11	\$45.00	\$46.50
12	\$49.00	\$50.50

* When paying by mail, there is a Processing Fee of \$1 per payment.

**When making online payments, a \$2.50 convenience fee will be applied per payment.