

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **AUGUST 23, 2011**

From: *JD* **JAMES DURFEE / JOEL SWIFT** *JS*

Subject: **INCREASE TO BLANKET PURCHASE ORDER NO. 18460 WITH CALIFORNIA DIESEL & POWER**

**ACTION REQUESTED / RECOMMENDATION:** Request to increase Blanket Purchase Order (BPO) No. 18460 with California Diesel & Power for generator inspection, maintenance and repair services for Facility Services to increase the maximum amount by \$35,000 for a revised amount of \$119,500, and authorize the Purchasing Manager to sign the resulting change order.

**BACKGROUND:** In order to ensure dependability and to extend the life of our emergency power generators throughout the County, Facility Services has contracted with California Diesel & Power for generator inspections, maintenance, and repair services. During the month of July 2011, unexpected substantial repairs were required for the emergency power generator located at the Finance Administration Building.

The BPO expires on December 31, 2011 and staff has determined that an additional \$35,000 of spending authority is needed for the remainder of the contract period to meet our projected maintenance needs. To continue to utilize the BPO with California Diesel & Power, your Board's approval of this increase is necessary.

**ENVIRONMENTAL CLEARANCE:** The action requested is not subject to environmental review.

**FISCAL IMPACT:** Upon your Board's approval, the not to exceed amount of BPO No. 18460 will be increased from \$84,500 to 119,500. This additional expense will be managed within the Building Maintenance FY11-12 budget.

JD:JS:TP:DO:SH

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