

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Clark Moots, Director of Administrative Services 

DATE: August 23, 2011

SUBJECT: Approve the Renewal of Competitively Awarded Blanket Purchase Orders with Baker & Taylor and Ingram Library Services for Library Materials in the Maximum Aggregate Amount of \$225,000.00

ACTION REQUESTED

Approve the renewal of competitively awarded Blanket Purchase Orders (BPOs) with Baker & Taylor of Charlotte, NC and Ingram Library Services of LaVergne, TN for Library Materials in the maximum aggregate amount of \$225,000.00 and authorize the Purchasing Manager to sign the resulting blanket purchase orders and to transfer funds between blanket purchase orders as needed.

BACKGROUND

On October 5, 2010 your Board approved the award of competitive Bid No. 9979 to Baker & Taylor and Ingram Library Services for library materials for the Placer County Library. As a result, blanket purchase orders were issued in the maximum aggregate amount of \$412,000 for the period October 5, 2010 through September 30, 2011. The Library has requested renewal of these BPOs for another year. Both vendors have agreed to renew at the same discounts, pricing, terms, and conditions.

FISCAL IMPACT

The new BPOs will be issued in the maximum amounts of \$168,750 for Baker & Taylor and \$56,250 for Ingram for a maximum aggregate amount of \$225,000.00, and will be effective October 1, 2011 through September 30, 2012. The department's Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Mary George, Director of Library Services

Fiscal Impact Statement

TO: Honorable Board of Supervisors
FROM: Mary George, Director of Library Services
DATE: August 23, 2011
SUBJECT: **Fiscal Impact Statement :**
BPO request for Ingram and Baker & Taylor for purchase of library materials for the period 10/1/11 – 9/30/12

The department has budgeted appropriately for this BPO and funding is available in Object Level 2860 for Fiscal Year 11-12.