

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Clark Moots, Director of Administrative Services   
DATE: September 27, 2011  
SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with VPSI Inc. for Leasing Vanpool Vehicles in the Maximum Amount of \$156,200.00

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**ACTION REQUESTED**

Approve the renewal of a competitively awarded blanket purchase order (BPO) with VPSI Inc. of Troy, MI for leasing vanpool vehicles for the County's vanpool program in the maximum amount of \$156,200.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

The Department of Public Works Transit/TART Division (DPW) requires a vendor to provide full size passenger vans for the County's vanpool program administered by DPW for Placer County commuters. On September 8, 2009, your Board approved the renewal of BP016315 with VPSI Inc. for leasing vanpool vehicles as a result of competitive Bid No. 9830. The resulting BP017125 expired on October 31, 2010. On September 28, 2010, your Board approved the extension of this BPO through October 31, 2011.

VPSI Inc. has agreed to renew for another one-year term at the same pricing and terms. Section 1.3(o) of the Purchasing Policy Manual allows the County to renew this contract based on satisfactory service and reasonable pricing offered by the vendor.

**FISCAL IMPACT**

Upon your Board's approval, a blanket purchase order will be awarded to VPSI Inc. in the maximum amount of \$156,200.00 for the period of November 1, 2011 through October 31, 2012. DPW's Fiscal Impact Statement is attached.

Attachment: DPW's Fiscal Impact Statement

cc: Cynthia Taylor, DPW Senior Administrative Services Officer  
Will Garner, DPW Manager – Transit Services

## **FISCAL IMPACT STATEMENT**

**TO:** Honorable Board of Supervisors  
**FROM:** Ken Grehm, Director  
**DATE:** September 27, 2011  
**SUBJECT:** Renewal of VPSI Vanpool P.O. in the amount of \$156,200

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DPW has budgeted \$156,200 for this expenditure for Fiscal Year 2011/2012 to cover the cost of the existing vanpool program. The funding source for this program is Local Transportation Fund and passenger fares.