

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **NOVEMBER 8, 2011**

From: *JD* **JAMES DURFEE / WILL DICKINSON** *WDS*

Subject: **REFUND REQUEST – SCOTT AND STACY MILLER**

ACTION REQUESTED / RECOMMENDATION: Staff recommends that your Board approve a refund request from Sewer Maintenance District 3 (SMD 3) in the amount of \$7,505 on a voided Sewer Permit and direct the Auditor-Controller to pay said amount to Scott and Stacy Miller.

BACKGROUND: On May 31, 2009, sewer permit #14724 was issued to Scott and Stacy Miller for connection of a single family residence located at 3881 Peach Drive, Loomis, California. The amount of the permit was \$7,645 (connection fees \$7,505 + permit/inspection fee \$140).

On October 13, 2011, the Millers contacted staff to request that the sewer permit be voided due a change in circumstances that no longer allowed them the ability to construct a single family residence on the Peach Drive property. They additionally requested that the sewer connection fee be refunded. They understood and agreed that due to the inspections which had already taken place that the \$140 permit/inspection fee would be retained by the County.

The Auditor-Controller will only refund amounts up to \$5,000; therefore, it is necessary to bring this action to your Board to refund the Miller's unused sewer connection fees.

ENVIRONMENTAL CLEARANCE: Approval of the recommended action is not a project as defined in the California Environmental Quality Act.

FISCAL IMPACT: Sewer connection fees are used for expansion of the system for new capacity. Therefore, refund of the \$7,505 will not affect the maintenance and operation budget of SMD 3.

CC: COUNTY EXECUTIVE OFFICE

JD: WD:KK

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