

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: November 8, 2011

SUBJECT: Recommendation to Extend Qualified List for Hazardous Vegetation Abatement Services, as the Result of Competitive Request for Qualifications No. 9818

ACTION REQUESTED

Approve a one-year extension of a qualified list for hazardous vegetation abatement services, as a result of competitive Request for Qualifications (RFQ) No. 9818.

BACKGROUND

On August 26, 2008, your Board approved the award of competitive RFQ No. 9818. As a result, a qualified list of four (4) firms was established, effective for the period of August 26, 2008 through August 25, 2011.

County departments that need these services solicit proposals from one or more firms on the List on a case-by-case basis, and negotiate contracts for specific projects. The List is primarily used by Facility Services' Parks and Grounds Division and the Community Development Resource Agency (CDRA). The departments have advised that they have a continuing need to hire contractors for these services on an as-needed basis. They have also reported that the firms on the current List have performed satisfactorily and have the capability to meet the departments' future needs. Based on the positive response from the departments, Procurement recommends that a renewal option be exercised, extending the List through November 7, 2012.

The qualified list includes the following firms:

Bushwhackers Tree Service, Inc., Tahoe Vista
Sierra Land Improvement, Inc., Grass Valley
Tree Pro, Inc., Penryn
Turner Tree Service, Tahoma

FISCAL IMPACT

There is no immediate fiscal impact resulting from this action. Individual contracts will be negotiated with one or more firms as needed, and the resulting expenditures will be funded from existing budgets or project funds, as appropriate. Contracts of \$50,000.00 or less may be executed by the Purchasing Manager or County Executive Officer. Contracts exceeding \$50,000.00 will require your Board's approval.

cc: Amy Townley, Administrative and Fiscal Manager, CDRA
John Ramirez, Parks Administrator, Facility Services

