

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: November 8, 2011
SUBJECT: Approve the Award of Competitive Bid No. 10103 for Snow Removal Services to Agate Snow Removal, R-1 Snow Removal Inc., Sierra Tahoe Sealing and Striping, Yankton Excavating Inc., and Gensburg and Sons for Snow Removal Service in the Maximum Aggregate Amount of \$142,040.00

ACTION REQUESTED

Approve the award of competitive Bid No. 10103 to Agate Snow Removal of Kings Beach, R-1 Snow Removal Inc. of Truckee, Sierra Tahoe Sealing & Striping of Tahoe City, Yankton Excavating Inc. of Kings Beach, and Gensburg & Sons Inc. of Tahoe City for snow removal service for various County locations in the maximum aggregate amount of \$142,040.00 and authorize the Purchasing Manager to sign the resulting blanket purchase orders (BPOs).

BACKGROUND

Facility Services, HHS-Human Services, HHS-Animal Control, HHS-Community Clinic, DPW-Road Maintenance, DPW-Transit/TART, Redevelopment Agency, Sheriff Department, and the Library require blanket purchase orders with local vendors to provide snow removal services for their facilities in the Tahoe and Truckee areas.

Bid 10103 was issued in E-Bid and emailed to twenty-seven (27) vendors and was also posted on the County's website. A total of six (6) bids were received.

The bid requested pricing for each location. The bid evaluation was conducted on a line item basis. Local Vendor Preference affected the outcome of Line Item No. 4. None of the bidders offered Prompt Pay Discounts. The low bidders for one or more locations are Agate Snow Removal, R-1 Snow Removal Inc., Sierra Tahoe Sealing and Striping, Yankton Excavating, and Gensburg & Sons Inc. No bids were received for Line Item 7, Custom House. Procurement will solicit informal Price Quotes for this location.

The recommended Award Summary is shown in Attachment A.

FISCAL IMPACT

This bid award will result in BPOs in the maximum aggregate amount of \$142,040.00 and will be effective for the period November 8, 2011 through June 30, 2012. The departments' Fiscal Impact Statements are attached.

Attachments: A – Award Summary
B – Fiscal Impact Statements

cc: Val Bayne, Administrative Services Manager - Department of Facility Services
Kevin Taber, Public Works Manager - DPW/Roads Maintenance
Will Garner, Public Works Manager - DPW/Transit
Cynthia Taylor, Senior Administrative Services Officer – DPW/Administration
Cindy Kelly, Senior Administrative Services Officer - Redevelopment Agency
Mary George, Director of Library Services - Library
Janice Gage, Administrative Services Manager - Sheriff's Department
Stan Hapak, Budget & Fiscal Operations Manager - HHS-Fiscal

341

Bid 10103 Snow Removal Services Award Summary

Line Item	Location	Department (Division)	Vendor	Amount
1	Tamarack	DPW-Roads	Yankton	\$2,545.00
4	Tahoe Animal Shelter	HHS-Animal Control	Yankton	\$1,354.00
13	HHS-Human Services-CSOC	HHS- CSOC	Yankton	\$3,750.00
			Subtotal	\$7,649.00
2	Kings Beach Library	Library	Agate	\$645.00
5	Kings Beach Medical Clinic	HHS-Community Clinic	Agate	\$1,948.00
8	7717 North Lake Blvd	Facility Services	Agate	\$998.00
11	Minnow Ave Parking Lot	Redevelopment	Agate	\$2,236.50
12	8697 North Lake Blvd Kings Beach	Redevelopment	Agate	\$1,527.00
11	Brook Ave Parking Lot	Redevelopment	Agate	\$2,236.50
			Subtotal	\$9,591.00
3	Tahoe Sheriff's Admin Building	Sheriff	Gensburg	\$4,200.00
6	PC Admin Center Parking Lot	Facility Services	Gensburg	\$4,200.00
11	Grove St. & Mackinaw St.	DPW-Roads	Gensburg	\$8,000.00
11	Jackpine Parking Lot	Redevelopment	Gensburg	\$4,200.00
			Subtotal	\$20,600.00
9	TART Yard	DPW-TART	Sierra Tahoe	\$47,500.00
10	TART Bus Stops	DPW-TART	Sierra Tahoe	\$22,500.00
			Subtotal	\$70,000.00
14	Squaw Valley Road	DPW-Roads	R-1 Snow Removal	\$34,200.00
7	Customs House	Facility Services	No Bid Responses	
			Total	\$142,040.00

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: November 8, 2011
SUBJECT: **Fiscal Impact Statement**
Placer County Snow Removal Services

The Department of Facility Services requires two annual blanket purchase orders for the removal of snow at County facilities in the Tahoe basin. The first request is in the amount of \$4,200 and is for snow removal at the Placer County Administrative Center parking lot located in Tahoe City. The second request is in the amount of \$998.00 and is for snow removal services at the Tahoe Engineering Division located at 7717 North Lake Blvd, in Tahoe Vista. The Department has budgeted appropriately for these services in the Building Maintenance budget for FY11/12.

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARDN.BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: October 18, 2011
SUBJECT: Fiscal Impact Statement
BPO Renewal for Gensburg & Sons Construction for the period 07-01-11 – 06-30-12

Funds are included in the current FY 2011/2012 Sheriff's Department budget for these expenses resulting in no additional fiscal impact to the General Fund.

The Gensburg & Sons Construction BPO is used by the Sheriff's Department in Tahoe for our snow removal service. These are services used during the winter months to clear heavy snow amounts from around the Administration Building. The request for this BPO renewal is for \$4,200 based on history and projections of our current activity.

PLACER COUNTY
REDEVELOPMENT AGENCY
MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Jim LoBue, Deputy Director Redevelopment

DATE: November 8, 2011

SUBJECT: **Fiscal Impact Statement:**
BPO request for Snow Removal Services on Redevelopment Agency owned parking lots in Tahoe City and Kings Beach covering the period November 9, 2011 through June 30, 2012

There are sufficient funds budgeted in the Agency's Proposed FY 2011-12 budget for this bid.
There is no impact to the County's General Fund.

RQ053080	\$6,000.00
RQ053420	\$4,200.00
Total	\$10,200.00

345

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: November 8, 2011

SUBJECT: **Fiscal Impact Statement**
RQ053116, RQ053420, RQ053070, RQ053090, RQ053099, RQ053143 Snow
Removal

Sufficient funding has been budgeted in the amount of \$114,745.00 in the FY2011-2012 budget for snow removal.

RQ053116	\$ 8,000.00
RQ053420	\$ 47,500.00
RQ053070	included in above
RQ053090	\$ 2,545.00
RQ053099	\$ 22,500.00
RQ053143	\$ 34,200.00
Total	\$ 114,745.00

Fiscal Impact Statement

TO: Honorable Board of Supervisors
FROM: Mary L. George, Director of Library Services
DATE: November 8, 2011
SUBJECT: Fiscal Impact Statement:
BPO request for Snow Removal for the period of 07/01/11 – 06/30/12

The department has budgeted appropriately for this BPO and funding is available in Object Level 2404 for Fiscal Year 2011-12.



**Placer County
Health and Human Services Department**

Administrative Services Division

Date: November 8, 2011
To: Honorable Board of Supervisors
From: Rebecca Mellott, HHS Fiscal Program Manager
Subject: **Fiscal Impact Statement
Blanket Purchase Order for Snow Removal Services
Community Clinics
For the Fiscal Period July 2011 to June 2012**

The department has budgeted appropriately for the renewal of this \$1,948 Blanket Purchase Order (BPO) and funding is included in the FY2011-12 Final Budget. The renewal amount reflects a \$266 reduction from FY2010-11. These snow removal services are provided at our King's Beach medical clinic. Funding for this BPO includes \$682 from Federal and State sources, \$876 from private insurance, and \$390 of required County General Fund match.

Perspective, Hope, and Opportunity



**Placer County
Health and Human Services Department**

Administrative Services Division

Date: October 19, 2011
To: Honorable Board of Supervisors
From: Rebecca Mellott, HHS Fiscal Program Manager
Subject: **Fiscal Impact Statement
Blanket Purchase Order for Snow Removal Services Tahoe
Animal Services
For the Fiscal Period July 2011 to June 2012**

The department has budgeted appropriately for the renewal of this \$1,354 Blanket Purchase Order (BPO) and funding is included in the FY2011-12 Final Budget. The renewal amount reflects a \$33 increase from FY2010-11. These snow removal services are provided at our Tahoe Vista Shelter. Funding for this BPO is provided by animal license fees and fines.

Perspective, Hope, and Opportunity



**Placer County
Health and Human Services Department**

Administrative Services Division

Date: October 18, 2011
To: Honorable Board of Supervisors
From: Rebecca Mellott, HHS Fiscal Program Manager
Subject: **Fiscal Impact Statement
Blanket Purchase Order for Snow Removal Services
Human Services
For the Fiscal Period July 2011 to June 2012**

The department has budgeted appropriately for the renewal of this \$3,750 Blanket Purchase Order (BPO) and funding is included in the FY2011-12 Final Budget. The renewal amount reflects a \$950 increase from FY2010-11. These snow removal services are provided at our Carnelian Bay Human Services office. Funding for this BPO includes \$3,375 from Federal and State sources and \$375 of required County General Fund match.

Perspective, Hope, and Opportunity