

MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM:  Thomas Miller, County Executive Officer

DATE: December 13, 2011

SUBJECT: Approve a 5% merit increase for Diane Y. Handy, Treasurer-Tax Manager from Grade 453 Step 2 to Grade 453 Step 3 at \$50.56 per hour, retroactive to September 10, 2011.

ACTION REQUESTED:

Approve a 5% merit increase for Diane Y. Handy, Treasurer-Tax Manager from Grade 453 Step 2 to Grade 453 Step 3 at \$50.56 per hour, retroactive to September 10, 2011.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Diane Y. Handy, Treasurer-Tax Manager recommending approval of a step increase. This office concurs with the recommendation.

TM:br

T:\c\t\2011bos meeting\Diane Y. Handy

