

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **DECEMBER 13, 2011**

From: *JD* **JAMES DURFEE / WILL DICKINSON** *W.D.*

Subject: **AGREEMENT WITH CONESTOGA-ROVERS & ASSOCIATES FOR WATER QUALITY MONITORING SERVICES AT THE APPLGATE, SHERIDAN AND SUNSET WASTEWATER TREATMENT PONDS**

ACTION REQUESTED/RECOMMENDATION: Authorize the Chairman to sign an Agreement with Conestoga-Rovers & Associates, Inc., (CRA) for water quality monitoring services at the Applegate, Sheridan, and Sunset Wastewater Treatment (WWT) ponds for an amount not to exceed \$52,095.

BACKGROUND: Waste Discharge Requirements issued by the California Regional Water Quality Control Board establish requirements for ongoing water quality monitoring at the Applegate, Sheridan, and Sunset WWT ponds. CRA is on the County's list of pre-qualified consulting firms and began providing these services at the County's WWT ponds in 2010. Based on CRAs' past performance and familiarity with the sites, staff believes they are the best qualified firm to provide water quality monitoring services at these facilities. During the 2009 consultant selection process, CRA provided the lowest cost proposal of the qualified firms and has had minimal increases to their hourly rates since that time.

Staff negotiated an Agreement with CRA to provide quarterly and semi-annual sampling, analysis and reporting of groundwater at the WWT ponds for calendar year 2012. Comparing similar services, the overall cost for this year's work is a thirteen dollar increase over last year. A copy of the Agreement is available for review at the Clerk of the Board's Office.

ENVIRONMENTAL CLEARANCE: All work required under this Agreement is categorically exempt from environmental review under Section 15306 of the CEQA Guidelines – Information Collection.

FISCAL IMPACT: The total cost of providing services included in the Agreement is an amount not to exceed \$52,095. This is an anticipated expense and funding is included in the FY 2011/12 Budget as follows: Applegate - \$19,025; Sheridan - \$19,090; Sunset Whitney - \$13,980.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: AGREEMENT

JD/WD/WS/KW

CC: COUNTY EXECUTIVE OFFICE

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