

**MEMORANDUM**  
**PLACER COUNTY HEALTH AND HUMAN SERVICES**  
**Human Services Division**

**TO:** Honorable Board of Supervisors

**FROM:** Richard J. Burton, M.D., M.P.H.  
Placer County Health Officer and Director of Health & Human Services  
Cheryl S. Davis, Director of Human Services

**DATE:** December 13, 2011

**SUBJECT:** Recommendations for Calendar Year 2012 Community Services Block Grant (CSBG)  
Funding of Delegate Agencies

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**ACTION REQUESTED:**

The Placer County Community Services Commission requests that your Board take the following actions:

- a. Approve contracts with three organizations as recommended by the Commission subsequent to a recent Grant Application for award of the 2012 Community Services Block Grant (CSBG), and authorize the Director of Health and Human Services to sign the resulting contracts and subsequent amendments up to 10 percent of the contract amounts. Contracts totaling \$92,000 are recommended for award to The Gathering Inn (\$43,668), Sierra Senior Services (\$23,332), and St. Vincent de Paul (\$25,000),
- b. Authorize the Director of HHS to renew contracts with the recommended agencies in calendar year 2013 at the same dollar amounts, contingent upon satisfactory performance in calendar year 2012 and continued availability of CSBG funding.

**BACKGROUND:**

On June 21, 2011, your Board approved the submission of the 2012/2013 Community Action Plan (CAP) to the State Department of Community Services and Development for calendar year 2012 and 2013 CSBG funding. The priorities approved in the CAP included supportive services for transition-aged youth (ages 16 to 22); senior services; emergency food, shelter and/or housing assistance; increased access to mental health services; and increased access to all services from the remote communities within Placer County.

The Community Services Commission (CSC), mandated by law to advise and recommend to your Board the proposed uses of CSBG funds, solicited grant applications to select organizations to recommend for funding, and voted on October 26, 2011 to recommend award to the three top-rated organizations listed in the above action in order of ranking. These agencies were recommended based on the CSC grant evaluation sub-committee review and rating of the applications, and majority vote. During the grant application process, copies of the application were requested by 18 agencies, and eleven agencies submitted applications requesting funding totaling \$426,487.

The federal CSBG program is faced with funding uncertainties for calendar year 2012. Congress has yet to pass a 2012 budget so the final allocation amounts are currently undetermined. However, the budget the Administration submitted to Congress includes a 50% reduction for CSBG. Consistent with Board policy, the Commission is recommending funding of this program based on this 50% reduction, and the grant award recommendations are reduced accordingly. In the event Congress approves funding above the Administration's proposal, the Commission has placed three additional organizations (PEACE for Families, Roseville Home Start, and Tahoe SAFE Alliance) on a waiting list for that funding. Contracts for these organizations will be presented to your Board for approval in a separate action if more revenue is realized during this contract term.

The CSBG funding will provide: 6,500 meals, 40 registered nurse visits and 80 registered nurse homecare visits to seniors; groceries including condition-appropriate groceries for seniors, individuals with disabilities and families with infants to 6,000 unduplicated individuals from 2,400 households; emergency shelter and meals to 450 homeless adults, access to community clinic services for 350 individuals and substance abuse treatment to 60 individuals; and an estimated 20,000 meals, showers, clothes, bed-nights and transportation to homeless individuals during the winter months.

**FISCAL IMPACT:**

The contract amounts include 100 percent Federal funds through the Community Services Block Grant. The County will receive \$128,530 for calendar year 2012 including \$92,000 available for award to local agencies, and \$36,530 for additional CSC activities, program administration and staff support. No County General Fund match is required. These costs are included in the Department's FY 2011-12 Final Budget, and will also be budgeted in the FY 2012-13 Base Budget for the remainder of the contract term.

These contracts are on file with the Clerk of the Board for your review.