

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *(B Wood)*
DATE: December 13, 2011
SUBJECT: Approve the Award of Competitive Request for Qualifications No. 10069 for Plan Check and Field Inspection Services and Adopt Two Lists of Qualified Firms

ACTION REQUESTED

Approve the award of competitive Request for Qualifications (RFQ) No. 10069 for plan check and field inspection services and adopt two lists of qualified firms for use by the Community Development Resource Agency's (CDRA) Engineering and Building Divisions, effective for a three-year period.

BACKGROUND

CDRA's Engineering and Building Divisions require consultants to provide plan check and field inspection services. The most effective way to implement such contracts for these services is by establishing a list of qualified consultants to use on an as-needed basis.

The Procurement Services Division requested sealed statements of qualifications (SOQ) from two hundred eleven firms and posted RFQ No. 10069 on the County's website to establish lists of qualified consultants for plan check services for the Engineering Division and plan check and field inspection services for the Building Division. Formal responses were received from twenty-two firms.

Separate evaluation committees rated the responses for each list in accordance with the evaluation criteria contained in the RFQ. Attachments A and B show the panels' individual and collective scores. The respective panels recommend the top six ranked firms from Attachment A for the Engineering Division's list and the top seven ranked firms from Attachment B for the Building Division's list. The final rankings are the result of the panel's consensus after discussion, and the panel's recommendation for award is based on a natural break occurring between the overall scores of the ranked firms.

Upon your Board's approval, the firms will be placed on a qualified list effective for three years from December 13, 2011 through December 12, 2014.

FISCAL IMPACT

There is no immediate fiscal impact resulting from this action. Individual contracts will be negotiated with one or more firms as needed, and the resulting expenditures will be funded from existing budgets or project funds, as appropriate. Contracts of \$50,000.00 or less may be executed by the Purchasing Manager. The County Executive Officer may execute contracts up to the limit authorized by Section 25502.5 of the California Government Code. Contracts exceeding that limit will require your Board's approval.

Attachments: A - Recommended List of Qualified Firms for the Engineering Division
B - Recommended List of Qualified Firms for the Building Division

Cc: Amy Townley, Administrative and Fiscal Manager

COUNTY OF PLACER, AUBURN, CA

EVALUATION OF RFQ NO. 10069 - Plan Check Services for CDRA Engineering & Surveying Division

CONSULTANTS	Location	Cost (15 pts possible)	Rater 1		Rater 2		Rater 3		Subtotal	Local Vendor Preference (1)	FINAL SCORE	FINAL RANK
			Score	Rank	Score	Rank	Score	Rank				
Coastland Civil Engineering, Inc.	Auburn	7.89	83.89	3	88.89	2	91.89	1	264.67	13.23	277.90	1
Willdan Engineering	Sacramento	9.38	92.38	1	90.38	1	90.38	2	273.14	0.00	273.14	2
Interwest Consulting Group	Elk Grove	8.44	91.44	2	83.44	3	87.44	3	262.32	0.00	262.32	3
Giuliani & Kull, Inc.	Auburn	9.64	65.64	5	82.64	4	83.64	4	231.92	0.00	231.92	4
Wood Rodgers	Reno	8.13	69.13	4	75.13	5	65.13	7	209.39	0.00	209.39	5
Kitchell	Sacramento	8.77	59.77	6	65.77	7	75.77	5	201.31	0.00	201.31	6
Burrell Consulting Group, Inc.	Roseville	8.77	49.77	8	54.77	10	60.77	9	165.31	8.27	173.58	7
Atteberry & Associates	Auburn	12.50	46.50	7	60.50	6	61.50	6	168.50	0.00	168.50	8
Sroka's Engineering & Consulting	Rocklin	15.00	45.00	10	60.00	9	63.00	8	168.00	0.00	168.00	9
West Coast Code Consultants, Inc.	San Ramon	8.33	48.33	9	62.33	8	55.33	10	165.99	0.00	165.99	10

(1) Local Vendor Preference credit of 5% of consultant's own score is granted to those firms who have filed a qualified LVP Affidavit with the County prior to the close of the RFQ. Some firms who are located within Placer County did not receive the LVP credit because they failed to file the required affidavit.

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COUNTY OF PLACER, AUBURN, CA

EVALUATION OF RFQ NO. 10069 - Plan Check & Field Inspection Services for CDRA Building Services Division

CONSULTANTS	Location	Cost (15 pts possible)	Rater 1		Rater 2		Rater 3		Subtotal	Local Vendor Preference	FINAL SCORE	FINAL RANK
			Score	Rank	Score	Rank	Score	Rank				
Interwest Consulting Group	Roseville	8.75	90.75	1	93.75	1	83.75	1	268.25	0.00	268.25	1
EsGil Corporation	San Diego	7.97	81.97	2	82.97	2	77.97	4	242.91	0.00	242.91	2
Willdan Engineering	Sacramento	11.25	81.75	3	77.25	5	82.25	3	241.25	0.00	241.25	3
Kitchell	Sacramento	8.18	77.68	4	80.18	4	83.18	2	241.04	0.00	241.04	4
Kutzmann & Associates, Inc.	Fremont	11.05	72.05	7	81.05	3	76.05	5	229.15	0.00	229.15	5
BroadSpec, Inc.	Rancho Cordova	12.35	73.35	5	76.35	6	72.35	7	222.05	0.00	222.05	6
CSG Consultants	Sacramento	15.00	73.00	6	73.00	8	73.00	6	219.00	0.00	219.00	7
Bureau Veritas NA, Inc.	Sacramento	10.33	71.83	8	72.83	9	70.33	9	214.99	0.00	214.99	8
Shums Coda Associates	Pleasanton	9.00	66.00	11	75.50	7	65.00	10	206.50	0.00	206.50	9
4LEAF, Inc.	Fair Oaks	8.75	68.75	9	58.75	12	70.75	8	198.25	0.00	198.25	10
McKennyKrug, Inc.	Fair Oaks	7.59	68.59	10	62.59	11	62.59	12	193.77	0.00	193.77	11
West Coast Code Consultants, Inc.	San Ramon	7.78	60.28	12	66.78	10	64.78	11	191.84	0.00	191.84	12

(1) Local Vendor Preference credit of 5% of consultant's own score is granted to those firms who have filed a qualified LVP Affidavit with the County prior to the close of the RFQ. Some firms located within Placer County did not receive the LVP credit because they failed to file the required affidavit.

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