

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: January 8, 2013
SUBJECT: Information Technology Support Services – Randstad Technologies LP

ACTION REQUESTED

1. Approve the annual renewal of a Blanket Purchase Order (BPO) with Randstad Technologies LP of Wakefield, MA for information technology services for Administrative Services in the maximum amount of \$199,000, funded by Administrative Services' FY2012-13 budget with a net County cost of \$199,000, for the period of January 8, 2013 through December 31, 2013, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On April 29, 2008 your Board approved the award of RFQ No. 9764 to establish a list of qualified firms for IT Support Services. The resulting Qualified List was awarded for an initial three-year period and was subsequently extended by your Board through April 30, 2013. One of the firms who is currently on this Qualified List is Randstad Technologies LP of Wakefield, MA. BP019453 to Randstad to provide IT Level II and III support for Administrative Services' IT Division. The department has been using this BPO for work assignments that exceed the capacity of their current staff. The BPO expired on January 7, 2013.

Administrative Services has submitted a request to renew the BPO for an additional year. Randstad has agreed to renew at the same pricing and terms, which are consistent with their original schedule of fees from 2008.

FISCAL IMPACT

The BPO resulting from this recommendation will be issued in the maximum amount of \$199,000 and will be effective for the period January 8, 2013 through December 31, 2013. The department's Fiscal Impact Statement is attached.

Attachment: Administrative Services Fiscal Impact Statement

cc: Kathy Buchanan, Deputy Director of Administrative Services
Melissa Nunnink, Administrative and Fiscal Operations Manager (WOC)

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Melissa Nunnink, Administrative & Fiscal Operations Manager (WOC)
DATE: January 8, 2013
SUBJECT: Authorize the renewal of BP019453 with Randstad for IT Support Services in the amount of \$199,000.

The Administrative Services Department's Information Technology Division has sufficient funding in the FY2012-2013 Budget (11210) to support the requested increase with a Net County cost of \$199,000. Funds are not encumbered until services are rendered against the Blanket Purchase Order.