

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: January 8, 2013
SUBJECT: Blanket Purchase Order Renewals ~ Mower and Saw Parts

ACTION REQUESTED

1. Approve the annual renewal of competitively awarded blanket purchase orders with Alta Saw of Auburn, Sierra Saw of Auburn, and M&C Bliss Enterprises Inc. of Sacramento for Mower and Saw Parts and Services in the maximum aggregate amount of \$53,500, funded by the budgets of Facility Services (\$32,000), Public Works (\$11,500) and CEO/ Emergency Services (\$10,000) each with no new or additional net county cost, for a period of January 8, 2013 through December 31, 2013 and authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

On January 12, 2012, the Purchasing Manager approved the award of blanket purchase orders (BPOs) with Alta Saw, Sierra Saw, and M&C Bliss as a result of competitive Bid No. 10119 for Mower and Saw Parts and Services in the total aggregate amount of \$43,500 for Facility Services and Public Works to support their operations. The departments' current blanket purchase orders for these products expired on December 31, 2012. The Departments continue to have a requirement for supplies and services, and have requested to renew the BPOs. In addition, Placer Fire requires these services to support their operations and have requested to establish a new BPO with M&C Bliss Enterprises Inc. The Purchasing Policy Manual (PPM), Section 1.3 (o) allows for renewal of the contracts based on satisfactory service and reasonable pricing offered by the vendors.

FISCAL IMPACT

Upon your Board's approval, BPOs will be awarded in the maximum aggregate amount of \$53,500, effective January 8, 2013 through December 31, 2013. The increase in the aggregate BPO amounts for FY 2012-13 is a result of an increase in anticipated usage from the previous year and the additional requirements of Placer Fire. The requested BPO amounts are as follows:

<u>Vendor</u>	<u>BPO Amount</u>	<u>Departments</u>
Alta Saw	\$14,000.00	Facility Services and Public Works
Sierra Saw	\$27,000.00	Facility Services
M&C Bliss Enterprises Inc.	\$12,500.00	Placer Fire and Public Works

Attachment: Facility Services Fiscal Impact Statements.
Department of Public Works Fiscal Impact Statements
Placer Fire Fiscal Impact Statements

cc: Valerie Bayne, Administrative Services Manager
Cynthia Taylor, Senior Administrative Services Officer
Rui Cunha, Assistant Director of Emergency Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: January 8, 2013
SUBJECT: **Fiscal Impact Statement**
BPO for Mower and Chain Saw Repairs & Service

The Department of Facility Services is responsible for maintaining the buildings, grounds, and sewer CSA's throughout Placer County. Repair parts and service are required on an as needed basis for assorted types of small equipment, mowers and chain saws.

The Department has budgeted appropriately for these supplies in the Building Maintenance, Parks & Grounds, and Utilities budget for FY12/13. There is no additional net county cost for this request.

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

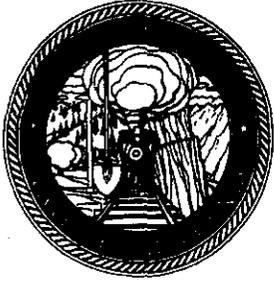
TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: January 8, 2013

SUBJECT: **Fiscal Impact Statement**
RQ055862 to renew BP019255 Alta Saw
RQ055850 to renew BP019428 M&C Bliss Enterprises Inc

1. Approve the renewals of BP019255 Alta Saw and BP019428 M&C Bliss Enterprises Inc for the purchase of mower and saw parts and services for the total amount of \$11,500 funded by Highway User Tax Account with no net County cost, for the period of FY 2012-13, and authorize the Purchasing Manager to sign and transfer funds between the resulting Blanket Purchase Orders.



COUNTY OF PLACER

**OFFICE OF
COUNTY EXECUTIVE**
DAVID BOESCH,
County Executive Officer

BOARD MEMBERS

JACK DURAN District 1	JIM HOLMES District 3
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TELEPHONE: 530/889-4030
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TO: Honorable Board of Supervisors

FROM: Shelley Beninga, Accountant Auditor

DATE: January 8, 2013

SUBJECT: **Fiscal Impact Statement**
RQ055946 for BPO for the purchase of Saw and Mower Parts and Services for Fire

The BPO amount is \$10,000. The department has budgeted correctly for purchases on this BPO and funding is available in the FY 2012/13 budgets for Fire and Fire CSA Appropriations. This is funded by Fire revenues budgeted in fiscal year 2012-13 with no additional net County cost.