

PLACER COUNTY LAW LIBRARY

**ANNUAL REPORT
AND FINANCIAL REPORT
2011-2012**

BOARD OF TRUSTEES

Alexander Constantino, President

Dennis Keller, Secretary

Gerald Carden

Scott Christensen

Hon. Eugene Gini

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The Board of Law Library Trustees submits this annual report to the County Board of Supervisors on the condition of the law library trust fund pursuant to the provisions of Sections 6349 and 6350 of the California Business and Professions Code.

The Law Library Board of Trustees held regularly scheduled meetings on the second Monday of each month. In February Scott Christensen, joined the board, replacing outgoing Placer County Bar Association President Suzanne Gazzaniga.

The library's primary source of income is its portion of the civil filing fees. The law library's current \$35 portion cannot be increased without an act of the Legislature. During FY 11-12, the law library's income from filing fees was \$333,738, while income from the previous year FY 10-11 was \$389,332. This represents a decrease of \$55,594 or a 14.3% decrease in filing fee income. It was necessary to use \$34,201 from reserves to balance the budget. At the end of the year the law library trust account balance was \$272,293.

Over the course of the year 10,929 people used the library and staff answered 6,044 reference questions. This represented a 1% decrease in the number of library users and a 5% decrease in the number of reference questions answered.

The law library board continues its partnership with the Court and the county bar association to provide virtual law library service at the Santucci Justice Center. This library consists of two computers donated by the bar association and maintained by the court. There is one computer in the Self Help Center and one computer in the Attorney Lounge. The law library pays for subscriptions to Lexis and CEB OnLaw on these two computers.

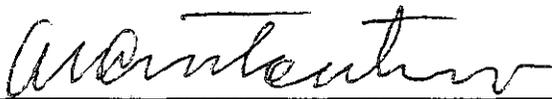
In February the board began working with the Court and Legal Services of Northern California to open a self-help clinic in Auburn. The clinic is held every Thursday from 9:00 a.m. to 4:00 p.m. in the law library conference room. An attorney or paralegal from Legal Services or the Court will help people with same variety legal issues as they do at self help center in Roseville. This service has become very popular with the public, but it is still not as busy as the self help center in the Santucci Justice Center.

The law library made changes to the subscription of the Nolo self-help law database in January. While previously it was accessible to anyone from home with a Placer County Library card it is now available to anyone in the county with a password. This change makes it easier for anyone without a county library card to access this important information.

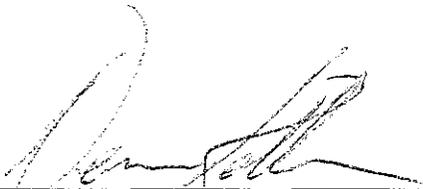
The law library board continues to work closely with the Placer County Library. The board and public library have been working together for over 40 years, and this year another 10-year administration contract was approved.

The trustees are ably assisted by Law Librarian Christopher Christman. He is an active member of the California Council of County Law Librarians (CCCLL) and is on the legislative committee and the strategic planning committee for that organization. In May he became the President of that organization.

Respectfully Submitted December 2012,
PLACER COUNTY BOARD OF LAW LIBRARY TRUSTEES



Alex Constantino, President



Dennis Keller, Secretary

ASSETS

Law Library Trust Account	\$272,293.40
Buildings and Improvements	\$320,121.93
Books	\$221,975.00
Furnishings and Equipment	\$175,000.00 (est.)
Total	\$989,390.33

BOOK INVENTORY

Total Volumes July 1, 2010	8,812
Volumes Added	309
Volumes Discarded	242
Total Volumes	8,879

LIBRARY STAFF

Christopher Christman - Librarian
Diane Wells - Library Clerk
Mark Tombaugh - Extra-Help Library Clerk

HOURS OF OPERATION

Monday	8:00 - 8:00
Tuesday	8:00 - 8:00
Wednesday	8:00 - 5:00
Thursday	8:00 - 5:00
Friday	8:00 - 5:00
Saturday	10:00 - 2:00

*Revenues and Expenses for the Fiscal Year Ended June 30, 2012***REVENUES**

6854	Printer Copies / Fax	2,030	
6950	Interest	5,128	
6965	Conference Room	994	
6965	Copy Machine	2,409	
8143	Court Filing Fees	333,738	
8755	Donations	322	
8782	B&P 6361 Reimbursement	20,000	
	Total revenues		\$364,621

EXPENSES

2051	Communications	3,656	
2556	County IT Charges	3,731	
2140	D&O Insurance	2,959	
2405	Condominium Monthly Assessment	10,122	
2406	Bathroom Maintenance	893	
2439	Professional Dues	648	
2523	Office Supplies	707	
2523	Copy Machine Service	803	
2528	Security	293	
2556	Library Staff	197,957	
2555	Laptop & WiFi Access Point	3,036	
2844	Staff Training	475	
2860	Books / Materials / Online	153,972	
2932	Travel	696	
2965	Utilities	5,983	
2556	Placer County Library Fee	11,593	
	Total expenses		\$398,822
	Use of Reserves		\$34,201

