



COUNTY OF PLACER
Community Development Resource Agency

**ENGINEERING &
SURVEYING**

Michael J. Johnson, AICP
Agency Director

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Michael Johnson, AICP
Agency Director

DATE: April 23, 2013

SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH VARIOUS FIRMS - RFQ 9867, FOR LAND DEVELOPMENT PROJECT INSPECTION SERVICES

ACTION REQUESTED

1. Authorize a one-year extension of Qualified List No. 9867 for project inspection services, allowing consultant inspection services to be performed for private land development projects on behalf of the Engineering & Surveying Division,
2. Approve Blanket Purchase Orders with Vali Cooper & Associated, Inc., in the amount of \$100,000, and with Psomas in the amount of \$100,000, both of which are to be valid until April 30, 2014, the request for two contracts being to provide greater flexibility for the County in securing appropriate consultants for the applicable inspection need, such as geography-based work (e.g. Tahoe vs. Auburn), specific consultant expertise (e.g. bridge inspection), etc., and
3. Authorize the Purchasing Manager to sign and execute the BPO contracts on behalf of the County of Placer and to transfer funds between BPO contracts on an as-needed basis.

Copies of these contracts are available at the Clerk of the Board. There is no net County cost associated with these actions.

BACKGROUND

On April 21, 2009, your Board approved two lists of ten qualified consulting firms to provide inspection services for various land development and road construction projects in Placer County. The firms were evaluated under the requirements of RFQ No. 9867, with the list effective until April 20, 2012. On February 28, 2012, your Board extended the list until April 30, 2013. This additional one year extension request would extend the list a final time, until April 30, 2014. The requested authority for the Purchasing Manager to sign the contracts is standard operating procedure for this type and size of contract as administered by Procurement Services.

It is anticipated that consultant inspectors will be needed to supplement Placer County's current staff for inspection of private land development projects this coming 2013 construction season. The County conducts inspection of private land development projects, per County Ordinance, to confirm construction meets required laws, ordinances and project Conditions of Approval. The Engineering & Surveying Division proposes to contract with the two firms listed above to provide these services to supplement staff during peak workload. The term of the agreements shall be valid for a period of one year. The firm names and addresses are listed in the attached Exhibit A.

ENVIRONMENTAL

This action is not a project, as defined in Section 15378 Project of the California Environmental Quality Act, and is exempt from CEQA requirements.

FISCAL IMPACT

There is no net County cost associated with this action, as all services performed under these contracts will be entirely funded by project developers' fees. Sufficient inspection fee deposits will be required from developers prior to project approval to cover the cost of these services.

Attachments: Exhibit A – List of Firms
Copies of contracts for review at the Clerk of the Board

Exhibit A

PROJECT INSPECTION SERVICES FOR WESTERN AND EASTERN PLACER COUNTY

1. Vali Cooper & Associates, Inc.
1760 Creekside Oaks Drive, Suite 140
Sacramento, CA 95833

2. Psomas
1075 Creekside Ridge Drive, Suite 200
Roseville, CA 95678

