

**MEMORANDUM  
PLACER COUNTY HEALTH AND HUMAN SERVICES  
Human Services Division**

**TO:** Honorable Board of Supervisors

**FROM:** Richard J. Burton, M.D., M.P.H.  
Placer County Health Officer and Director of Health & Human Services  
Cheryl S. Davis, Director, Human Services Division

**DATE:** May 7, 2013

**SUBJECT:** Welfare Case Data System Management Agreement with California State Association of Counties

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**ACTION REQUESTED:**

Approve a contract with the California State Association of Counties (CSAC) from July 1, 2013 through June 30, 2014 in the amount of \$62,637 (no net County cost) authorizing CSAC to act as the fiscal agent and manager for the Welfare Case Data Systems, and authorize the Director of Health and Human Services to sign the resulting agreement and subsequent amendments up to 10 percent of the original contract amount, consistent with the current agreement's subject matter and Scope of Work.

**BACKGROUND:**

Welfare Case Data Systems (WCDS) is a consortium of 18 California counties that utilize and share the cost of the same welfare eligibility verification computer system. Placer County, as a partner of the WCDS consortium for over 22 years, is able to provide needed medical, food and financial assistance to over 24,000 households with about 40,000 seniors, parents, children and disabled persons in a cost effective, timely and accurate manner.

The California State Association of Counties (CSAC), as the fiscal agent for the consortium, provides day-to-day evaluation of data processing contractors, maintains an ongoing relationship with the California Department of Social Services, and maintains records for the WCDS Systems Management staff. The WCDS staff serves as the liaison between the consortium, the State, and Hewlett Packard, the vendor responsible for the computer system used by the consortium, known as the CalWORKs Welfare Information Network, or CalWIN.

The FY 2013-14 contract totals \$2,254,927 for all 18 consortium counties. Considered a small county, Placer County's portion is \$62,637 or 2.78 percent of the total.

**FISCAL IMPACT:**

The contract amount for FY 2013-14 of \$62,637 is included in the Department's FY 2013-14 Requested Budget. This contract is funded with 100 percent State funds. No County General Fund contribution is required.

This contract is on file with Clerk of the Board for review.

