

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES**

TO: Honorable Board of Supervisors

FROM: Jerry Gamez, Director of Administrative Services *J. G.*

DATE: May 7, 2013

SUBJECT: Approve a Technical Budget Revision in the Amount of \$2,524 and Modification to the County's Master Fixed Asset List.

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**ACTION REQUESTED**

A. Enterprise Data Network Upgrade Project:

1. Approve a Technical Budget Revision within the appropriate accounts of the Telecommunication Division's Budget in the amount of \$2,524;
2. Approve a modification of the appropriate components to the County's Master Fixed Asset List.

**BACKGROUND**

On September 25, 2012, your Board approved a five-year Capital Lease with AT&T Capital Services, Inc., in the amount of \$249,852 to upgrade the County's Enterprise Data Network Infrastructure and Equipment.

During the review of AT&T's final design, staff identified additional hardware and services required to fully implement the project resulting in a net increase of \$2,524 to the fixed asset components associated with this project.

Today your Board's approval of a technical budget revision within the appropriate accounts of the Telecommunication Division's Budget in the amount of \$2,524 and a modification to the County's Master Fixed Asset List is being requested.

**FISCAL IMPACT**

Funding for the requested Technical Budget Revision in the amount of \$2,524 to support the upgrade of the County's Enterprise Data Network Infrastructure and Equipment are budgeted within the Telecommunication Division's FY2012/13 Budget Unit (02100).

cc: Kathy Buchanan, Deputy Director of Information Technology  
Dieter Wittenberg, Information Technology Manager  
Melissa Nunnink, Administrative & Fiscal Operations Manager  
James Importante, Budget Analyst  
Brett Wood, Purchasing Manager

Attachment(s)

**MODIFICATION TO MASTER FIXED ASSET LIST**

**CURRENT:**

<u>ASSET #</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
31095-31096	2	CISCO 6509 Router	\$53,197	\$106,394
31097-31098	2	CISCOASR 1002 Router	\$25,125	\$ 50,250
<b>Total Fixed Assets</b>				<b>\$156,644</b>

**MODIFIED:**

<u>ASSET #</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
31095-31096	2	CISCO 6509 Router	\$56,373	\$112,747
31097-31098	2	CISCOASR 1002 Router	\$23,210	\$ 46,420
<b>Total Fixed Assets with Modifications</b>				<b>\$159,167</b>

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Melissa Nunnink, Administrative & Fiscal Operations Manager *MN*

DATE: May 7, 2013

SUBJECT: Approve a Technical Budget Revision in the amount of \$2,524 and modification to the County's Master Fixed Asset List.

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The Administrative Services Department's Telecommunications Division has sufficient funding in the FY2012/13 Budget (02100) to support the additional costs identified to fully implement the five-year Capital Lease with AT&T Capital Services for an increased Net County cost of \$2,524. The requested technical budget revision to the Telecommunications Budget is attached.

FOR CASH TRANSFERS & RESERVE CANCELLATIONS PLEASE PROVIDE THE FOLLOWING  
 Fund/subFund - OCA - PCA - G/L - Sub G/L

PLACER COUNTY

**BUDGET REVISION**

PAS DOCUMENT NO. \_\_\_\_\_

**POST DATE:**

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
0	BR	7,570.35	3

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT										
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ3	PROJ.	PROJ. DTL	AMOUNT
01	006				520001	NISSV	8958			2,523.45	01	014				520001	NISSV	4451			2,523.45
											01	015				520001	NISSV	2534			2,523.45
<b>TOTAL</b>										2,523.45	<b>TOTAL</b>										5,046.90

REASON FOR REVISION: Budget revision to increase FY12/13 Capital Lease Proceeds in the amount of \$2,523.45; additional cost of a five year capital lease with AT&T Capital Services for the acquisition of Cisco data network equipment to support the County's Enterprise Data Network Upgrade Project.

Prepared by Melissa Nunnink Ext 4208

Department Head [Signature]

Board of Supervisors \_\_\_\_\_

Date: 4/9/13

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Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

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