

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: May 21, 2013
SUBJECT: Ford F250 4x4 Pickup Trucks – Albany Ford

ACTION REQUESTED

1. Approve the award of competitive Bid No. 10258 to Albany Ford of Albany, CA, for the purchase of two (2) Ford F250 4x4 pickup trucks in the total amount of \$58,741, funded by the FY 2012/13 Final Budget with no net County cost, and authorize the Purchasing Manager to sign the resulting purchase order.

BACKGROUND

The Placer County Fire Department submitted a request to purchase two Ford F250 4x4 pickup trucks. The Procurement Services Division developed Invitation for Bids (IFB) No. 10258 to solicit competitive bids for the requested vehicles. The bid was distributed via the County's e-Procurement platform, Public Purchase, and bid notices were e-mailed to eighteen potential bidders. The bid was also posted on the County's website. A total of three bids were received however only two bids were determined to be responsive.

The bids were evaluated on the unit pricing offered for the vehicles, upgraded bumper-to-bumper warranty, electronic filing charge to register and title each vehicle with the State of California, and compliance with the bid specifications, terms, and conditions. Prompt payment discounts and local vendor preference were considered during the award evaluation but did not affect the outcome of the bid. The bid evaluation illustrates that Albany Ford is the lowest responsive bidder. A complete bid evaluation summary is submitted as Attachment A.

FISCAL IMPACT

Upon your Board's approval a purchase order will be awarded to Albany Ford in the total amount of \$58,741. The Placer County Fire Department's Fiscal Impact Statement is attached (refer to Attachment B).

Attachments: A. IFB No. 10258 Bid Evaluation Spreadsheet and Recommended Award
B. Placer County Fire Department' Fiscal Impact Statement

cc: Scott Lindgren, Placer County Fire Division Chief-South Operations
Kim Davis, County Executive Office Senior Administrative Services Officer
Shelley Beninga, County Executive Office Accountant Auditor I



COUNTY OF PLACER, AUBURN, CA
BID EVALUATION & AWARD RECOMMENDATION

Bid No. 10258
Title: Ford F250 4x4 Pickup Trucks
Due Date: 4/26/13 @ 2:30 PM

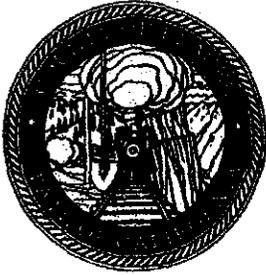
Buyer Name/Phone: Jon Manning, 530-889-4290
 (Recommended award is highlighted)

Name of Firm		Future Ford Lincoln	Albany Ford			
City/State		Roseville, CA	Albany, CA			
Contact Person		Tom Netherby	Dan Durigan			
Telephone		916-677-5270	510-528-1244			
Fax		916-677-5334	510-524-1655			
FOB		Destination	Destination			
Delivery Time		42 days ARO	90 days ARO			
Bidder's Warranty Information		3 year/36,000 miles Bumper to Bumper, 5 year/60,000 Powertrain	3 year/36,000 miles Bumper to Bumper, 5 year/60,000 Powertrain			
Manufacturer's Cut-Off Date Compliance w/Vehicle Specifications		5/25/2013 Yes	5/3/2013 Yes			
Exceptions to Vehicle Specifications		None	None			
LVP Certified? ⁽¹⁾		Yes	No			
Invoice Terms ⁽²⁾		\$500.00 Discount 20 Days	Net 30			
Item No.	Item Description	Qty	Unit Price	Extension	Unit Price	Extension
1	Ford F250 4x4 SuperCab Trucks Brand and Model Vehicle Offered:	2	27,466.00	54,932.00	25,709.40	51,418.80
			Ford X2B F250 SRW		Ford X2B F250 SRW	
			Subtotal	54,932.00	Subtotal	51,418.80
(1)	Local Vendor Preference is granted to those firms who file an LVP Affidavit with the County prior to the close of the bid.		7.50% Sales Tax	4,119.90	7.50% Sales Tax	3,856.41
			CA Tire Fees	17.50	CA Tire Fees	17.50
			Bid Total	\$59,069.40	Bid Total	\$55,292.71
(2)	Invoice Terms of less than 10 days were not considered in this evaluation.		LVP (Bid Total, Line Items 1.2 and 1.3)	3,169.77	LVP (Bid Total, Line Items 1.2 and 1.3)	0.00
			Prompt Pay Disc	1,000.00	Prompt Pay Disc	0.00
1.2	Cost for Extended Warranty Upgrade	2	2,145.00	4,290.00	1,695.00	3,390.00
1.3	Electronic Filing Charge to Register & Title	2	18.00	36.00	29.00	58.00
			Total Ref. Price + Optional Warranty Upgrade	\$59,225.63	Total Ref. Price + Optional Warranty Upgrade	\$58,740.71
TOTAL COST PER VEHICLE (INCLUDING PROMPT PAYMENT DISCOUNT):				\$62,395.40		\$58,740.71
TOTAL COST PER VEHICLE (EXCLUDING PROMPT PAYMENT DISCOUNT):				\$63,395.40		\$58,740.71

EVALUATION NOTES: CA Tire Fees are calculated by multiplying \$1.75 per tire by the number of tires per vehicle (5).

EVALUATION SUMMARY - LISTED BY LOW BIDDER (BASED ON TOTAL REFERENCE PRICE):

1-	Albany Ford	\$	58,740.71
2-	Future Ford Lincoln	\$	59,225.63



COUNTY OF PLACER

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**OFFICE OF
COUNTY EXECUTIVE**
THOMAS M. MILLER, County Executive Officer

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TO: Honorable Board of Supervisors

FROM: Shelley Beringa, Accountant Auditor
Shelley Beringa

DATE: May 21, 2013

SUBJECT: **Fiscal Impact Statement**
RQ056432 for purchase of two Command Vehicles for the Fire Fund

The requisition amount is \$58,740.71. The department has budgeted correctly for this purchase and funding is budgeted in the FY 2012/13 Final Budget with no net County cost. These items are on the Master Fixed Asset List in the Final Budget under Fund 170, Approp 22160 County Fire.

